

How to manage videos on Blackboard - Faculty

Pre-recording lectures material and uploading it to Blackboard is a great way to provide lecture content to your students.

However, Blackboard is **NOT** equipped to upload large video files. Adding video files to your Blackboard content will take up space in your Blackboard capacity. This will prohibit your ability to upload files in the future.

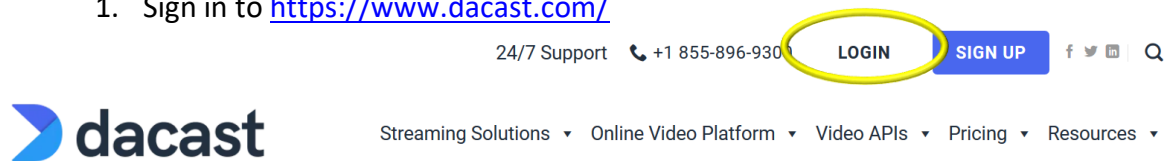
If you have lecture videos that contain sensitive content and need to be protected, please reach out to IT to request an account. We then recommend you do the following:

Uploading to Dacast

LIU's video hosting-this will need you sending an email to it@liu.edu for an account

Step 1: Upload the Video to DaCast (formally known as Vzaar)

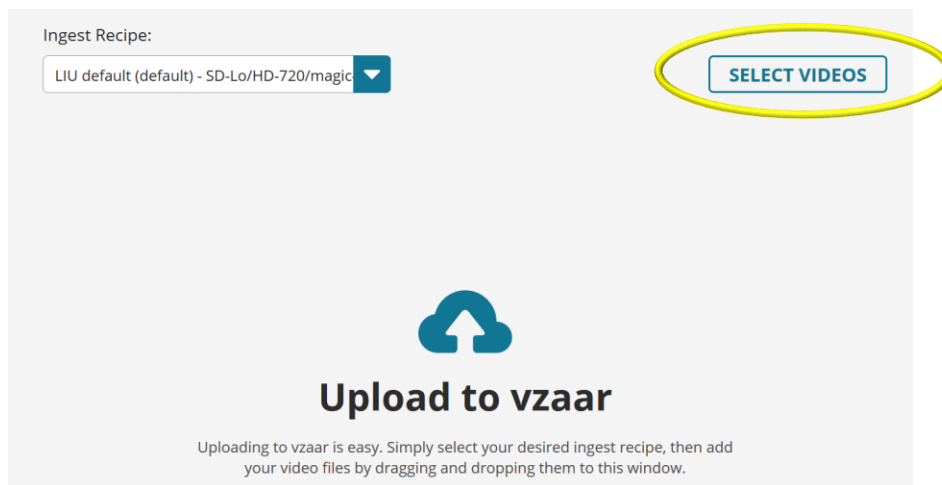
1. Sign in to <https://www.dacast.com/>



2. At the top right, select **Upload video**.



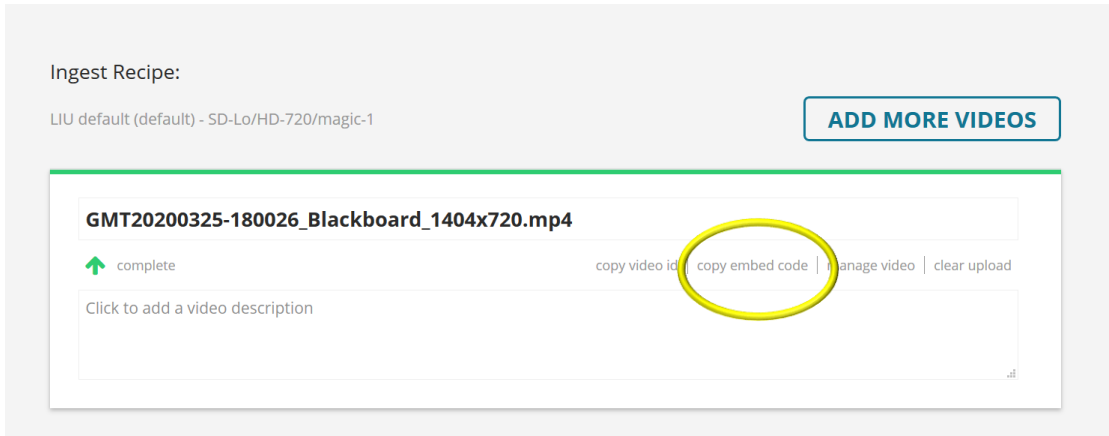
3. Select the file you'd like to upload.



Learn More – See how to upload Guide – [Upload Videos](#)

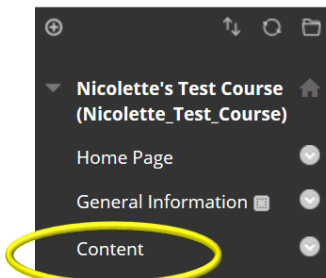
Step 2: Retrieve Embed Code

1. Once your video loads, click “Copy Embed Code”.

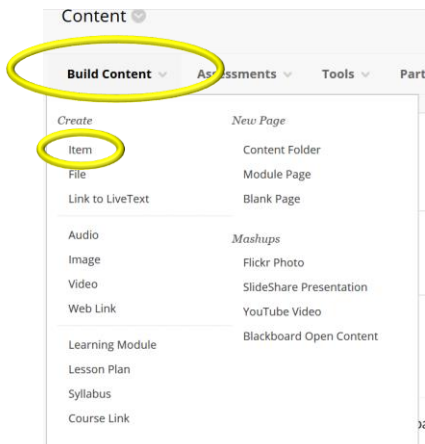


Learn More – Retrieve an [embed](#) code.

Step 3: In Blackboard, navigate to a content area of your choosing.



Step 4: Select “Build Content” Followed by “Item”



Step 5: Create a name for the video

Create Item
A content item is any type of file, text, image, or link that appears to users in a Content Area, Learning Module, Lesson Plan, or content folder. [More Help](#)

* Indicates a required field.

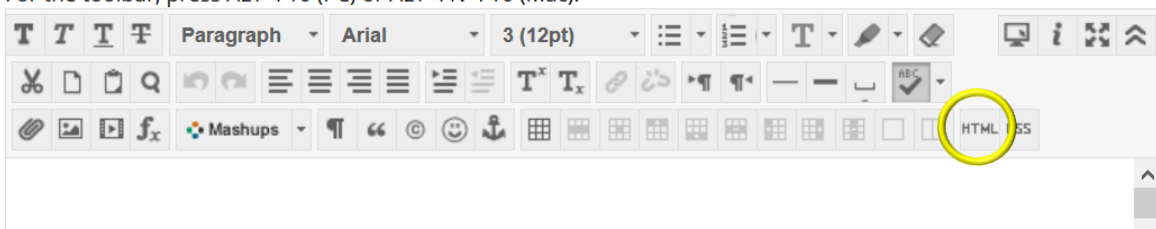
CONTENT INFORMATION

* Name

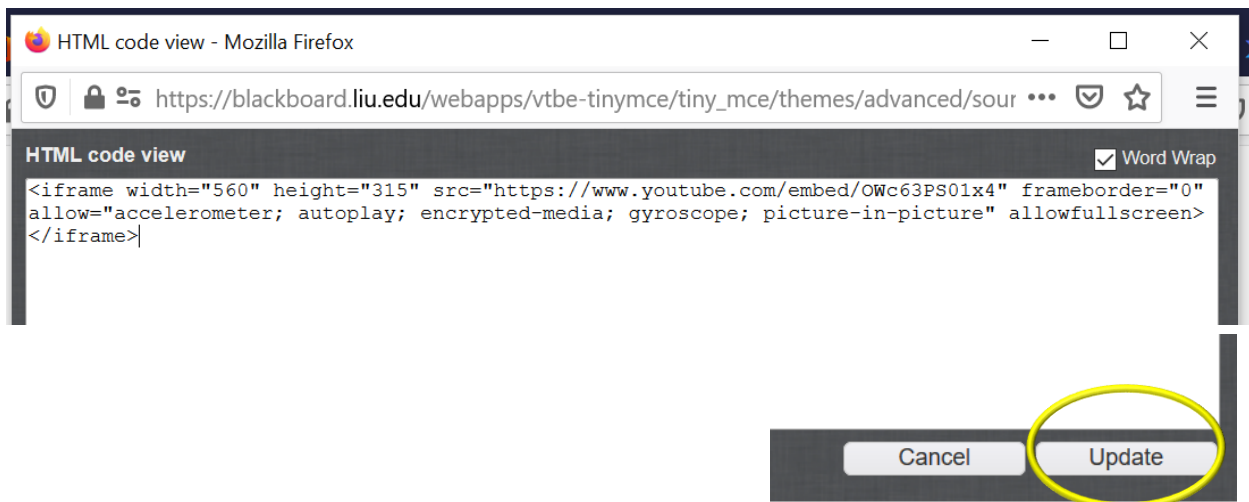
Step 6: Choose the HTML code button in the Text editor

Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



Step 7: Paste in the entire EMBED code from the Dacast website. Then Select "update"



Step 8: Select "Submit"

