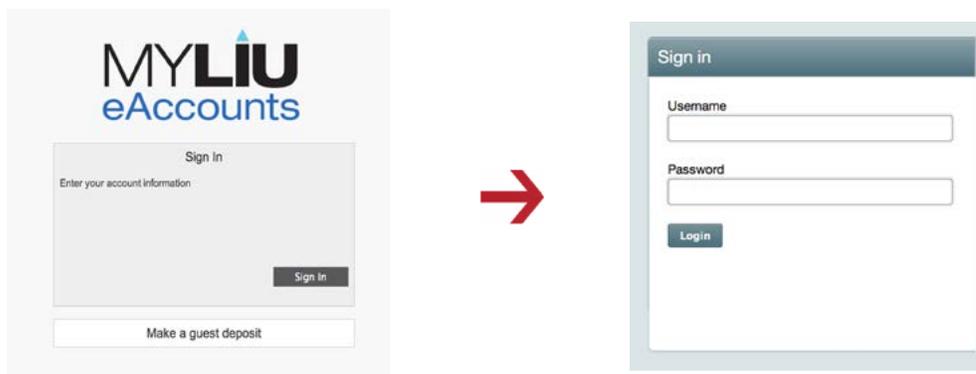


# Add and Monitor funds on your LIU card

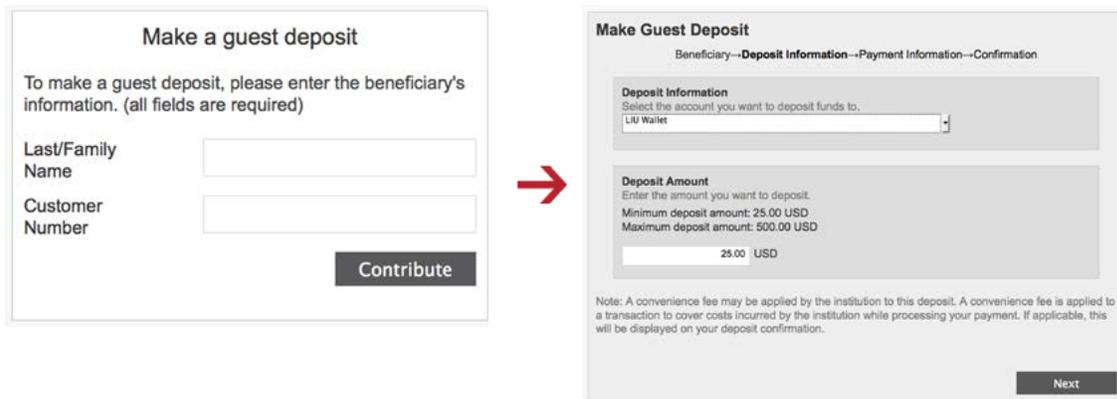
Now you can add additional funds and monitor monies spent through your LIU account - online. Friends and family members can also add funds to your account.

**Begin by going to <http://eAccounts.LIU.edu>.**

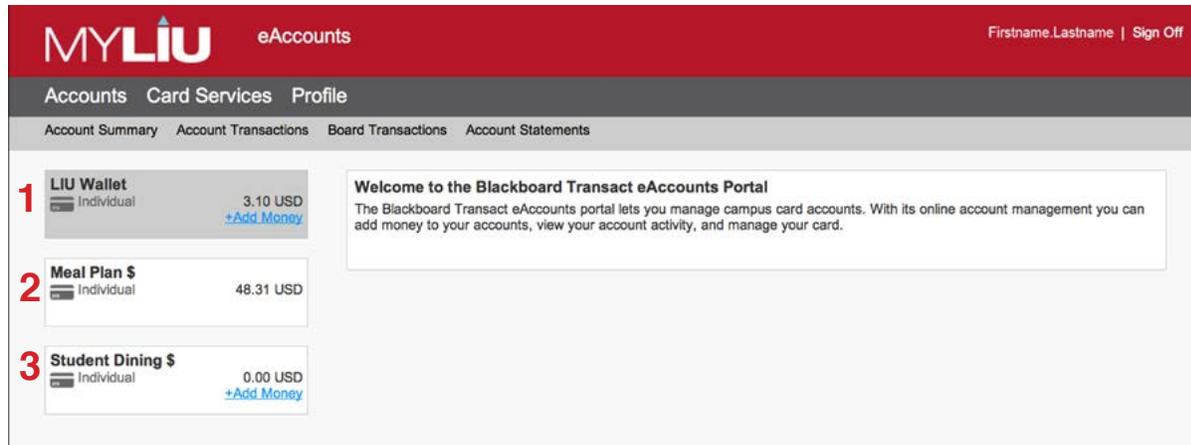
**Click the Sign in button, and then sign in with your My LIU username and password.**



**“guest deposits”** can be made to your account by someone without access to your account details. Your guest depositor needs to know your last name and your LIU ID number, which is prompted by “customer number.” Guest depositors will log in and then proceed directly to your LIU wallet or Student Dining Dollars for depositing funds.



## Your Portal Home Page shows your accounts, by type.



### Your account types explained:

- 1 The LIU Wallet is an account that can be used at multiple locations on campus, including all locations that accept the LIU card. The bookstore and other locations will be added soon. Funds may be deposited through this site and through the PHIL machines.
- 2 Meal Plan dollars are “dining dollars” granted to students. Money in this account can be used at all Aramark locations and the Brooklyn Campus Grind.
- 3 Student Dining dollars may also be deposited here and through the PHIL machines. Monies in this account are restricted to be spent on food purchases only.

### To Add Funds to your account:

First, select the account to which you wish to add funds.

Indicate the deposit type: either a specific amount or to top-off your balance.

Enter the amount you want to have withdrawn from your credit card.

Click next.

## Enter your payment information...

...taking care to providing the credit card verification value (CVV) and clicking the check box for agreeing to the terms and conditions. Then, submit.

**Payment Information**

Card Number: \*

Expiration: \*

CVV: \*

**Billing Information**

First Name: \*

Last Name: \*

Address 1: \*

Address 2:

City: \*

State / Province: \*

Postal Code: \*

Country: \*

Phone:

\* I have read and agree to [Terms and Conditions](#)

**Deposit Confirmation**  
Review the deposit details below. No changes to the account will be made until you confirm the deposit by clicking "Make Deposit" below.

Beneficiary→Deposit Information→Payment Information→Confirmation

Beneficiary Information	
Username	Firstname.Lastname

Deposit Information	
Deposit Account	LIU Wallet
Deposit Amount	25.00 USD
Amount Charged	25.00 USD

Payment Billing Information	
Card Type	MasterCard
Credit Card Number	*****7391
Expiration Date	01/2014

**Your deposit will then be confirmed. Click “make deposit” to finalize.**

Take advantage of the option to have a receipt emailed to you by entering up to 3 email addresses.

## Monitor your account activity:

Just as you are able to review recent activity in your online banking account, you can also monitor your spending and deposits in your LIU card accounts. Select Accounts Summary from your portal home page.

**MYLIU eAccounts** Firstname.Lastname | Sign Off

Accounts Card Services Profile

Account Summary Account Transactions Board Transactions Account Statements

**LIU Wallet**  
Individual 3.10 USD  
[+Add Money](#)

**Meal Plan \$**  
Individual 48.31 USD

**Student Dining \$**  
Individual 0.00 USD  
[+Add Money](#)

**Welcome to the Blackboard Transact eAccounts Portal**

The Blackboard Transact eAccounts portal lets you manage campus card accounts. With its online account management you can add money to your accounts, view your account activity, and manage your card.

**Account Summary** is displayed above. It is the default view and shows the balance for each account associated with your LIU ID.

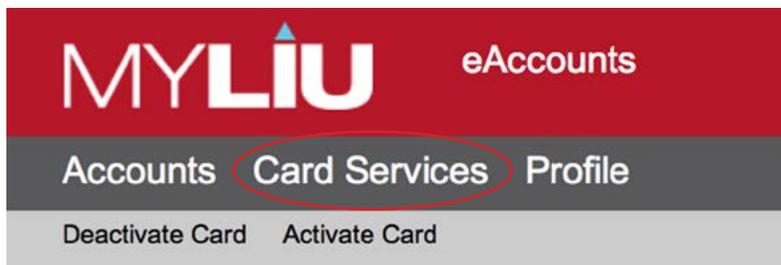
**Account Transactions** allows you to search by account, by any credit card numbers you have saved in your account, transaction type, or range of dates and amounts. Click Search after you have entered the appropriate information.

**Similarly, you can perform a Board Transaction to monitor activity on your meal plan.** As with the account transactions search, make your selections and click the search button when completed.

**Account Statements** allows you to select an account and then download monthly statements in a pdf format.

## Lost your ID card? Protect your funds!

Log in and click on Card Services:



**To prevent fraudulent activity if you have lost or misplaced your card,** click the Deactivate Card link. This will invalidate the card until such time you can replace it.

As will often happen, when you find your card, you can quickly re-Activate it without penalty or loss of access to your funds.

### Questions?

For further information, please feel free to:

- Go to the following support page: <http://it.liu.edu/support>
- Send an email to: [LIUCard@LIU.edu](mailto:LIUCard@LIU.edu)