

## DOWNLOAD SKYPE FOR BUSINESS – WINDOWS COMPUTER

1. BEGIN by Signing in to Office 365 at <https://www.microsoft.com/en-us/download/confirmation.aspx?id=49440>.
2. Select your language, and then choose “Download”.

### Microsoft Skype for Business Basic

*Important!* Selecting a language below will dynamically change the complete page content to that language.

Select Language:

**Download**

3. Then choose the download you would like and select “Next”.

Choose the download you want

File Name	Size
<input checked="" type="checkbox"/> LyncEntry_bypass_ship_x64_en-us_exe\lyncentry.exe	448.1 MB
<input type="checkbox"/> LyncEntry_bypass_ship_x86_en-us_exe\lyncentry.exe	382.0 MB

Download Summary:  
KBMBGB

1. LyncEntry\_bypass\_ship\_x64\_en-us\_exe\lyncentry.exe

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Total Size: 448.1 MB

**Next**

4. Check the box to agree to the terms and conditions, then select “Continue”.

Skype for Business Basic 2016

Read the Microsoft Software License Terms

To continue you must accept the terms of this agreement. If you do not want to accept the Microsoft Software License Terms, close this window to cancel the installation.

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MICROSOFT SKYPE FOR BUSINESS BASIC 2016

These license terms are an agreement between Microsoft Corporation (or based on where you live, one of its affiliates) and you. Please read them. They apply to the software named above, which includes the media on which you received it, if any. The terms also apply to any Microsoft

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- supplements,
- Internet-based services, and
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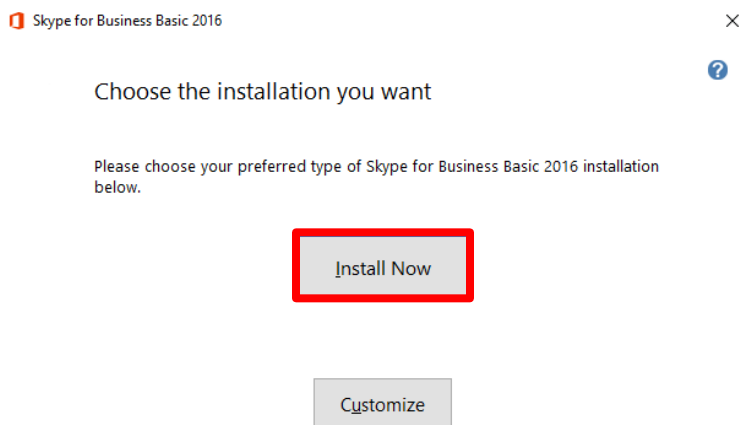
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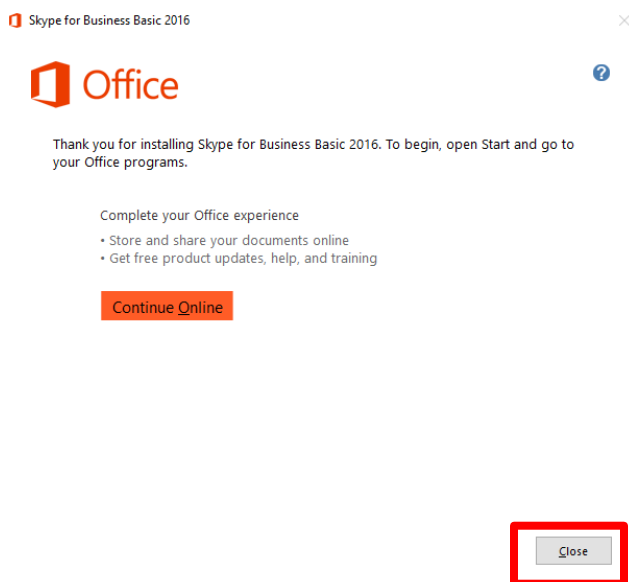
I accept the terms of this agreement

**Continue**

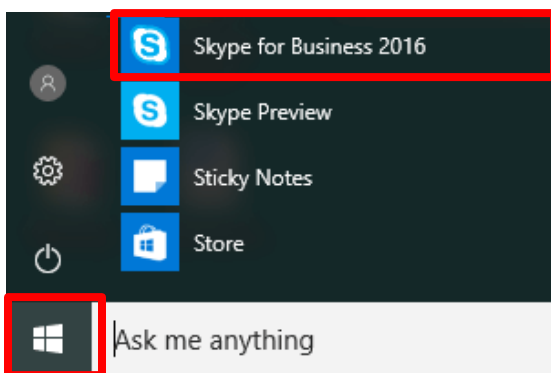
5. From there, select "Install Now".



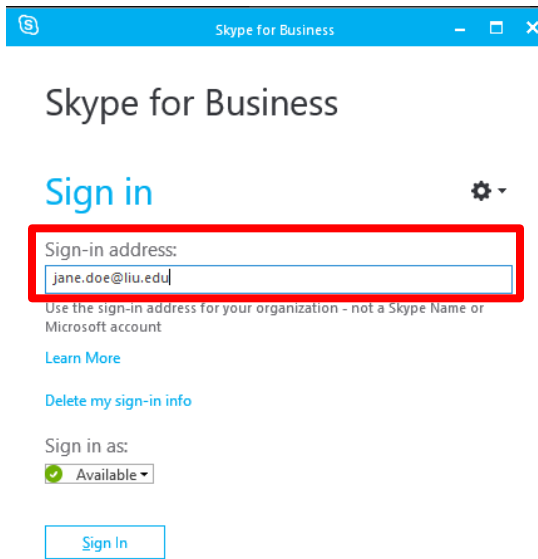
6. Once you receive the following screen, your download has been successful, select "close".



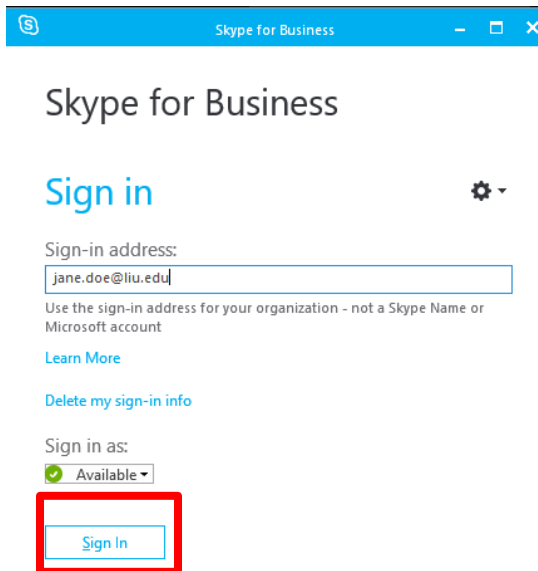
7. Go to the windows icon and locate Skype for Business:



- Type in your full LIU email address where it states "Sign in Address".

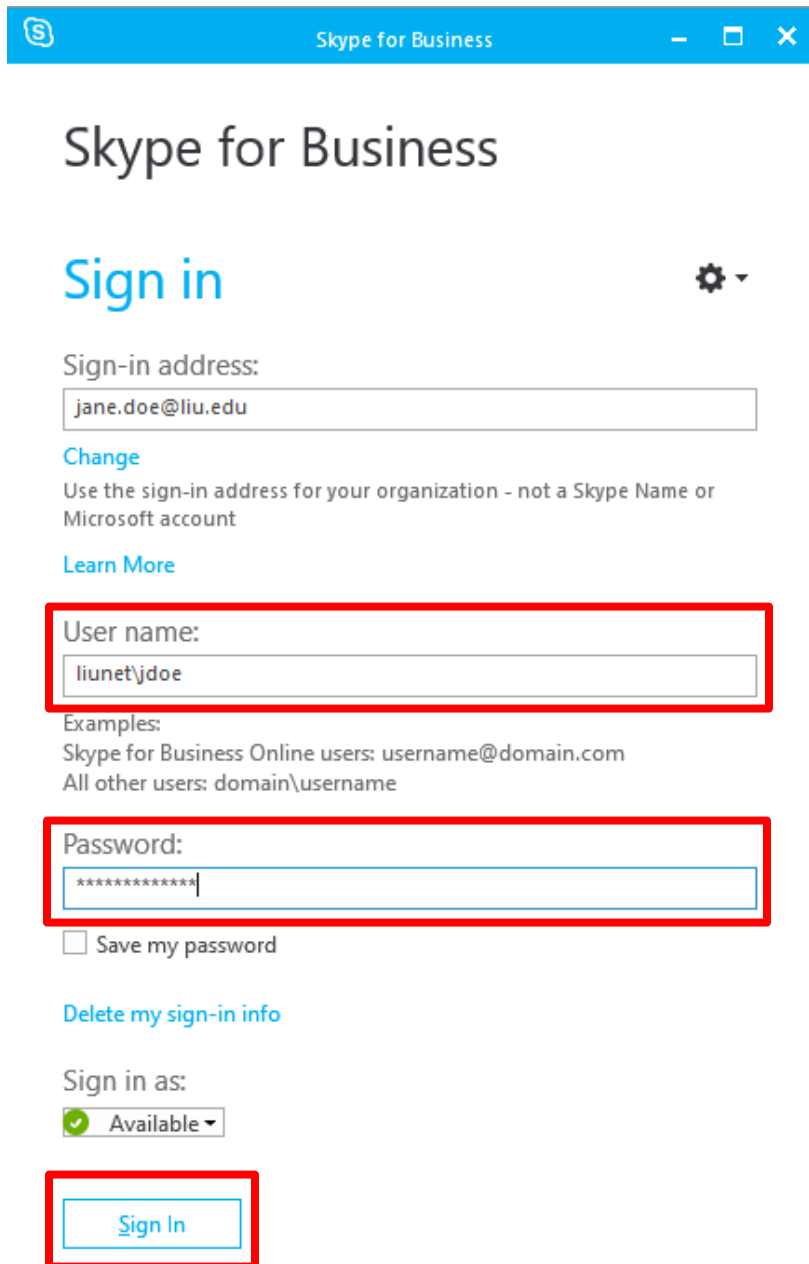


- Then, select "Sign In"



10. From this screen, locate the “User Name” and enter **liunet\** followed by your LIU username as pictured below. Then, type in your LIU password, and finally, select “Sign In”.

11.



Skype for Business

## Sign in

Sign-in address:

[Change](#)  
 Use the sign-in address for your organization - not a Skype Name or Microsoft account  
[Learn More](#)

User name:

Examples:  
 Skype for Business Online users: username@domain.com  
 All other users: domain\username

Password:

Save my password

[Delete my sign-in info](#)

Sign in as:  
 Available

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You are now logged into Skype for Business on your Windows computer.