

## How to manage videos on Blackboard - Faculty

Pre-recording lectures material and uploading it to Blackboard is a great way to provide lecture content to your students.

However, Blackboard is **NOT** equipped to upload large video files. Adding video files to your Blackboard content will take up space in your Blackboard capacity. This will prohibit your ability to upload files in the future.

If you already recorded your lectures locally to your device and would like to share it on Blackboard, we recommend you do the following:


### Uploading to YouTube

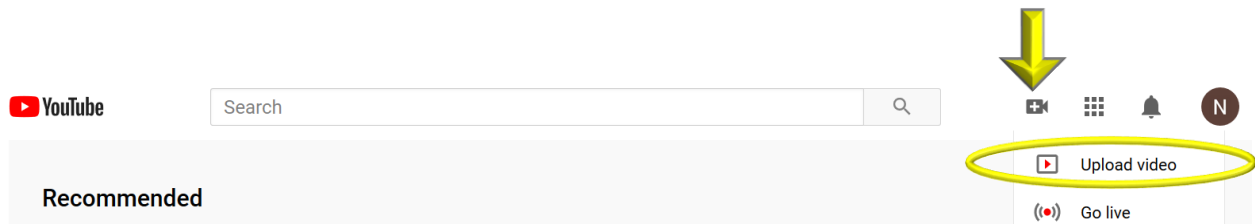
(Personal account or video from another sources)

#### Step 1: Upload to YouTube

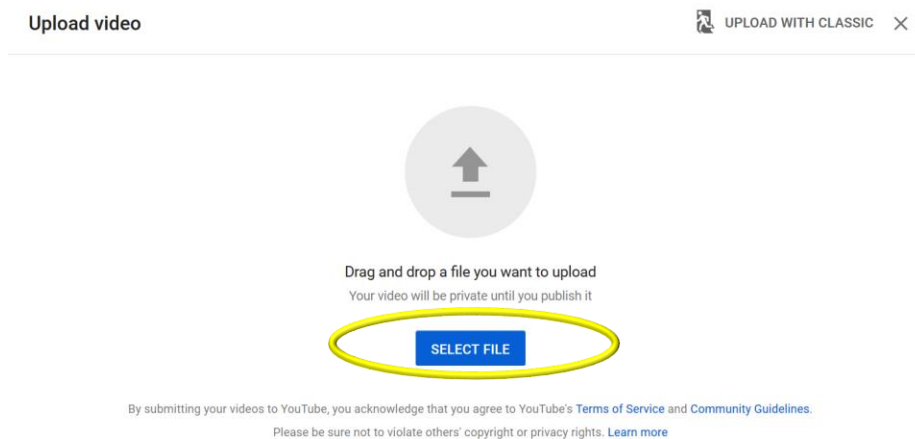
1. Sign in to [YouTube](#).



2. At the top right, select Create a video or post  > **Upload video.**



3. Select the file you'd like to upload.



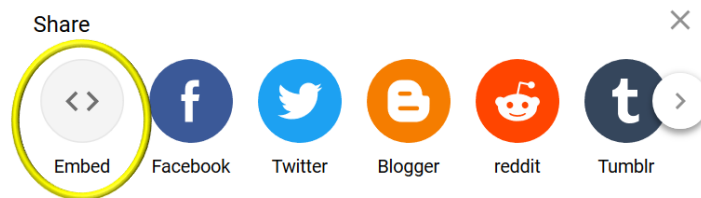
Learn More – [Upload a Video to YouTube Tutorial](#)

## Step 2: Retrieve the Link

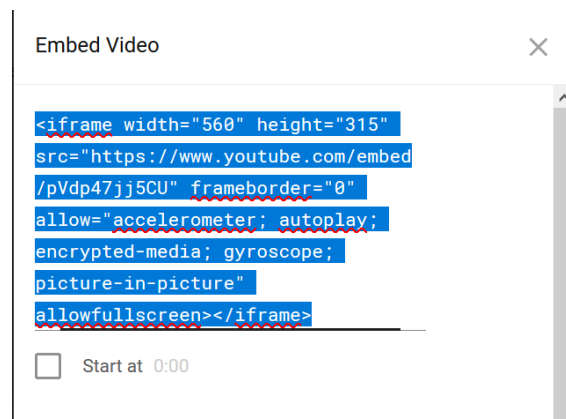
1. On a computer, go to the YouTube video you want to embed.
2. Under the video, click **SHARE** ➔.



3. Click **Embed**.

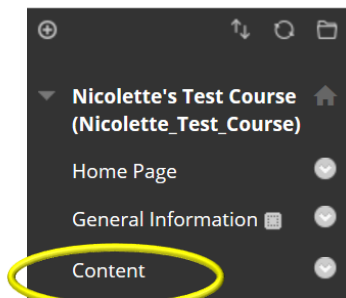


4. From the box that appears, copy the HTML code.

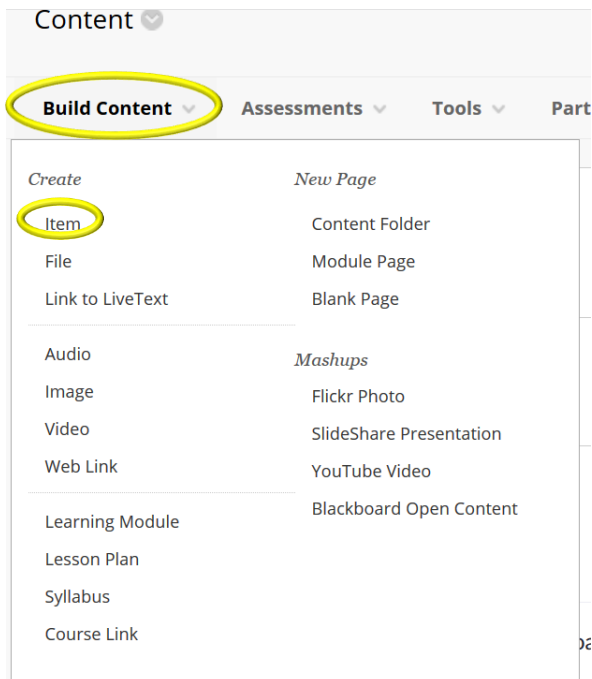


Learn More – Retrieve the embed link from YouTube – [Learn How](#)

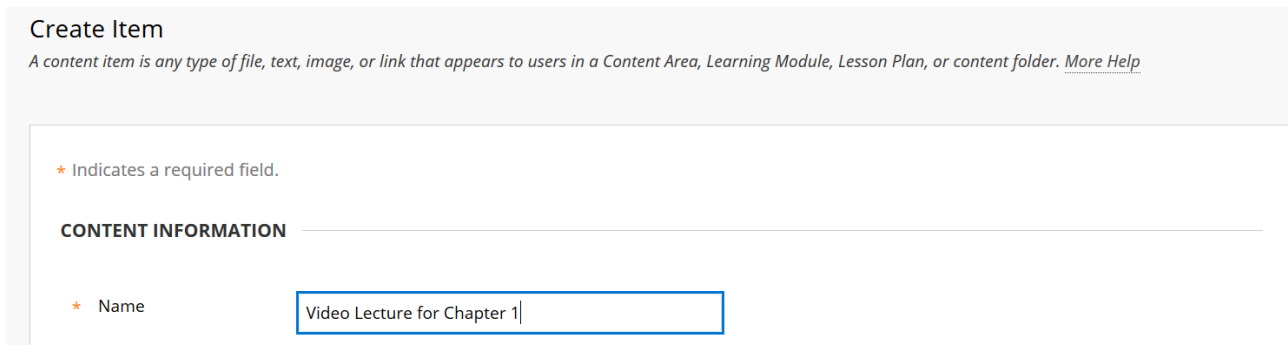
## Step 3: In Blackboard, navigate to a content area of your choosing.



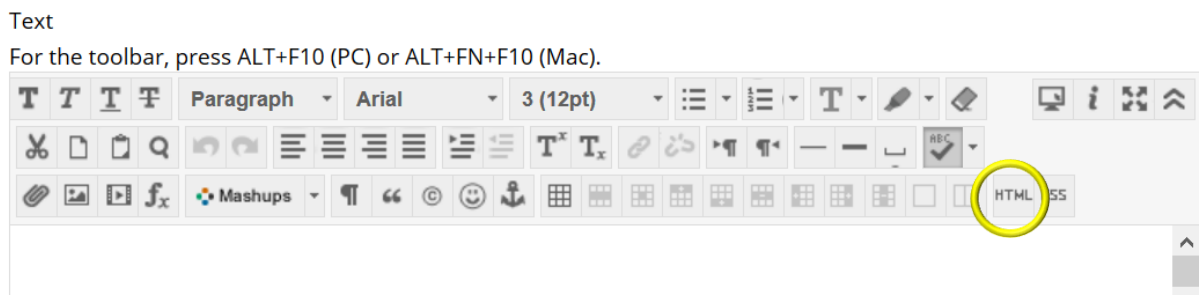
#### Step 4: Select “Build Content” Followed by “Item”



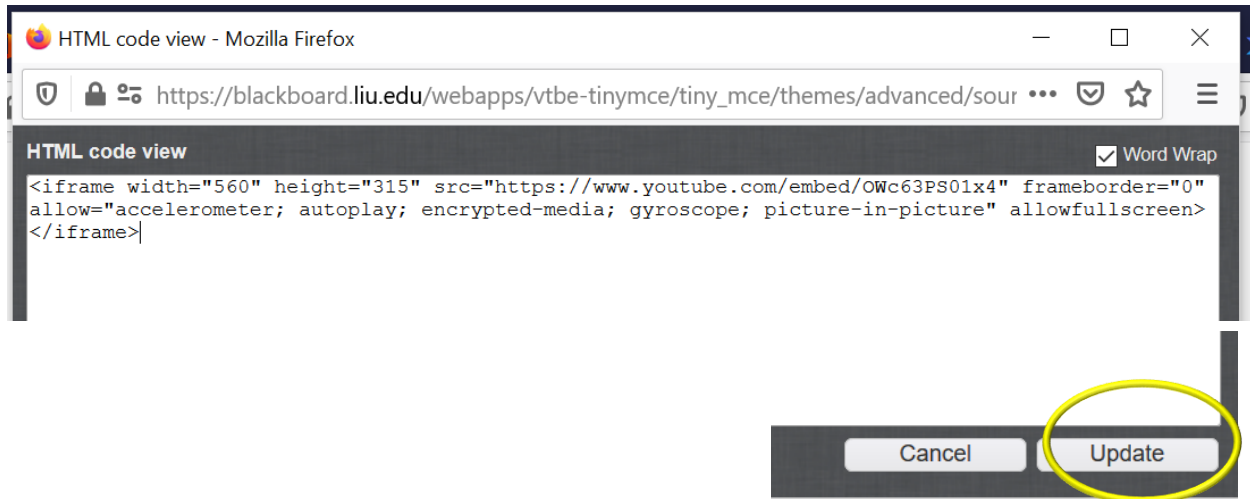
#### Step 5: Create a name for the video



#### Step 6: Choose the HTML code button in the Text editor



**Step 7: Paste in the entire EMBED code from the YouTube website. Then Select “update”**



**Step 8: Select “Submit”**

