

How to manage videos on Blackboard - Faculty

Pre-recording lectures material and uploading it to Blackboard is a great way to provide lecture content to your students.

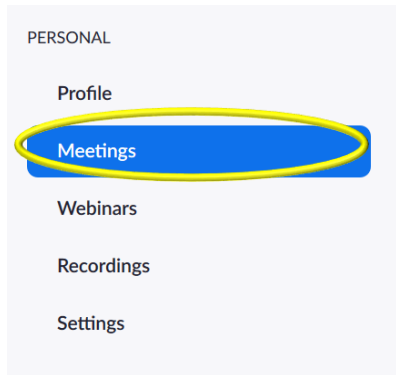
However, Blackboard is **NOT** equipped to upload large video files. Adding video files to your Blackboard content will take up space in your Blackboard capacity. This will prohibit your ability to upload files in the future.

If you are recording your lectures to the Zoom Cloud, we recommend you do the following:

Sharing your Zoom Recording Link

Step 1: Login to Zoom at liu.zoom.us

Step 2: Navigate to the “Meetings” Tab



Step 3: Start Your Session

Today (Recurring)
01:00 PM

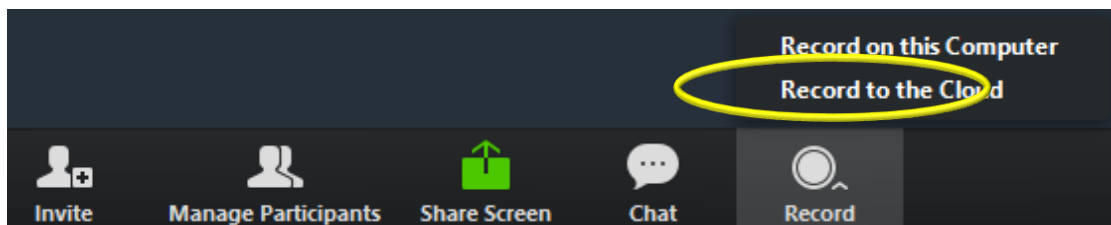
History 100

621-028-928

Start Delete

Step 4: Record

Click Record in the menu bar and select “Record to the Cloud.”



Step 5: Session

Host can stop or pause recording any time by using recording controls.

Step 6: Wrap up

When you're done, use the red "End Meeting" button on the bottom right.



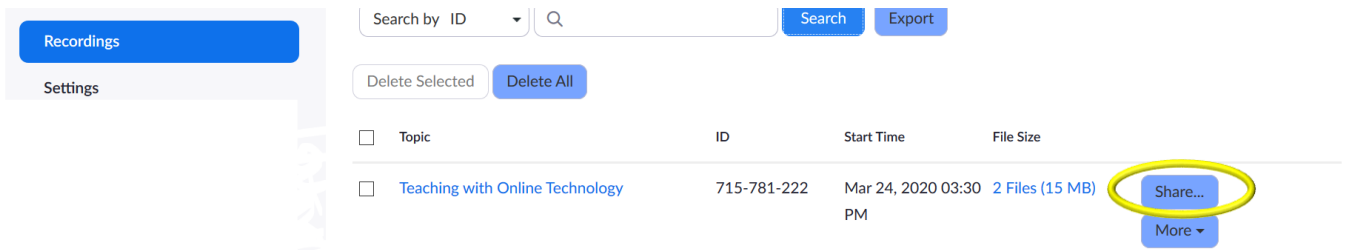
Step 7: Retrieve Link

When meeting ends, you will receive an email notification—with a link to the recording. You can also login to liu.zoom.us and click on **My Recordings** to access.

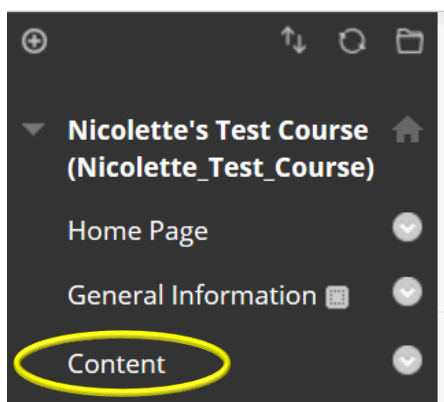


Step 8: Retrieve Link

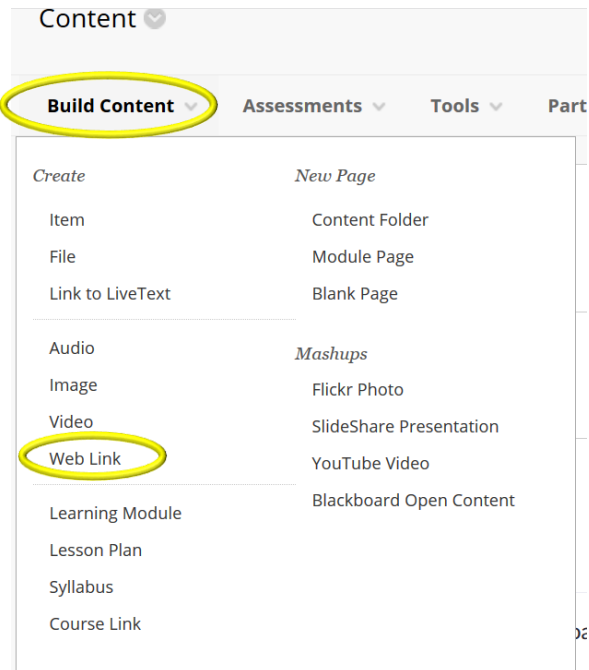
Click on the "Share" button next to your recording. Then copy the URL.



Step 9: In Blackboard, navigate to a content area of your choosing.



Step 10: Select “Build Content” Followed by “Web Link”



Step 11: Name the web link in the first text box, then paste the URL into the second text box. Press “Submit” when done.

Create Web Link

A Web Link is a shortcut to a Web resource. Add a Web Link to a Content Area to provide a quick access point to relevant materials. [More Help](#)

* Indicates a required field.

WEB LINK INFORMATION

* Name

* URL
For example, <http://www.myschool.edu/>

This link is to a Tool Provider. [What's a Tool Provider?](#)

Click **Submit** to proceed.

Cancel **Submit**