Viewing Class Enrollment Data

Viewing Enrollment Request History

This section discusses how to search for and view enrollment requests.

Page Used to View Enrollment Request History

Page Name	*Definition Name*	*Navigation*	*Usage*
Enrollment Request Search	ENRL_REQ1_INQUIRY	Records and Enrollment, Enroll Students, Enrollment Request Search, Enrollment Request Search	Search for and view enrollment request history.

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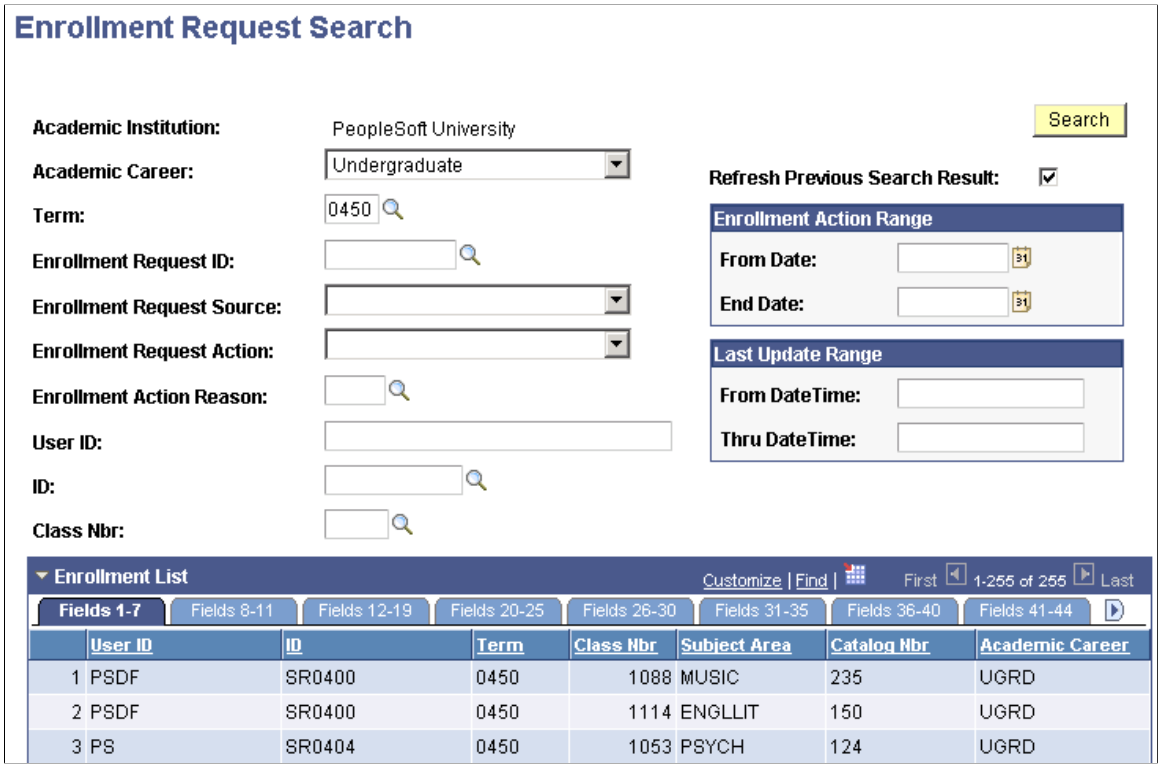
Searching for and Viewing Enrollment Requests

Access the Enrollment Request Search page (Records and Enrollment, Enroll Students, Enrollment Request Search, Enrollment Request Search).

Image: Enrollment Request Search page

This example illustrates the fields and controls on the Enrollment Request Search page. You can find definitions for the fields and controls later on this page.



The enrollment engine keeps a history of all enrollment requests that it processes successfully. The system queries against these transactions, as well as any enrollment transactions posted through the Grade Roster component, and displays all of the enrollment request transactions that meet your search criteria in a grid at the bottom of this page. You must enter at least two search criteria. For example, you can search to find out how a student was dropped from a class, or you can view a list of students enrolled in a class that has been cancelled.

Warning! Access to this inquiry component should be restricted to key individuals in the institution because sensitive student information, such as course grades, is visible in this component.

Academic Career Enter the academic career for which you want to search for enrollment transaction history.

Term Enter the term for which you want to search for enrollment transaction history.

Enrollment Request ID Enter the enrollment request ID for which you want to search for the enrollment transaction history.

Enrollment Request Source Enter the enrollment request source for which you want to search for the enrollment transaction history. The enrollment

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	request source is the process that generated the enrollment request. The Self Service Grade Posting (SG) code distinguishes instructor enrollment requests (such as grade changes) from student self-service (such as adds and drops). The system uses this code to exclude instructor self-service grade change requests from the search views for the Enrollment Request and Quick Enroll components. These types of requests cannot be viewed from these two components because they are intended to create and view enrollment requests that contain a single ID only. You can view instructor self-service grade change requests in the Enrollment Request Search or Block Enroll components.
Enrollment Request Action	Enter the enrollment request action for which you want to search for the enrollment transaction history.
Enrollment Action Reason	Enter the enrollment action reason for which you want to search for the enrollment transaction history.
User ID	Enter the user ID of the person who processed the enrollment transactions that you want to view.
ID	Enter the ID of the student whose enrollment transactions you want to view. The system prompts you with IDs from the personal data table (PERSONAL_DATA).
Class Nbr (class number)	Enter the class for which you want to view the enrollment transactions within a term. To use this field, you must also specify a term in the Term field so that the system knows which term's schedule of classes is valid.
From Date and **End Date**	Specify the date range for the enrollment action. For example, search for all enrollment requests for which students were dropped from a class through the Mass Enrollment component due to a canceled class during the fall quarter.
From Date Time and **Thru Date Time** (through date time)	Enter a time range during which the enrollment requests were last updated.
Search	Click to query the enrollment tables and retrieve enrollment transaction history based on your search criteria. The system displays your search results in the Enrollment List grid at the bottom of the page.
Refresh Previous Search Result	If you select this check box, the system populates the Enrollment List grid at the bottom of this page with only the latest search results and clears previous data from the list.

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Enrollment List

The system populates the grid in the lower portion of the page with each enrollment request transaction that matches your search criteria. Each row contains 46 fields of pertinent information about the enrollment request, dispersed over eight tabs. Click the tabs to view additional fields.

Viewing Student Statistics

Student Records enables you to view summary information at various points during a student's academic career, with numerous ways to access the information. You can view summaries of both enrollment and term statistics.

This section discusses how to:

- View student enrollment summaries.
- View term statistics.
- Calculate term statistic values.
- View cumulative statistics for multiple terms.
- Calculate cumulative statistic values.
- View student terms.

Pages Used to View Student Statistics

Page Name	*Definition Name*	*Navigation*	*Usage*
Enrollment Summary	STDNT_ENRL_INQ	Records and Enrollment, Enrollment Summaries, Enrollment Summary, Enrollment Summary	View a summary of enrollment information. The student must first enroll in classes.
Enrollment Summary - Term Statistics	TERM_STATISTICS2	Records and Enrollment, Enrollment Summaries, Enrollment Summary, Term Statistics	View term statistics for a specific term. The student must first enroll in classes, have posted transfer credits, or both.
Term History - Term Statistics	TERM_STATISTICS	Records and Enrollment, Student Term Information, Term History, Term Statistics	View term statistics for all terms within an academic career. The student must first enroll in classes, have posted transfer credits, or both.
Cumulative Statistics	CUM_STATISTICS	Records and Enrollment, Student Term Information, Term History, Cumulative Statistics	View cumulative statistics for all terms within an academic career. The student must first enroll in classes, have posted transfer credits, or both.

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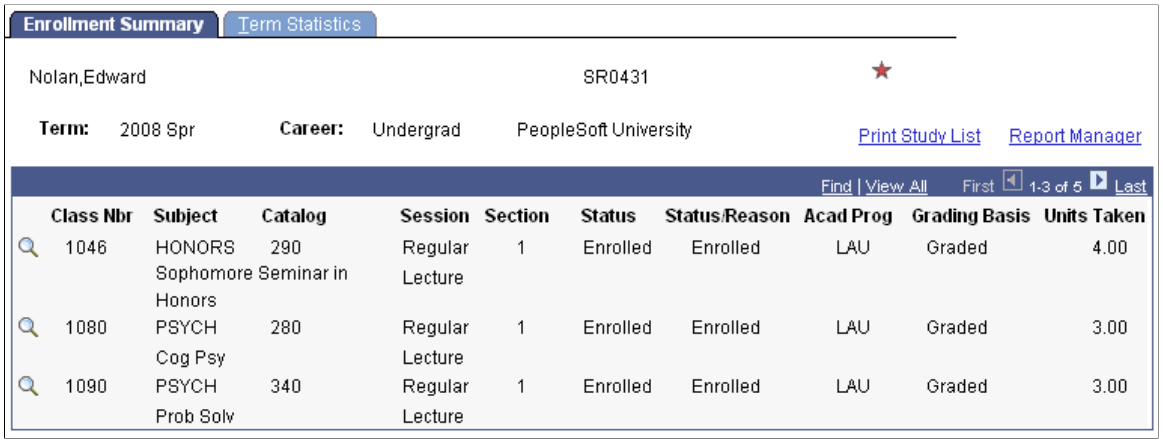
Page Name	*Definition Name*	*Navigation*	*Usage*
Student Term Search	STDNT_TERM_SRCH	Records and Enrollment, Career and Program Information, Student Term Search, Student Term Search	View all terms in which a student has been active.

Viewing Student Enrollment Summaries

Access the Enrollment Summary page (Records and Enrollment, Enrollment Summaries, Enrollment Summary, Enrollment Summary).

Image: Enrollment Summary page

This example illustrates the fields and controls on the Enrollment Summary page. You can find definitions for the fields and controls later on this page.



View all classes in which a student is successfully enrolled for the term.

Click the Course Detail button to access the Class Detail page, where you can view details about the class listed on the Enrollment Summary page.

Print Study List Click to print the student's enrollment summary.

Related Links

Processing Enrollment Transactions Through Self Service

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Viewing Term Statistics

Access the Term History - Term Statistics page (Records and Enrollment, Student Term Information, Term History, Term Statistics).

Image: Term History - Term Statistics page (1 of 2)

This example illustrates the fields and controls on the Term History - Term Statistics page (1 of 2). You can find definitions for the fields and controls later on this page.

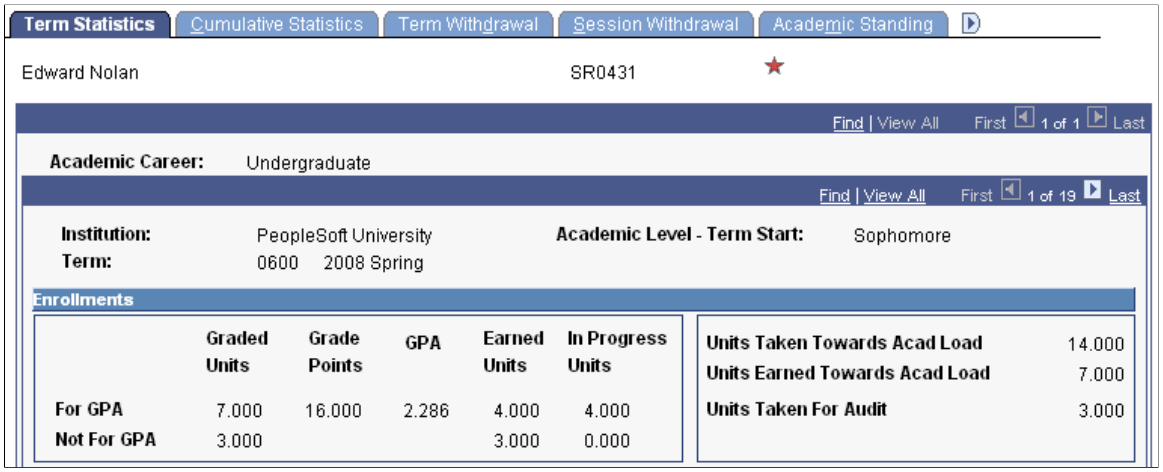
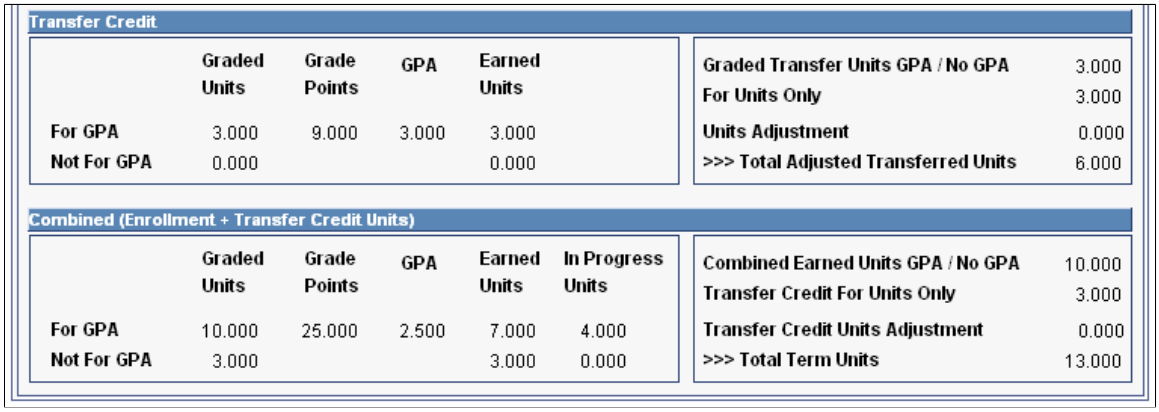


Image: Term History - Term Statistics page (2 of 2)

This example illustrates the fields and controls on the Term History - Term Statistics page (2 of 2). You can find definitions for the fields and controls later on this page.



View enrollment and transfer credit statistics for all terms in which the student has been or is enrolled. You can view this information for an individual term in the Enrollment Summary component.

Summary of Student Enrollment for the Term

The following information refers to the example screen shot:

- 4 Units with Grade A (for GPA) – 16 grade points
- 3 Units with Grade F (for GPA) – 0 grade points
- 3 Units with Grade Pass (Not For GPA)

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- 4 Units with no grade (in progress) (class will be For GPA after grading)
- 3 Units with an Audit grade basis

Enrollments

Graded Units - For GPA(graded units - for grade point average)	Displays the total number of units that are taken for a grade (A, B, C, D, F) and accumulate in the GPA.
Graded Units - Not For GPA (graded units - not for grade point average)	Displays the total number of units that are taken for a grade (Pass, Fail, Satisfactory, Unsatisfactory) and do not accumulate in the GPA. **Note:** The Graded Units - For GPA and Graded Units - Not for GPA fields do not include classes that are in a withdrawn status and classes that are taken with the audit grade basis.
Grade Points - For GPA (grade points - for grade point average)	Displays a number that is calculated by taking the grade points received for each grade (on a 4-point grading scale, an A equals 4 points), and multiplying that number by the number of units taken for each class for which a grade accumulates in the GPA.
GPA - For GPA (grade point average - for grade point average)	Displays the grade point average which is calculated by dividing the grade points for GPA by the graded units for GPA. Use the GPA Rounding/Truncating Option field on the Student Records Installation page (Set Up SACR, Install, Student Records Installation) to indicate to how many decimal places you want to round or truncate the grade point average. **Note:** No values appear in the Not For GPA row for the Grade Points and GPA fields.
Earned Units - For GPA (earned units - for grade point average)	Displays the total number of units that are passed with an earned credit grade (A, B, C, D) and accumulate in the GPA.
Earned Units - Not For GPA (earned units - not for grade point average)	Displays the total number of units that are passed with an earned credit grade (Pass, Satisfactory) and do not accumulate in the GPA.
In Progress Units - For GPA (in progress units - for grade point average)	Displays the total number of units that are not yet completed and for which the future assigned grade will accumulate in the GPA.
In Progress Units - Not For GPA (in progress units - not for grade point average)	Displays the total number of units that are not yet completed and for which the future assigned grade will not accumulate in the GPA.
Units Taken Towards Acad Load (units taken towards academic load)	Displays the total number of units taken for progress. This total is used in Student Records to determine academic load.
Units Earned Towards Acad Load (units earned towards academic load)	Displays the total number of units passed for progress. This total is used in Student Records to determine academic load and academic level.

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Note: For Units Taken Towards Acad Load and Units Earned Towards Acad Load, the units are summed regardless of academic load determiner set on Level/Load Rules.

Units Taken For Audit Displays the total number of audit units taken for the term.

Summary of Student Transfer Credit for Term

The following information refers to the example screen shot:

- 3 Units with Grade B (for GPA) for a model where the Include in GPA check box is selected on the Transfer Course Entry page.
- 3 Units with Grade T for a model where the Include in GPA check box is cleared on the Transfer Course Entry page.

Transfer Credit

The statistics in this group box include both internal and external transfer credits.

Graded Units - For GPA (graded units - for grade point average) Displays the total number of units that are transferred for a grade (A, B, C, D, F) and accumulate in the GPA for models where the Include in GPA check box is selected on the Transfer Course Entry page.

Graded Units - Not For GPA (graded units - not for grade point average) Displays the total number of units that are transferred for a grade (T) and do not accumulate in the GPA for models where the Include in GPA check box is selected on the Transfer Course Entry page.

Grade Points - For GPA (grade points - for grade point average) Displays a number that is calculated by taking the grade points received for each grade (on a 4-point grading scale, an A equals 4 points), and multiplying that number by the number of units taken for each transferred class for which a grade accumulates in the GPA.

GPA - For GPA (grade point average - for grade point average) Displays the grade point average which is calculated by dividing the grade points for GPA by the graded units for GPA.

Use the GPA Rounding/Truncating Option field on the Student Records Installation page (Set Up SACR, Install, Student Records Installation) to indicate to how many decimal places you want to round or truncate the grade point average.

Note: No values appear in the Not For GPA row for the Grade Points and GPA fields.

Earned Units - For GPA (earned units - for grade point average) Displays the total number of transferred units that are passed with an earned credit grade (A, B, C, D) and accumulate in the GPA for models where the Include in GPA check box is selected on the Transfer Course Entry page.

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Earned Units - Not For GPA (earned units - not for grade point average)	Displays the total number of transferred units that are passed with an earned credit grade (T) and do not accumulate in the GPA for models where the Include in GPA check box is selected on the Transfer Course Entry page.
Graded Transferred Units GPA / No GPA (graded transferred units for grade point average / not for grade point average)	Displays the sum of transferred units for which received grades both accumulate and do not accumulate in the GPA for models where the Include in GPA check box is selected on the Transfer Course Entry page.
For Units Only	Displays the total number of transferred units that are passed with an earned credit grade and do not accumulate in the GPA for models where the Include in GPA check box is cleared on the Transfer Course Entry page.
Units Adjustment	Displays the total number of units that were manually removed from the student's overall transfer credit units. This field is updated on the Terms in Residence page in the Term Activation component. **Note:** This number displays as a positive value, but is stored as a negative value.
Total Adjusted Transferred Units	Displays the sum of graded transfer units (for GPA and not for GPA), plus the value in the Units Only field, minus the value in the Units Adjustment field.

Combined (Enrollment + Transfer Credit Units)

Graded Units - For GPA (graded units - for grade point average)	Displays the sum of all enrollment and transfer credit units that are taken and transferred for a grade (A, B, C, D, F) and accumulate in the GPA.
Graded Units - Not For GPA (graded units - not for grade point average)	Displays the sum of all enrollment and transfer credit units that are taken and transferred for a grade (Pass, Fail, Satisfactory, Unsatisfactory, T) and do not accumulate in the GPA.
Grade Points - For GPA (grade points - for grade point average)	Displays the sum of all grade points for enrollment and transfer credit units that accumulate in the GPA.
GPA - For GPA (grade point average - for grade point average)	Displays the grade point average which is calculated by dividing the grade points for GPA by the graded units for GPA. Use the GPA Rounding/Truncating Option field on the Student Records Installation page (Set Up SACR, Install, Student Records Installation) to indicate to how many decimal places you want to round or to truncate the grade point average. **Note:** No values appear in the Not For GPA row for the Grade Points and GPA fields.

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Earned Units - For GPA (earned units - for grade point average)	Displays the sum of all enrollment and transfer credit units that are passed with an earned credit grade (A, B, C, D) and accumulate in the GPA.
Earned Units - Not For GPA (earned units - not for grade point average)	Displays the sum of all enrollment and transfer credit units that are passed with an earned credit grade (Pass, Satisfactory, T) and do not accumulate in the GPA.
In Progress Units - For GPA (in progress units - not for grade point average)	Displays the total number of units that are not yet completed and for which the future assigned grade will accumulate in the GPA.
In Progress Units - Not For GPA (in progress units - not for grade point average)	Displays the total number of units that are not yet completed and for which the future assigned grade will not accumulate in the GPA.
Combined Earned Unit GPA/ No GPA (combined earned unit for grade point average / not for grade point average)	Displays the sum of all enrollment and transfer credit units that are passed with an earned credit grade, including both those that accumulate and do not accumulate in the GPA.
Transfer Credit For Units Only	Displays the sum of transferred units that are passed with an earned credit grade and do not accumulate in the GPA for models where the Include in GPA check box is cleared on the Transfer Course Entry page.
Transfer Credit Units Adjustment	Displays the number of units that were manually removed from the student's overall transfer credit units.
Total Term Units	Displays the sum of all enrollment and transfer credit units that are passed with an earned credit grade, including both those that accumulate and do not accumulate in the GPA, plus transfer credit units that are passed with an earned credit grade that do not accumulate in the GPA for models where the Include in GPA check box is cleared, minus the number of units that were manually removed from the student's overall transfer credit units. Units taken for audit are excluded from this total.

Calculating Term Statistic Values

Use the following table to understand how term statistic values are calculated.

Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
ENROLLMENT		

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Graded Units - For GPA	UNT_TAKEN_GPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a
Graded Units - Not For GPA	UNT_TAKEN_NOGPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a
Grade Points - For GPA	GRADE_POINTS	Sum of GRADE_POINTS from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a
GPA - For GPA	CUR_GPA	GRADE_POINTS / UNT_TAKEN_GPA
Earned Units - For GPA	UNT_PASSD_GPA	Sum of UNT_EARNED from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y
Earned Units - Not For GPA	UNT_PASSD_NOGPA	Sum of UNT_EARNED from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
In-Progress Units - For GPA	UNT_INPROG_GPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = I, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a
In-Progress Units - Not For GPA	UNT_INPROG_NOGPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = I, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a
Units Taken Towards Acad Load	UNT_TAKEN_PRGRSS	UNT_TAKEN_GPA + UNT_TAKEN_NOGPA + UNT_INPROG_GPA + UNT_INPROG_NOGPA Sum of UNT_PRGRSS from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = I or Y, INCLUDE_IN_GPA = n/a, EARN_CREDIT = n/a
Units Earned Towards Acad Load	UNT_PASSD_PRGRSS	UNT_PASSD_GPA+ UNT_PASSD_NOGPA Sum of UNT_PRGRSS from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Units Taken For Audit	UNT_AUDIT	Sum of UNT_PRGRSS from STDNT_ENRL where AUDIT_GRADE_BASIS = Y, UNITS_ATTEMPTED = n/a, INCLUDE_IN_GPA = n/a, EARN_CREDIT = n/a
TRANSFER CREDIT		

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Graded Units - For GPA	TRF_TAKEN_GPA	Course Credits: 1. Internal Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE = I) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a 2. External Transfer (TRNS_CRSE_ SCH.TRNSFR_SRC_TYPE =E) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where ORG_INST_TBL.TRNSFR_CR_INCL_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a 3. Manual Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE =M) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where TRNS_CRSE_SCH.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a Test Credits: Sum of UNIT_TRNSFR from TRNS_ TEST_DTL where TRNS_TEST_MODEL.INCLUDE_IN_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a Other Credits: Sum of UNIT_TRNSFR from TRNS_ OTHR_DTL where

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
		TRNS_OTHR_MODEL.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Graded Units - Not For GPA	TRF_TAKEN_NOGPA	Course Credits: 1. Internal Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE = I) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a 2. External Transfer (TRNS_CRSE_ SCH.TRNSFR_SRC_TYPE =E) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where ORG_INST_TBL.TRNSFR_CR_INCL_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a 3. Manual Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE =M) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where TRNS_CRSE_SCH. INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a Test Credits: Sum of UNIT_TRNSFR from TRNS_ TEST_DTL where TRNS_TEST_MODEL.INCLUDE_IN_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a Other Credits: Sum of UNIT_TRNSFR from TRNS_ OTHR_DTL where

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
		TRNS_OTHR_MODEL.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Grade Points - For GPA	TRF_GRADE_POINTS	Course Credits: 1. Internal Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE = I) Sum of (UNIT_TRNSFR * GRD_PTS _PER_UNIT) from TRNS_CRSE_DTL where UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a 2. External Transfer (TRNS_CRSE_ SCH.TRNSFR_SRC_TYPE =E) Sum of (UNIT_TRNSFR * GRD_PTS _PER_UNIT) from TRNS_CRSE_DTL where ORG_INST_TBL.TRNSFR_CR_INCL_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a 3. Manual Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE =M) Sum of (UNIT_TRNSFR * GRD_PTS _PER_UNIT) from TRNS_CRSE_DTL where TRNS_CRSE_SCH.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a Test Credits: Sum of (UNIT_TRNSFR * GRD_PTS _PER_UNIT) from TRNS_TEST_DTL where TRNS_TEST_MODEL.INCLUDE_IN_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
		Other Credits: Sum of (UNIT_TRNSFR * GRD_PTS_PER_UNIT) from TRNS_OTHR_DTL where TRNS_OTHR_MODEL.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a
GPA - For GPA	SSR_TRF_CUR_GPA	TRF_GRADE_POINTS / TRF_TAKEN_GPA

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Earned Units - For GPA	TRF_PASSED_GPA	Course Credit 1. Internal Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE = I) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y 2. External Transfer (TRNS_CRSE_ SCH.TRNSFR_SRC_TYPE =E) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where ORG_INST_TBL.TRNSFR_CR_INCL_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y 3. Manual Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE =M) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where TRNS_CRSE_SCH.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y Test Credits: Sum of UNIT_TRNSFR from TRNS_ TEST_DTL where TRNS_TEST_MODEL.INCLUDE_IN_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y Other Credits: Sum of UNIT_TRNSFR from TRNS_ OTHR_DTL where

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
		TRNS_OTHR_MODEL.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = Y, EARN_CREDIT = Y

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Earned Units - Not For GPA	TRF_PASSED_NOGPA	Course Credits: 1. Internal Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE = I) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y 2. External Transfer (TRNS_CRSE_ SCH.TRNSFR_SRC_TYPE =E) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where ORG_INST_TBL.TRNSFR_CR_INCL_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y 3. Manual Transfer (TRNS_CRSE_SCH. TRNSFR_SRC_TYPE =M) Sum of UNIT_TRNSFR from TRNS_ CRSE_DTL where TRNS_CRSE_SCH.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y Test Credits: Sum of UNIT_TRNSFR from TRNS_ TEST_DTL where TRNS_TEST_MODEL.INCLUDE_IN_ GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y Other Credits: Sum of UNIT_TRNSFR from TRNS_ OTHR_DTL where

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
		TRNS_OTHR_MODEL.INCLUDE_IN_GPA = Y, UNITS_ATTEMPTED = Y, INCLUDE_IN_GPA = N, EARN_CREDIT = Y
Graded Transferred Units GPA / No GPA	DERIVED	TRF_TAKEN_GPA+ TRF_TAKEN_NOGPA
For Units Only	DERIVED	UNT_TRNSFR + UNT_TEST_CREDIT + UNT_OTHER
Units Adjustment	TC_UNITS_ADJUST	As entered on Terms of Residence page
Total Adjusted Transferred Units	DERIVED	(TRF_TAKEN_GPA+ TRF_TAKEN_NOGPA) + (UNT_TRNSFR + UNT_TEST_CREDIT + UNT_OTHER) - TC_UNITS_ADJUST
COMBINED UNITS		
Graded Units - For GPA	DERIVED	UNT_TAKEN_GPA + TRF_TAKEN_GPA
Graded Units - Not For GPA	DERIVED	UNT_TAKEN_NOGPA+ TRF_TAKEN_NOGPA
Grade Points - For GPA	DERIVED	GRADE_POINTS + TRF_GRADE_POINTS
GPA - For GPA	SSR_COMB_CUR_GPA	(GRADE_POINTS + TRF_GRADE_POINTS) / (UNT_TAKEN_GPA + TRF_TAKEN_GPA)
Earned Units - For GPA	DERIVED	UNT_PASSD_GPA + TRF_PASSED_GPA
Earned Units - Not for GPA	DERIVED	UNT_PASSD_NOGPA+ TRF_PASSED_NOGPA
In Progress Units - For GPA	UNT_INPROG_GPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = I, INCLUDE_IN_GPA = Y, EARN_CREDIT = n/a

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Term Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
In Progress Units - Not For GPA	UNT_INPROG_NOGPA	Sum of UNT_TAKEN from STDNT_ENRL where AUDIT_GRADE_BASIS = N, UNITS_ATTEMPTED = I, INCLUDE_IN_GPA = N, EARN_CREDIT = n/a
Combined Earned Unit GPA/ No GPA	DERIVED	(UNT_PASSD_GPA + TRF_PASSED_GPA) + (UNT_PASSD_NOGPA + TRF_PASSED_NOGPA)
Transfer Credit For Units Only	DERIVED	UNT_TRNSFR + UNT_TEST_CREDIT + UNT_OTHER
Transfer Credit Units Adjustment	TC_UNITS_ADJUST	As entered on Terms of Residence page
Total Term Units	UNT_TERM_TOT	((UNT_PASSD_GPA + TRF_PASSED_GPA) + (UNT_PASSD_NOGPA + TRF_PASSED_NOGPA)) + (UNT_TRNSFR + UNT_TEST_CREDIT + UNT_OTHER) - TC_UNITS_ADJUST

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Viewing Cumulative Statistics for Multiple Terms

Access the Cumulative Statistics page (Records and Enrollment, Student Term Information, Term History, Cumulative Statistics).

Image: Cumulative Statistics page (1 of 2)

This example illustrates the fields and controls on the Cumulative Statistics page (1 of 2). You can find definitions for the fields and controls later on this page.

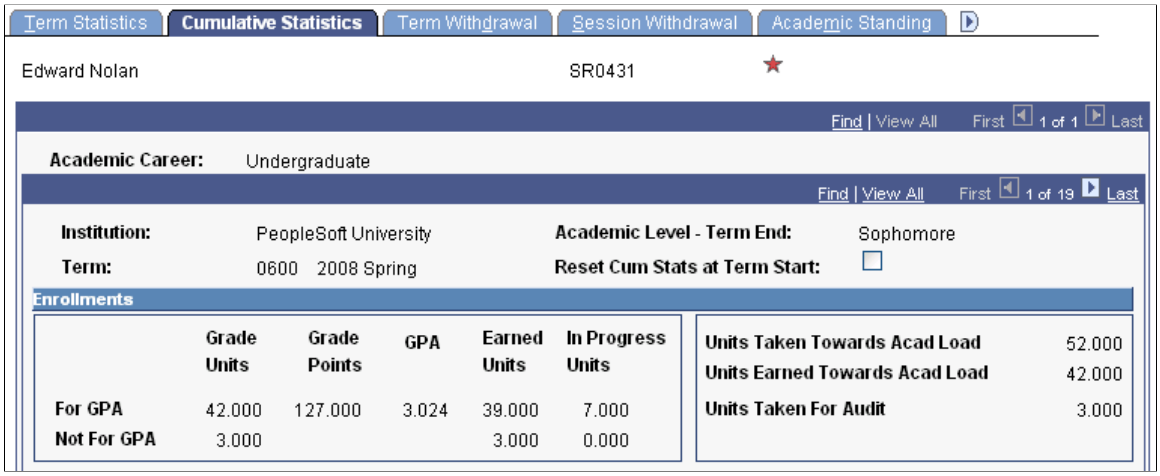
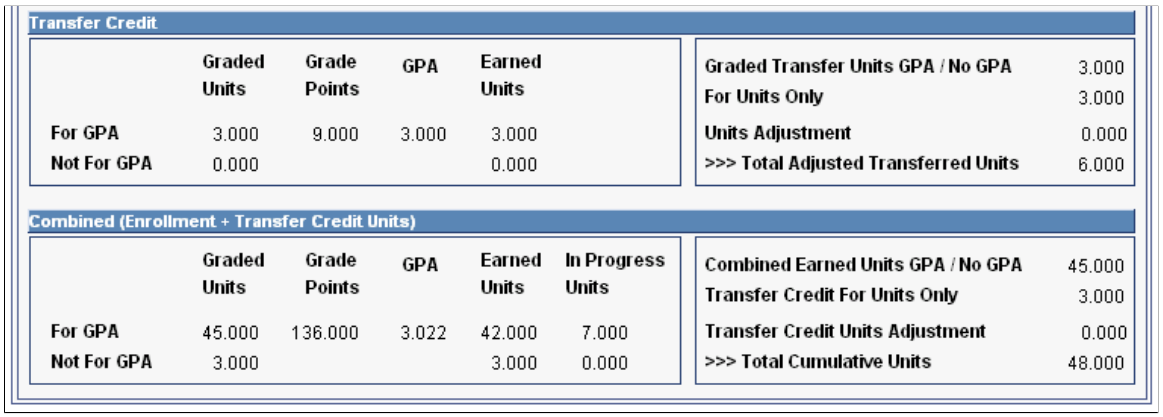


Image: Cumulative Statistics page (2 of 2)

This example illustrates the fields and controls on the Cumulative Statistics page (2 of 2). You can find definitions for the fields and controls later on this page.



This page displays running cumulative totals by term.

Enrollments

Units Taken for Audit Displays the total cumulative audit units taken.

Note: All other field definitions are the same as the definitions for the fields in the Enrollments group box on the Term Statistics page.

Note: RESET_CUM_STATS triggers a reset in cumulative computation.

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Transfer Credit

All field definitions are the same as the definitions for the fields in the Transfer Credit group box on the Term Statistics page.

Combined (Enrollment + Transfer Credit Units)

Total Cumulative Units Displays the sum of all enrollment and transfer credit units that are passed with an earned credit grade, including both those accumulated and not accumulated in the GPA, plus transfer credit units that are passed with an earned credit grade and do not accumulate in the GPA for models where Include in GPA check box is cleared, minus the number of units that were manually removed from the student's overall transfer credit units. Units taken for audit are excluded from this total.

All other field definitions are the same as the definitions for the fields in the Combined (Enrollment + Transfer Credit Units) group box on the Term Statistics page.

Calculating Cumulative Statistic Values

Use the following table to understand how cumulative statistic values are calculated.

Cumulative Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
ENROLLMENT		
Graded Units - For GPA	SSR_TOT_EN_TKN_GPA	Cumulative sum of UNT_TAKEN_GPA
Graded Units - Not For GPA	DERIVED	Cumulative sum of UNT_TAKEN_NOGPA
Grade Points - For GPA	SSR_TOT_EN_GRDPTS	Cumulative sum of GRADE_POINTS
GPA - For GPA	SSR_CUM_EN_GPA	SSR_TOT_EN_GRDPTS / SSR_TOT_EN_TKNGPA
Earned Units - For GPA	DERIVED	Cumulative sum of UNT_PASSD_GPA
Earned Units - Not For GPA	DERIVED	Cumulative sum of UNT_PASSD_NOGPA
In-Progress Units - For GPA	TOT_INPROG_GPA	Cumulative sum of UNT_INPROG_GPA
In-Progress Units - Not For GPA	TOT_INPROG_NOGPA	Cumulative sum of UNT_INPROG_NOGPA
Units Taken Towards Acad Load	DERIVED	Cumulative sum of UNT_TAKEN_PRGRSS
Units Earned Towards Acad Load	DERIVED	Cumulative sum of UNT_PASSD_PRGRSS
Units Taken For Audit	TOT_AUDIT	Cumulative sum of UNT_AUDIT

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Cumulative Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
TRANSFER CREDIT		
Graded Units - For GPA	SSR_TOT_TR_TKNGPA	Cumulative sum of TRF_TAKEN_GPA
Graded Units - Not For GPA	DERIVED	Cumulative sum of TRF_TAKEN_ NOGPA
Grade Points - For GPA	SSR_TOT_TR_GRDPTS	Cumulative sum of TRF_GRADE_ POINTS
GPA - For GPA	SSR_CUM_TR_GPA	SSR_TOT_TR_GRDPTS / SSR_TOT_ TR_TKNGPA
Earned Units - For GPA	DERIVED	Cumulative sum of TRF_PASSED_GPA
Earned Units - Not For GPA	DERIVED	Cumulative sum of TRF_PASSED_ NOGPA
Graded Transferred Units GPA / No GPA	DERIVED	SSR_TOT_TR_TKNGPA+ Cumulative sum of TRF_TAKEN_NOGPA
For Units Only	DERIVED	TOT_TRNSFR + TOT_TEST_CREDIT + TOT_OTHER
Units Adjustment	DERIVED	Cumulative sum of TC_UNITS_ ADJUST
Total Adjusted Transferred Units	DERIVED	SSR_TOT_TR_TKNGPA+ Cumulative sum of TRF_TAKEN_NOGPA) + (TOT _TRNSFR + TOT_TEST_CREDIT + TOT_OTHER) – Cumulative sum of TC _UNITS_ADJUST
COMBINED UNITS		
Graded Units - For GPA	TOT_TAKEN_GPA	SSR_TOT_EN_TKN_GPA + SSR_TOT _TR_TKNGPA
Graded Units - Not For GPA	TOT_TAKEN_NOGPA	Cumulative sum of UNT_TAKEN_ NOGPA + Cumulative sum of TRF_ TAKEN_NOGPA
Grade Points - For GPA	TOT_GRADE_POINTS	SSR_TOT_EN_GRDPTS + SSR_TOT_ TR_GRDPTS
GPA - For GPA	CUM_GPA	(SSR_TOT_EN_GRDPTS + SSR_TOT_ TR_GRDPTS) / (SSR_TOT_EN_TKN_ GPA + SSR_TOT_TR_TKNGPA)
Earned Units - For GPA	TOT_PASSD_GPA	Cumulative sum of UNT_PASSD_GPA + Cumulative sum of TRF_PASSED_ GPA

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Cumulative Statistics Page Field	*Field from STDNT_CAR_TERM*	*Calculation*
Earned Units - Not for GPA	TOT_PASSD_NOGPA	Cumulative sum of UNT_PASSD_NOGPA + Cumulative sum of TRF_PASSED_NOGPA
In Progress Units - For GPA	TOT_INPROG_GPA	Cumulative sum of UNT_INPROG_GPA
In Progress Units - Not For GPA	TOT_INPROG_NOGPA	Cumulative sum of UNT_INPROG_NOGPA
Combined Earned Unit GPA/ No GPA	DERIVED	(Cumulative sum of UNT_PASSD_GPA + Cumulative sum of TRF_PASSED_GPA) + (Cumulative sum of UNT_PASSD_NOGPA + Cumulative sum of TRF_PASSED_NOGPA)
Transfer Credit For Units Only	DERIVED	TOT_TRNSFR + TOT_TEST_CREDIT + TOT_OTHER
Transfer Credit Units Adjustment	DERIVED	Cumulative sum of TC_UNITS_ADJUST
Total Cumulative Units	TOT_CUMULATIVE	Sum of TOT_PASSD_GPA + TOT_PASSD_NOGPA + TOT_TRNSFR +TOT_TEST_CREDIT + TOT_OTHER – (Cumulative Sum of TC_UNITS_ADJUST)

Viewing Student Terms

Access the Student Term Search page (Records and Enrollment, Career and Program Information, Student Term Search, Student Term Search).

Academic Career Every academic career for which the student has been active for a term.

Term Every term in which the student has been active.

Academic Institution The academic institution at which the student has been term active.

Eligible To Enroll The student's eligibility to enroll in the specified academic career and term at an academic institution, according to the value of the corresponding field on the Term Activation page.

Viewing Student Class and Exam Schedules Using Self-Service Pages

If your institution has licensed PeopleSoft Campus Self Service, your students can view their class schedule and scheduled exams over the web.

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Related Links

"Viewing a Class Schedule (PeopleSoft Campus Self Service 9.0 PeopleBook)"

Viewing Class Rosters

This section discusses how to view class rosters.

Page Used to View Class Rosters

Page Name	*Definition Name*	*Navigation*	*Usage*
Class Roster	CLASS_ROSTER	Curriculum Management, Class Roster, Class Roster	View the students who are enrolled in a class, have dropped a class, or are on the wait list for a class.

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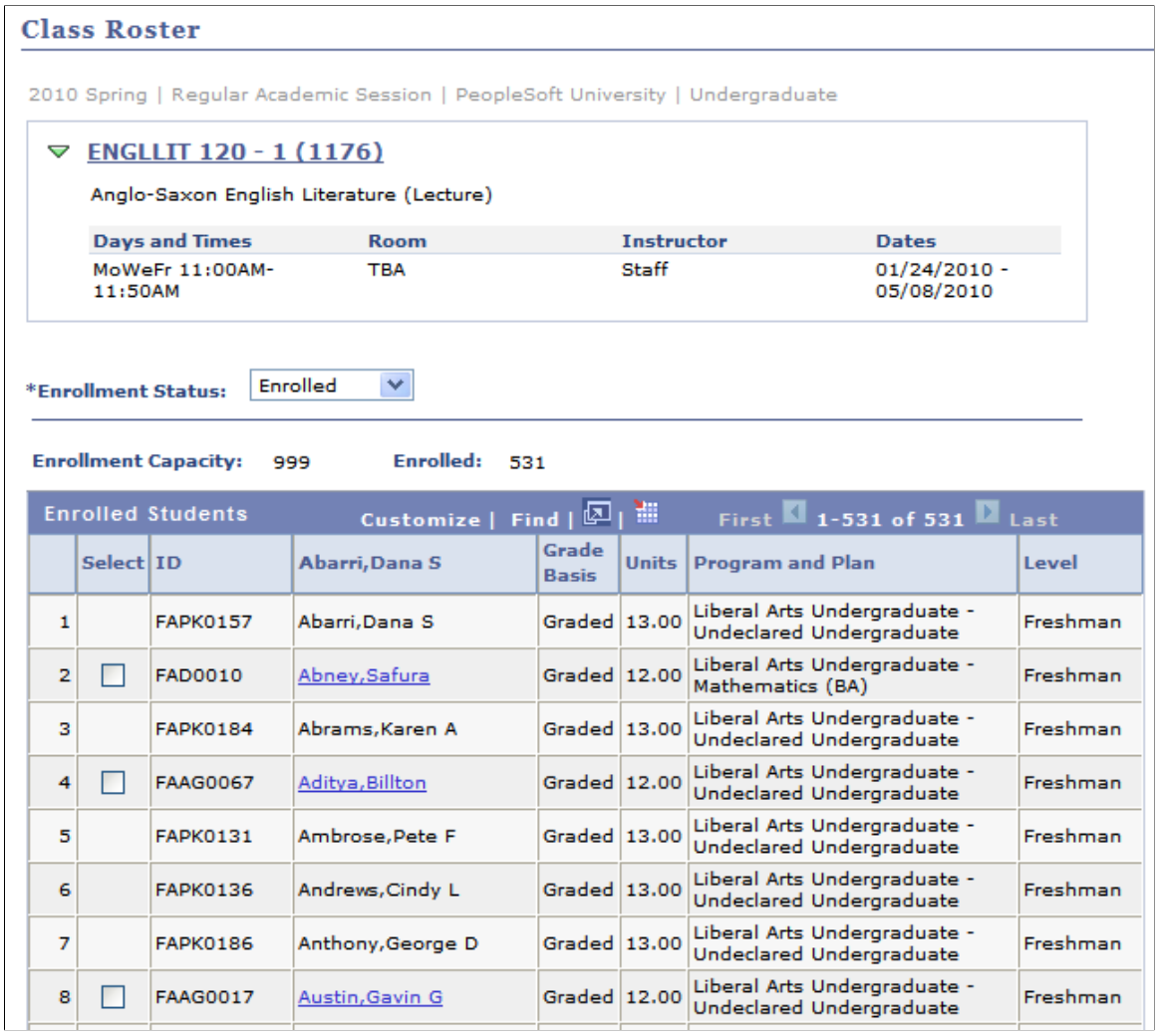
Viewing Class Rosters

Access the Class Roster page (Curriculum Management, Class Roster, Class Roster, Class Roster).

Image: Class Roster page (1 of 2)

This example illustrates the fields and controls on the Class Roster page (1 of 2). You can find definitions for the fields and controls later on this page.



Class Roster

2010 Spring | Regular Academic Session | PeopleSoft University | Undergraduate

ENGLLIT 120 - 1 (1176)

Anglo-Saxon English Literature (Lecture)

Days and Times	Room	Instructor	Dates
MoWeFr 11:00AM-11:50AM	TBA	Staff	01/24/2010 - 05/08/2010

*Enrollment Status: Enrolled

Enrollment Capacity: 999 Enrolled: 531

Enrolled Students Customize | Find | First 1-531 of 531 Last

	Select	ID	Abarri,Dana S	Grade Basis	Units	Program and Plan	Level
1		FAPK0157	Abarri,Dana S	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
2	☐	FAD0010	Abney,Safura	Graded	12.00	Liberal Arts Undergraduate - Mathematics (BA)	Freshman
3		FAPK0184	Abrams,Karen A	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
4	☐	FAAG0067	Aditya,Billton	Graded	12.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
5		FAPK0131	Ambrose,Pete F	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
6		FAPK0136	Andrews,Cindy L	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
7		FAPK0186	Anthony,George D	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
8	☐	FAAG0017	Austin,Gavin G	Graded	12.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman

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Image: Class Roster page (2 of 2)

This example illustrates the fields and controls on the Class Roster page (2 of 2). You can find definitions for the fields and controls later on this page.

528	☐	FAPK0395	Zepeda,Gerald U	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
529	☐	FAPK0396	Ziegler,Llyod I	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
530		FAPK0156	Zoe,Caroline D	Graded	13.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman
531		FAAG0038	Zon,Lawson E	Graded	12.00	Liberal Arts Undergraduate - Undeclared Undergraduate	Freshman

Select All Clear All

notify selected students

Class Detail

Click to access the class detail information.

Enrollment Status

Enter the student enrollment status that you want to view for the class. The available values are *All, Dropped, Enrolled,* and *Waitlisted.*

The roster data determines which values are available. For example, if the class has no students with a dropped status, then the *Dropped* value is not available. If all the students in the class are enrolled, the only available value is *Enrolled.*

Start Date

This field is only available for classes scheduled in the Open Entry/Exit (OEE) session. When the field is available, the default value is the term start date.

Enter a date in this field to filter the list of students in the class roster for an OEE class so that the only remaining students are those whose class start date is on or after a specific date.

Enrollment Capacity

This value is provided by default from the value that is defined on the Schedule of Classes - Enrollment Cntrl page.

Enrolled

The total number of students enrolled in the class.

Dropped

The total number of students who were enrolled in the class but are now in a dropped status.

Waitlisted

The total number of students currently waitlisted for the class.

Select

Use this check box to select particular students for notification. This check box is available only for students who have an email address defined within the system.

Name

Bundle 34

Preferred name now appears by default. If no preferred name exists, primary name appears.

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	Preferred name appears by default. If no preferred name exists, the primary name appears.
Grade Basis	The grading basis of enrolled students.
Units	The number of units that the student took for the class.
Start Date and **End Date**	The start and end dates for students in an OEE class.
Program and Plan	The student's primary academic program and any associated academic plans for that program.
Status	The student's current enrollment status in the class. This column appears only when the *All* value is entered in the Enrollment Status field.
Status Note	This column displays the waitlist position number for students who have a waitlisted status. If a student has a status of enrolled, but has been assigned a drop penalty grade, the notation *withdrawn* appears in the column.
Select All and **Clear All**	Click the Select All link to select all students for notification. Only students who have an email address defined in the system are available for selection. To select particular students for notification, use the Select check box. Click the Clear All link to clear your selections.
Notify Selected Students	Click this button to access the Class Roster - Send Notification page and send email notifications to selected students.

Related Links

Processing Enrollment Transactions Through Self Service

Viewing Class Rosters Using Self-Service Pages

If your institution has licensed PeopleSoft Campus Self Service, your staff can view class rosters over the web.

Related Links

"Viewing Self-Service Class Rosters (PeopleSoft Campus Self Service 9.0 PeopleBook)"

Printing Class Rosters

This section discusses how to print class rosters.

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Page Used to Print Class Rosters

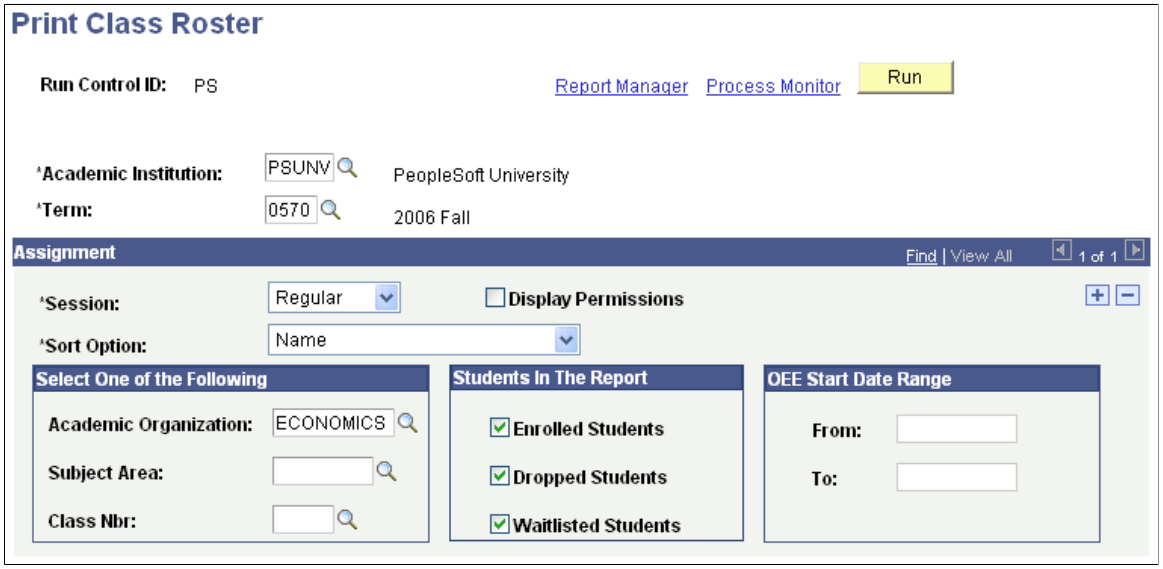
Page Name	*Definition Name*	*Navigation*	*Usage*
Print Class Roster	RUNCTL_SRCLASSRSTR	Curriculum Management, Class Roster, Print Class Roster, Print Class Roster	Print class rosters.

Printing Class Rosters

Access the Print Class Roster page (Curriculum Management, Class Roster, Print Class Roster, Print Class Roster).

Image: Print Class Roster page

This example illustrates the fields and controls on the Print Class Roster page. You can find definitions for the fields and controls later on this page.



Academic Institution Enter the academic institution for which you want to print class rosters.

Term Enter the term for which you want to print class rosters.

Assignment

Session Enter the session that contains the class rosters that you want to print. Values for this field are delivered with your system as translate values.

Display Permissions Select to display permissions on the printed class roster. If the class section has permissions, the Class Roster report displays the name of the student assigned the permission, the date that the student used the permission, and the expiration date of the permission.

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Sort Option

Select how you want to sort the student data in the class roster:

Name: Select this option to sort the student data in the class roster by name.

Bundle 34

Preferred name now appears by default. If no preferred name exists, primary name appears.

Preferred name appears by default. If no preferred name exists, the primary name appears.

Start Date, Name: Select this option to sort the data for students in an OEE class based on the student's class start date.

Select One of the Following

Academic Organization

If you want to print class rosters for a specific academic organization, enter a value in this field and do not enter a value in the Subject Area and Class Nbr fields.

Subject Area

If you want to print class rosters for a specific subject area, enter a value in this field and do not enter a value in the Academic Organization and Class Nbr fields.

Class Nbr (class number)

If you want to print class rosters for a specific class, enter a value in this field and do not enter a value in the Academic Organization and Subject Area fields. You are prompted by the schedule of classes for the specified term.

Students In The Report

Enrolled Students

Select this check box if you want the class roster to include the students who are enrolled in the class.

Dropped Students

Select this check box if you want the class roster to include the students who have dropped the class.

Waitlisted Students

Select this check box if you want the class roster to include the students who are on the wait list for enrollment in the class.

OEE Start Date Range

From

Enter a date to filter OEE class rosters, so that only students with an OEE start date greater than or equal to this date are included.

To

Enter a maximum OEE start date for this run. Students with an OEE start date that is greater than this date will be excluded.

Run the Class Roster Structured Query Report (SQR) process as needed.

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Producing Student Study Lists

A student study list is a list of classes in which a student is enrolled for a term.

This section discusses how to generate student study lists.

Page Used to Produce Student Study Lists

Page Name	*Definition Name*	*Navigation*	*Usage*
Student Study List	RUNCTL_SRSTDYLST	Records and Enrollment, Enrollment Summaries, Student Study List Report, Student Study List	Generate student study lists.

Generating Student Study Lists

Access the Student Study List page (Records and Enrollment, Enrollment Summaries, Student Study List Report, Student Study List).

Image: Student Study List page

This example illustrates the fields and controls on the Student Study List page. You can find definitions for the fields and controls later on this page.

Institution Enter the academic institution for which you want to generate student study lists.

Term Enter the term for which you want to generate student study lists.

Academic Career Enter a value in this field to generate student study lists for a specific academic career.

Academic Program Enter a value in this field to generate student study lists for a specific academic program. The Student Group field becomes unavailable for edit.

Student Group Enter a value in this field to generate student study lists for a specific student group. The Academic Program field becomes unavailable for edit.

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Run the Student Class Schedule Report SQR process (SRSTDLST) and then run the Study List Crystal report. Run the PSJob process only if you are running the process on a server.

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