Setting Up Enrollment Requisites

Understanding Enrollment Requisite Setup and Maintenance

In Student Records, two levels are available at which you can create enrollment requisites and requirements:

1. Enrollment Requirement Groups, which handle requirements for specific courses or class reserve capacities.
2. (Optional) Enrollment Requirements (with or without course lists), which handle complicated requisite rules.

Most likely, you can meet 90 percent of your requisite needs with the Enrollment Requirement Group component alone.

Related Links

"Understanding Academic Requirement Groups (PeopleSoft Academic Advisement 9.0 PeopleBook)"

"Setting Up Academic Course Lists (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Prerequisites

Depending on the structure and complexity of your enrollment requirement groups, you must first define the following data:

- Academic institutions.
- Requisite program statuses.
- (Optional) Tests for requisites.
- Student Groups for requisites.
- (Optional) Requisite conditions.
- (Optional) Enrollment requirements.
- (Optional) Enrollment course lists.
- (Optional) Entity groups.
- (Optional) Requirement designations.
- (Optional) Courses.

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Defining Requisite Program Statuses

This section discusses how to define valid academic program statuses for use in requisite checking.

Page Used to Define Requisite Program Statuses

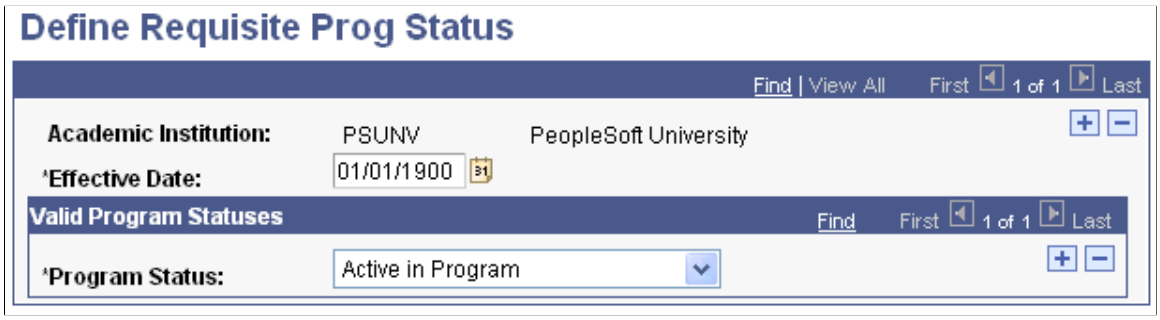
Page Name	*Definition Name*	*Navigation*	*Usage*
Define Requisite Prog Status	SSR_ENR_RPT_TYPE	Curriculum Management, Enrollment Requirements, Define Requisite Prog Status, Define Requisite Prog Status	Enter valid academic program statuses for use in Enrollment Requisites conditions.

Defining Requisite Program Statuses

Access the Define Requisite Prog Status page (Curriculum Management, Enrollment Requirements, Define Requisite Prog Status, Define Requisite Prog Status).

Image: Define Requisite Prog Status page

This example illustrates the fields and controls on the Define Requisite Prog Status page. You can find definitions for the fields and controls later on this page.



Use this page to identify valid program statuses for an institution. The statuses that are defined on this component are considered valid for enrollment requisites using conditions that specify academic programs, plans, or sub-plans. The requisite checking process evaluates only programs, plans, or subplans for which the student's current (for the enrollment term) academic program status matches one of the statuses defined here.

Effective Date Enter the date for which the program status is effective for requisites.

Program Status Enter the valid program statuses for the assigned effective date.

Note: In most cases, you will need to define only one status here (ACTV). Adding any other non-active program statuses allows requisite conditions based on academic program, plan and sub plans to be satisfied by non-active students.

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Defining Tests for Use in Requisites

This section discusses how to define tests for use in enrollment requisites.

Page Used to Define Tests for Use in Requisites

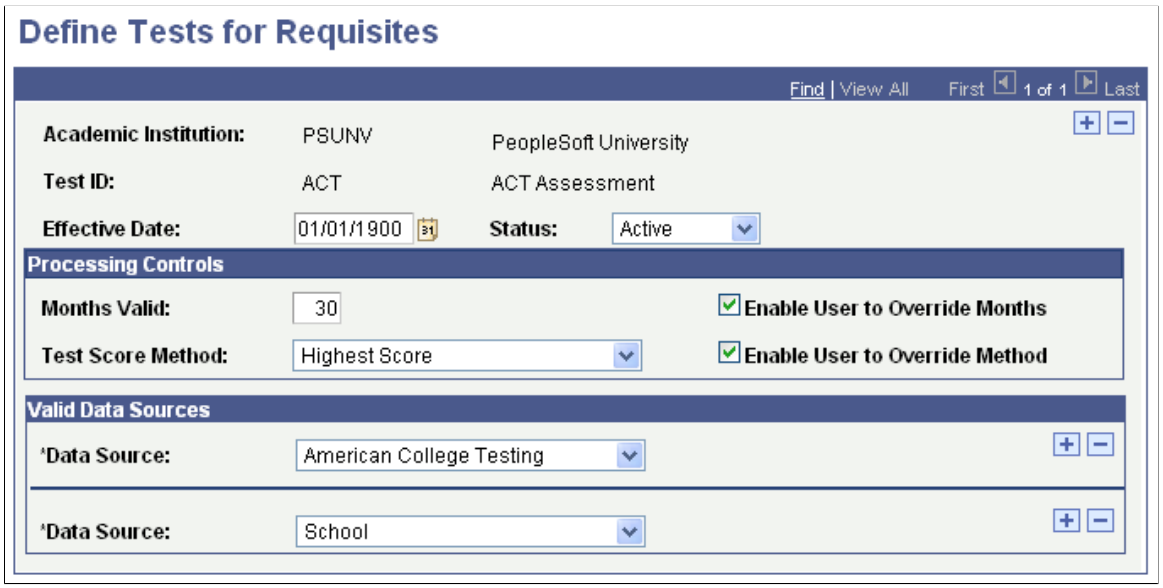
Page Name	*Definition Name*	*Navigation*	*Usage*
Define Tests for Requisites	SSR_REQ_COND_TEST	Curriculum Management, Enrollment Requirements, Define Tests for Requisites, Define Tests for Requisites	Set up test information for use in conditions in enrollment requirement groups and requirements.

Defining Tests for Requisites

Access the Define Tests for Requisites page (Curriculum Management, Enrollment Requirements, Define Tests for Requisites, Define Tests for Requisites).

Image: Define Tests for Requisites page

This example illustrates the fields and controls on the Define Tests for Requisites page. You can find definitions for the fields and controls later on this page.



Use this page to identify the tests and related data that you want to use in conditions in enrollment requirement groups and requirements. The Test IDs are already defined in the Test Tables component. Here, you are identifying which Test IDs and related data that you want to use in enrollment requisites.

Important! If you want to use test scores in academic requirements, you must define your Test IDs and related data in the Define Tests for Advisement component.

See "Setting Up Tests for Use in Academic Advisement *(PeopleSoft Academic Advisement 9.0 PeopleBook)*"

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Note: Tests defined in this component are saved with a requirement usage code of *ENR*. Users can retrieve such rows using this component only.

Test ID

Select the Test ID (such as ACT, GMAT, or GRE) that you want to use in enrollment requirement groups or enrollment requirements. The system displays values defined on the Test Tables page. This field is unavailable for entry unless you are in Add mode.

Status

Select the status of the report identifier. Values are:

Active: Select when adding a new report identifier.

Inactive: Select only if your institution no longer uses this report identifier.

Values for this field are delivered with your system as translate values. Do not modify these values in any way. Any modification to these values will require a substantial programming effort.

Months Valid

Enter the number of months for which a test score can be considered valid. An empty (blank) field is interpreted to mean that the test is always valid.

Test Score Method

Select the test score method. Values are:

Average of All Scores Taken: Select to have the enrollment engine average scores for a given test when it processes the test for a condition in an enrollment requirement or requirement group.

First Test Taken: Select to have the enrollment engine use the test score with the earliest date when it processes the test for a condition in an enrollment requirement or requirement group.

Highest Score: Select to have the enrollment engine use the highest score for a given test when it processes the test for a condition in an enrollment requirement or requirement group.

Last Test Taken: Select to have the enrollment engine use the score from the last test date taken when it processes the test for a condition in an enrollment requirement or requirement group.

Lowest Score: Select to have the enrollment engine use the lowest score for a given test when it processes the test for a condition in an enrollment requirement or requirement group.

Enable User to Override Method

By default, this check box is cleared, which means that the user is unable to change this value for this test ID in the Enrollment Requirement, Enrolment Requirement Group, or Define Requisite Conditions component pages.

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Select this check box if you want to enable a user to change the Test Score Method field value on the enrollment requirement or enrollment requirement group components. This check box label is defined in the Message Catalog. You can change this label as needed.

Enable User to Override Months

By default, this check box is cleared, which means that the user is unable to change the Months Valid field value in the academic requirement or academic requirement group component pages. Select this check box if you want to enable a user to change the Test Score Method field value on the Enrollment Requirement, Enrolment Requirement Group, or Define Requisite Conditions components. This check box label is defined in the Message Catalog. You can change this label as needed.

Data Source

Select one or more valid data sources (American College Testing, for example) for the test ID you are defining. Values for this field are delivered with your system as translate values. You can modify these translate values. The delivered testing agency values that appear here are *American College Testing, College Board, Educational Testing Services,* and *Law School Admission Services.* These are the data sources that will be considered as valid when processing a test score in an enrollment requirement or requirement group.

Related Links

"Defining External Tests (PeopleSoft Recruiting and Admissions 9.0 PeopleBook)"
"Setting Up Academic Requirements (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Defining Student Groups for Use in Requisites

This section discusses how to define student groups for use in enrollment requisites.

Page Used to Define Requisite Student Groups

Page Name	*Definition Name*	*Navigation*	*Usage*
Define Requisite Student Group	SSR_VALID_STDNT_GR	Curriculum Management, Enrollment Requirements, Define Requisite Student Group, Define Requisite Student Group	Enter student groups for use in enrollment requisites.

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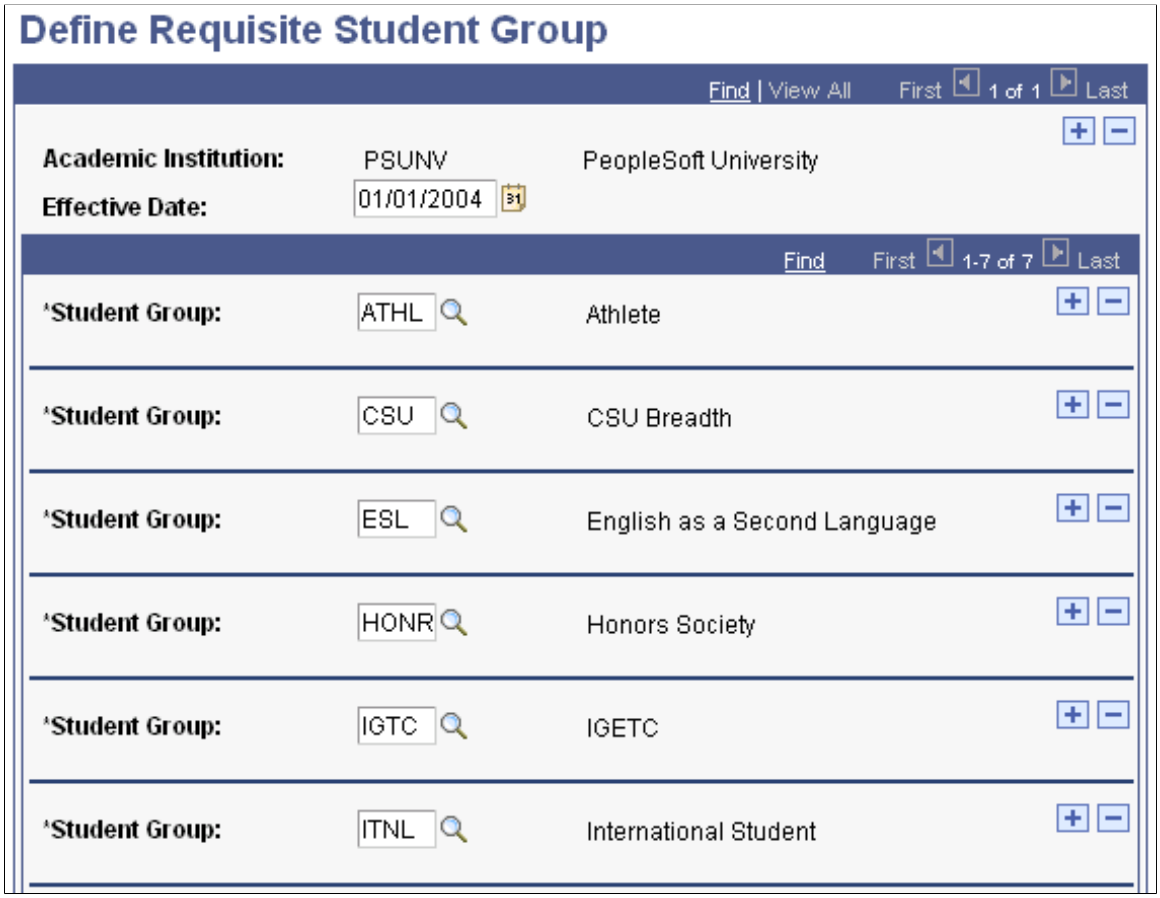
Defining Requisite Student Groups

Access the Define Requisite Student Group page (Curriculum Management, Enrollment Requirements, Define Requisite Student Group, Define Requisite Student Group).

Image: Define Requisite Student Group page

This example illustrates the fields and controls on the Define Requisite Student Group page. You can find definitions for the fields and controls later on this page.



Use this page to identify the student group codes that you want to use in conditions in enrollment requirement groups and requirements.

Note: Student groups that are defined in this component are saved with a requirement usage code of ENR.

Effective Date Enter the date for which the student group is effective.

Student Group Enter the valid student group or groups for the assigned effective date.

Defining Requisite Conditions (Optional)

This section provides an overview of conditions for use in enrollment requisites and discusses how to define them.

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Understanding Requisite Conditions

When you want to create an enrollment requisite that contains a condition, you select a value from the list of delivered "standard" condition codes (Cumulative Grade Point Average, for example). For example, you might set up a course prerequisite whose condition is that the student's cumulative GPA is greater than 3.0.

Requisite conditions enable you to create conditions that are more complex and then use those as conditions in an enrollment requirement or requirement group. They enable you to use multiple standard conditions (student group equals athlete and academic standing is good, for example), user programmable conditions (a milestone, for example), or a combination thereof. For example, you might set up a requisite condition whereby academic level must be less than sophomore and that the SAT math score must be greater than or equal to 650.

A condition specification (requisite condition) is a condition that includes connector types, lines, process types, parameters, and controls. It can also be referenced by another requisite condition. Using Boolean logic, requisite conditions can be combined within a condition specification to create more complex requisite conditions. For example, you could create two requisite conditions, and then point to these from a third requisite condition. Requisite condition #1 equals academic level = freshman and cum GPA>=2.0. Requisite condition #2 equals sophomore and cum GPA>=2.5. Requisite condition #3 equals requisite condition #1 OR requisite condition #2.

Page Used to Define Requisite Conditions

Page Name	***Definition Name***	***Navigation***	***Usage***
Define Requisite Conditions	RQ_CONDITION	Curriculum Management, Enrollment Requirements, Define Requisite Conditions, Define Requisite Conditions	Define the conditions for use in enrollment requirements or enrollment requirement groups.

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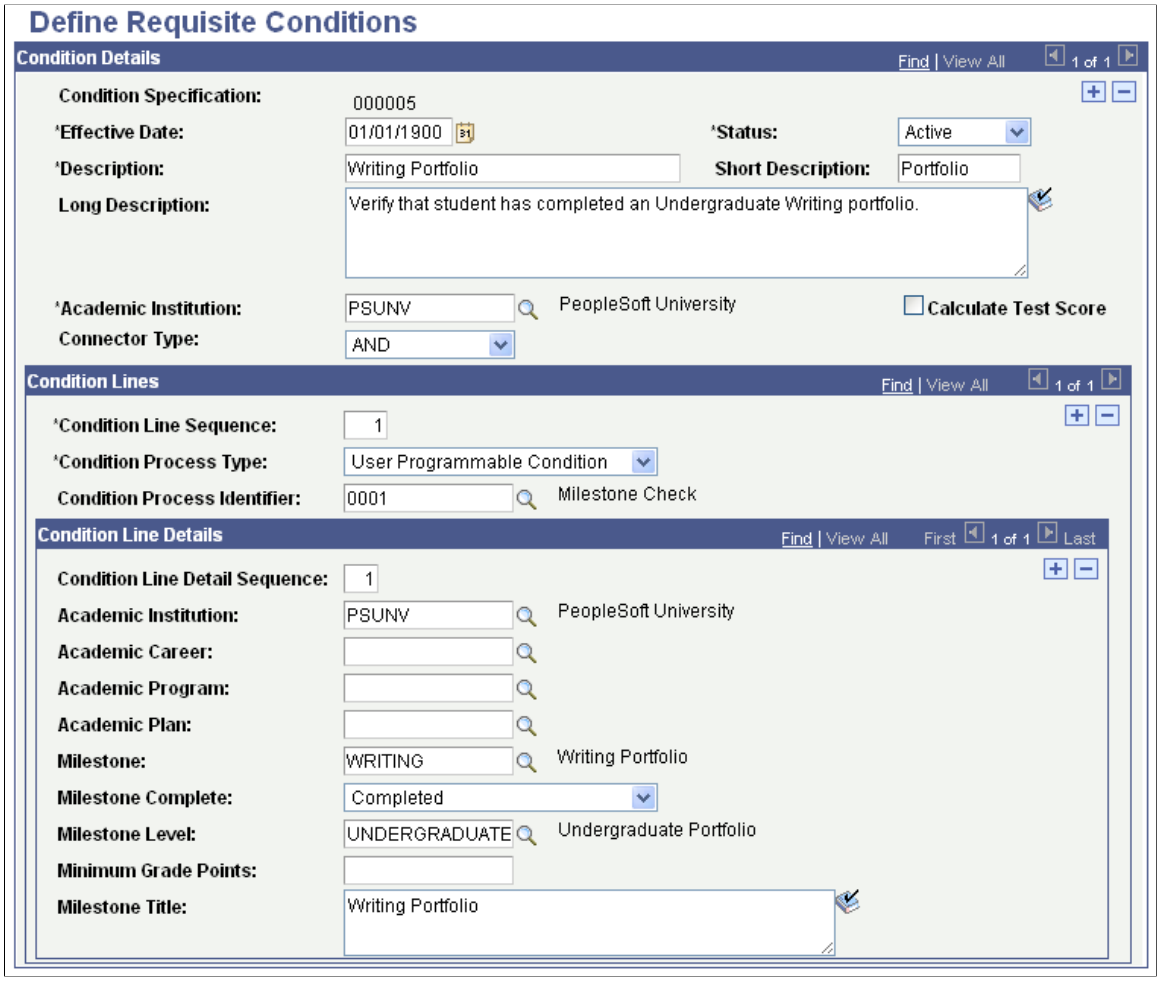
Defining Requisite Conditions

Access the Define Requisite Conditions page (Curriculum Management, Enrollment Requirements, Define Requisite Conditions, Define Requisite Conditions).

Image: Define Requisite Conditions page (in Add mode)

This example illustrates the fields and controls on the Define Requisite Conditions page (in Add mode). You can find definitions for the fields and controls later on this page.



Condition Specification

This is an arbitrary number that is unique for each condition specification. You can use this condition specification as a condition in an enrollment requirement or enrollment requirement group.

Description

Enter a description for the condition specification that you want to establish. The description appears on the enrollment requisite (requirement group) summary, enrollment requirement summary, the enrollment advisement report, the requisite requirement report, and the reverse engineering report.

Short Description and **Long Description**

Enter descriptions for the condition specification that you want to establish. These descriptions are used for documentation purposes only.

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Academic Institution

Select the academic institution. Each condition specification is associated with only one academic institution.

Connector Type

Select the main connector type for this condition specification. Values are: *None, AND,* and *OR. (None* converts to *AND.)* The connector type indicates the Boolean operator to be used in the equation that contains the condition lines.

Condition Line Sequence

This number indicates the order in which the condition lines are evaluated. The condition line sequence number is automatically assigned, but can be overridden by the user.

Condition Process Type

Select a condition process type. Values are:

Standard Condition: Indicates that the condition is one of the delivered, standard conditions. This is the default field value. If you use this type, then the condition code field is available.

User Programmable Condition: Indicates that the condition is a user programmable condition. If you select *User Programmable Condition,* the Condition Process Identifier field becomes available.

If you select the condition process type *User Programmable Condition,* and the condition process identifier of Milestone Check, then you are presented with additional fields. Use these to specify the details about the milestone for use in this dynamic condition.

Condition Code

If you select the Condition Process Type field value of *Standard Condition,* then select one of the following delivered translate values:

None: Indicates no field value.

Academic Level: Indicates the year of study. For example, valid values include freshman and sophomore. This value is evaluated against the student based on whatever As of Date field value is specified at run time.

Academic Plan: Indicates the area of study, for example, a major or minor within the academic program. Some plans are subdivided into sub-plans. Academic Plan and Primary Academic Plan reference the exact same plan when the student has one plan only.

Academic Plans: Indicates that all of a student's plans are part of the equation.

Academic Program: Indicates the program of study to which a student applies and is admitted. *Academic Program* and *Primary Academic Program* reference the exact same program when the student has one program only.

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Academic Programs: Indicates that all of a student's academic programs are part of the equation.

Academic Standing: Indicates a student's standing at the institution. For example, values might include good standing, probation, and dismissal. You define values in the Academic Standing table. This value is evaluated against the student based on the as of date that you specify at run time.

Academic Sub-Plan: Indicates a further specialization within the academic plan.

Academic Sub-Plans: Indicates that all of a student's sub-plans are part of the equation.

Cumulative Grade Point Average: A student's cumulative grade point average (derived from the students term history cumulative statistics, in conjunction with the processing as of date).

Dynamic Condition: Indicates a dynamic condition that has been previously created in the Define Dynamic Condition component.

Primary Academic Plan: Indicates a student's primary academic plan. The primary academic plan is designated by the lowest plan sequence number on the Student Plan page. For example, under a program of LAU, a student might have two plans, Psychology and Classics Minor. If Psychology has a plan sequence number of 10 and Classics Minor has a plan sequence number of 20, then Psychology is the primary academic plan. On the Student Plan page, student career number 0 is the primary career.

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Important! The primary academic plan is designated by the lowest plan sequence number on the Student Plan page, and the primary academic program is designated by the lowest career sequence number on the Student Program page. However, when a student has multiple programs (containing multiple plans), the primary academic plan is not necessarily the lowest plan sequence number under a given program, but it is that plan with the lowest plan sequence number under the program with the lowest student career number. For example, under a program of Liberal Arts Undergraduate (attached to a student career number of 0), a student has a plan of Psychology with a plan sequence number of 10. The same student has a plan of Art with a plan sequence number of 10 under a program of Fine Arts Undergraduate (attached to a student career number of 1). Both plans have a plan sequence number of 10, but the plan under the program with the lowest career number is the primary plan. In this example, the primary plan is Psychology, which is tied to a student career number of 0 through the Liberal Arts Undergraduate program. Primary Academic Program: Indicates a student's primary academic program. The primary academic program is the program designated by the lowest career sequence number. On the Student Program page, student career number 0 is the primary career.

Student Group: Indicates a grouping of students. For example, values might include athlete and veteran. You define values in the Student Group table.

Student Groups: Indicates that all of the student groups containing a student are part of the equation.

Test Score: Select to use a test score as a condition. If you select this field value, the following additional fields appear: Test ID, Test Component, Condition Operator, Test Score, Months Valid, and Test Score Method.

Months Valid and Test Score Method are editable according to the setup on the Define Tests for Advisement page.

If you select *User Programmable Condition,* the Condition Process Identifier field becomes available. Select the appropriate value for the condition process. The delivered values are: *0001* (Milestone Check), *0002* (Internal Degree Check), and *0003* (External Degree Check). Milestone Check verifies whether a milestone is completed, in progress, or not completed. Internal Degree Check verifies whether a student has received a degree from the home institution. External Degree Check verifies whether a student has received a degree from another institution.

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Note: You can create additional condition process identifier field values in the Condition Processes table. Delivered field values are numbered from 1 through 500. Client-added values should be numbered above 500.

Condition Operator

Values are: *Equal, Greater Than, Greater or Equal, In, Less Than, Less or Equal, Not Equal,* and *Not In. None* is the same as *Equal.*

The operators of *In* and *Not In* are for use with requisite entity groups and so are available only when you select the following condition codes: *Academic Plan, Academic Plans, Primary Academic Plan, Academic Program, Academic Programs, Primary Academic Program, Academic Sub Plan, Academic Sub Plans, Student Group,* and *Student Groups.*

If you select the operator *In* or *Not In,* the Condition Data field prompts on requisite entity groups that you set up using the Requisite Entity Groups component.

Note: A student with a null set of entities is always considered true for all plurals of that entity for both *In* and *Not In* because the null set is included in all entity groups and all entity group complements.

Operators are not used if the precondition is *Dynamic Condition.* If the precondition is *Dynamic Condition,* then select one of the dynamic conditions that you previously created in the Define Dynamic Condition component.

Condition Data

The system prompts you with values based on your selections in the Condition Code and Condition Operator fields.

Academic Institution

If applicable, enter the academic institution. Each condition line detail is associated with only one academic institution.

Academic Career

If applicable, enter the academic career that contains the academic program that is associated with this condition line detail.

Academic Program

If applicable, enter the academic program that is associated with this condition line detail.

Academic Plan

If applicable, enter the academic plan that is associated with this condition line detail.

Milestone

Enter the milestone that must be achieved to satisfy this condition line detail. For example, a milestone could be an audition, qualifying exam, or thesis. You define milestones in the Milestone table.

Milestone Complete

Select the appropriate milestone. Values are:

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None: Indicates that the field is not applicable.

Completed: Indicates that the student must complete this milestone to satisfy the condition line detail.

In Progress: Indicates that the student must be working towards completing the milestone to satisfy the condition line detail.

Not Completed: Indicates that the student must not have completed this milestone to satisfy the condition line detail.

Milestone Level Enter the minimum level for this milestone. Some examples of milestone levels are honors, undergraduate, or graduate.

Minimum Grade Points Enter the minimum grade points that are acceptable to complete this condition line detail.

Milestone Title Enter a descriptive phase as the milestone title. Use this field for documentation purposes only.

If the condition process type is *User Programmable Condition* and the condition process identifier selected is *External Degree Check* or *Internal Degree Check,* the user then must select a degree.

Degree Enter the degree that must be obtained to satisfy the condition line.

If you select the condition process type of *standard condition* and the condition code of *Test Score,* the appearance of the page changes.

Test ID Select a Test ID from those defined on the Define Advisement Tests page.

Test Component The selection options are based on the Test ID selected.

Condition Operator Identifies what type of comparison is to be applied to the condition data. Possible condition operators include: *None, Less or Equal, Greater or Equal, Equal, Greater Than, Less Than,* and *Not Equal.* Make sure that you use an operator that makes sense in the equation. Values for this field are delivered with your system as translate values. Do not modify these values. Any modifications to these values require a substantial programming effort.

Test Score Enter a score required for the test component and condition operator selected.

Months Valid The value indicates the number of months for which a test score is valid. This field is available for editing based on the setup on the Define Tests for Advisement page.

Test Score Method Values are:

Average of All Scores Taken: Select to have the advisement engine average scores when it processes the tests for a condition in an enrollment requirement or requirement group.

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First Test Taken: Select to have the advisement engine use the test score with the earliest date when it processes the tests for a condition in an enrollment requirement or requirement group.

Highest Score: Select to have the advisement engine use the highest score for a given test when it processes the tests for a condition in an enrollment requirement or requirement group.

Last Test Taken: Select to have the advisement engine use the score from the date of the last test taken when it processes the tests for a condition in an enrollment requirement or requirement group.

Lowest Score: Select to have the advisement engine use the lowest score for a given test when it processes the tests for a condition in an enrollment requirement or requirement group.

When you select the Calculate Test Score check box, other fields become available so that you can define the details of the calculation to be performed when the dynamic condition is used in an enrollment requirement or enrollment requirement group.

Test Component Taken Option

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. Valid values are: *Tests Taken on Different Dates* and *Tests Taken on Same Date.*

Test ID

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. These prompt from the Test IDs defined on the Define Advisement Tests page.

Condition Operator

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected.

Identifies what type of comparison is to be applied to the condition data. Possible condition operators include: *None, Less or Equal, Greater or Equal, Equal, Greater Than, Less Than,* and *Not Equal.* Make sure that you use an operator that makes sense in the equation. Values for this field are delivered with your system as translate values. Do not modify these values. Any modifications to these values require a substantial programming effort.

Calculation Method

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. Valid values are: *Average of the Components* and *Sum of the Components.*

Score Required

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. Enter a valid score required as it relates to the values selected in the preceding fields.

Months Valid

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. This field is available for editing based on the setup on the Define Tests for

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Advisement page. The value indicates the number of months for which a test score is valid.

Test Score Method

This field appears in the Condition Details group box only when the Calculate Test Score check box is selected. Values are:

Average of All Scores Taken: Select to have the advisement engine average scores when it processes the tests for a condition in an enrollment requirement or requirement group.

First Test Taken: Select to have the advisement engine use the test score with the earliest date when it processes the tests for a condition in an enrollment requirement or requirement group.

Highest Score: Select to have the advisement engine use the highest score for a given test when it processes the tests for a condition in an enrollment requirement or requirement group.

Last Test Taken: Select to have the advisement engine use the score from the date of the last test taken when it processes the tests for a condition in an enrollment requirement or requirement group.

Lowest Score: Select to use the lowest score for a given test when tests for a condition in an enrollment requirement or requirement group are processed.

Condition Line Sequence

Appears by default, starting with the number 1. Each condition line must have a unique condition line sequence value.

Test Component

This field appears in the Condition Lines group box only when the Calculate Test Score check box is selected. The selection options are based on the Test ID selected.

Minimum Score

This field appears in the Condition Lines group box only when the Calculate Test Score check box is selected. Enter the minimum acceptable score for the test component identified for the condition line sequence.

Related Links

"Defining Custom Conditions (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Defining Entity Groups for Use in Requisites (Optional)

This section discusses how to define entity groups for use in enrollment requisites.

Entity groups are similar items (programs, plans, subplans, or student groups) that are grouped together to be used in a condition. An example is that you have a requisite for a course that states a student must be enrolled in one of five plans to enroll in the course. To make this a simple condition, the five plans are placed into an entity group. When the condition is defined, it states that academic plans must be in the entity group. This allows for many similar objects to be grouped together for comparison.

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Page Used to Define Enrollment Requisite Entity Groups

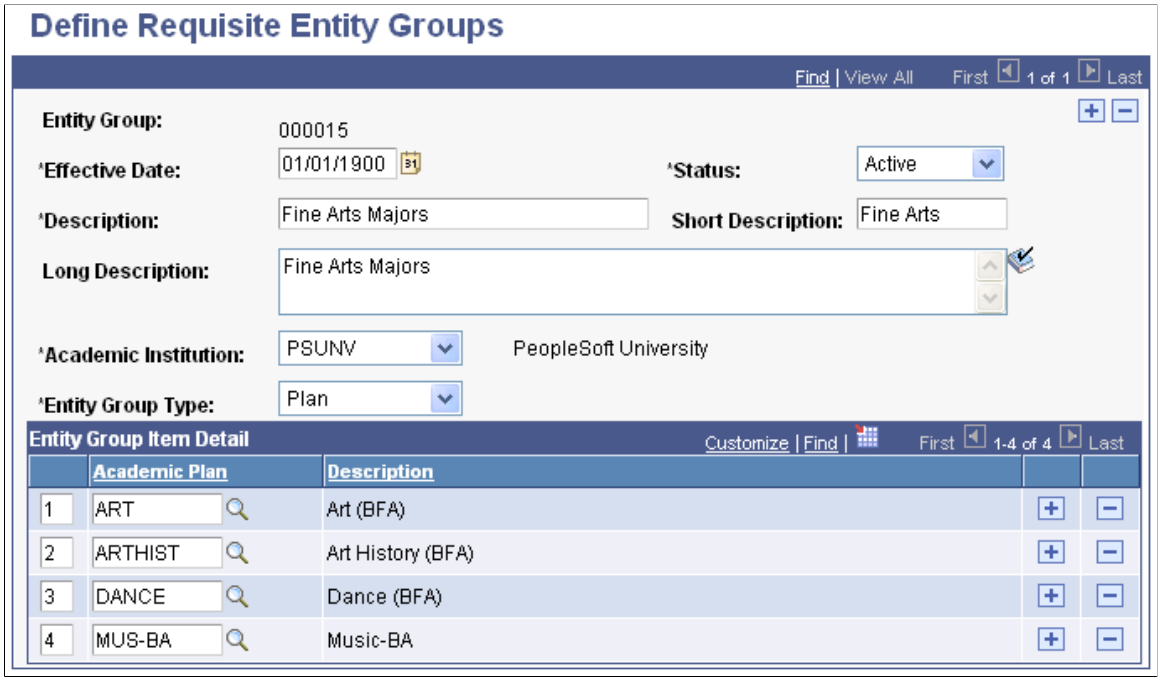
Page Name	*Definition Name*	*Navigation*	*Usage*
Define an Entity Group	SSR_RQ_ENTITY_GRP	Curriculum Management, Enrollment Requirements, Define Requisite Entity Groups, Define Requisite Entity Groups	Define the academic entity group to be used as a precondition or condition requirement.

Defining Requisite Entity Groups

Access the Define Requisite Entity Groups page (Curriculum Management, Enrollment Requirements, Define Requisite Entity Groups, Define Requisite Entity Groups).

Image: Define Requisite Entity Groups page

This example illustrates the fields and controls on the Define Requisite Entity Groups page. You can find definitions for the fields and controls later on this page.



Note: Entity groups that are defined in this component are saved with a requirement usage code of ENR.

Entity Group This system generated number is unique for each entity group. It can be used to build a condition at the enrollment requirement group or enrollment requirement level.

Effective Date The latest effective date that you enter for the entity group is used during processing.

Academic Institution Select the academic institution. Each entity group is associated with only one academic institution.

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Description	Enter a description for the entity group. The description appears in the enrollment requirement group and enrollment requirement summaries.
Entity Group Type	Select the entity group type that indicates the type of items that are contained in the group. This field value determines what information appears in the Entity Group Item Detail group box. *Program* is the default value.

Entity Group Item Detail

This group box lists the details (entities) in this requisite entity group. An entity group item number is a sequential line number that the system automatically assigns to each item in the entity group. You can override the number. The system automatically supplies the description.

Defining Enrollment Requirement Groups

This section provides an overview of enrollment requirement group setup and discusses how to:

- Define enrollment requirement groups.
- Define overall requisite parameters.
- Define requisite details.
- Define requisite detail level parameters.

Understanding Enrollment Requirement Group Setup

Enrollment requirement groups encompass requisites based on a variety of factors including grade point average and units, courses, and much more. Virtually every prerequisite or corequisite that your institution has for courses can be satisfied with the Enrollment Requirement Group component alone.

Enrollment requirement groups are also used for reserve capacity portions of classes. You can create enrollment requirement groups which are later attached to classes designating a reserve capacity for students who meet a certain criteria (for example, you can set aside 10 seats in a class for students with a certain academic level, cumulative GPA, number of units earned, and so on).

You attach enrollment requirement groups to courses in the course catalog, and you can override these requisite rules or append them on a class-by-class basis when you create the schedule of classes. One course catalog offering can refer to one enrollment requirement group rule, but that rule can contain multiple course requisites and noncourse enrollment restrictions (such as condition requirements). Multiple course offerings can use the same enrollment requirement group or different ones. Reusability, and thus a reduction in data entry and maintenance, is a valuable aspect of this feature.

Of course, a number of ways are available for you to structure your course requisites. Many times more than one "correct" way exists to structure requisites using a combination of enrollment requirement groups and enrollment requirements (which we review later in this section). We review examples of course requisite setup in this section as well.

Here is a high-level overview of how to create a simple enrollment requirement group or reserve capacity:

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1. Create a description of the enrollment requirement group on the Course Requisite page.
2. Determine whether parameters such as minimum GPA, units, or number of courses are an attribute of the requirement on the Requisite Parameters page.
3. Enter any other parameters of the requisite such as a course, a range of courses, a student attribute (such as program or plan), and so on, on the Requisite Detail page.
4. Determine whether any course validation parameters exist for the requisite courses on the Requisite Detail Parameters page.
5. Attach the enrollment requirement group to a course offering on the Course Catalog - Offerings page (as a requisite); or attach the enrollment requirement group to a course on the Schedule of Classes - Reserve Cap (Schedule of Classes - Reserve Capacity) page (as a reserve capacity).

Pages Used to Define Enrollment Requirement Groups

Page Name	***Definition Name***	***Navigation***	***Usage***
Course Requisite	CRSE_REQUIS_RESTR	Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Course Requisite	Describe the enrollment requirement group. The system generates a unique numeric identifier for the group, although you can enter your own number for the group.
Requisite Parameters	CRSE_RQS_RSTR_PARM	Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Parameters	Specify overall GPA and unit requirements for all of the requisite detail lines in the group. The GPA, course and unit minimums that are entered apply to the overall course restrictions for the classes that are specified in the subsequent requirement pages.
Requisite Detail	CRSE_RQS_RSTR_DET	Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Detail	Link the actual courses or noncourse requirements to the enrollment requirement group. The page is similar to the Academic Requirement Group - Detail page in PeopleSoft Academic Advisement.
Requisite Detail Parameters	CRSE_RQS_DET_PRM	Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Detail Parameters	Further define the details of Course or Wild Card Course group line types.

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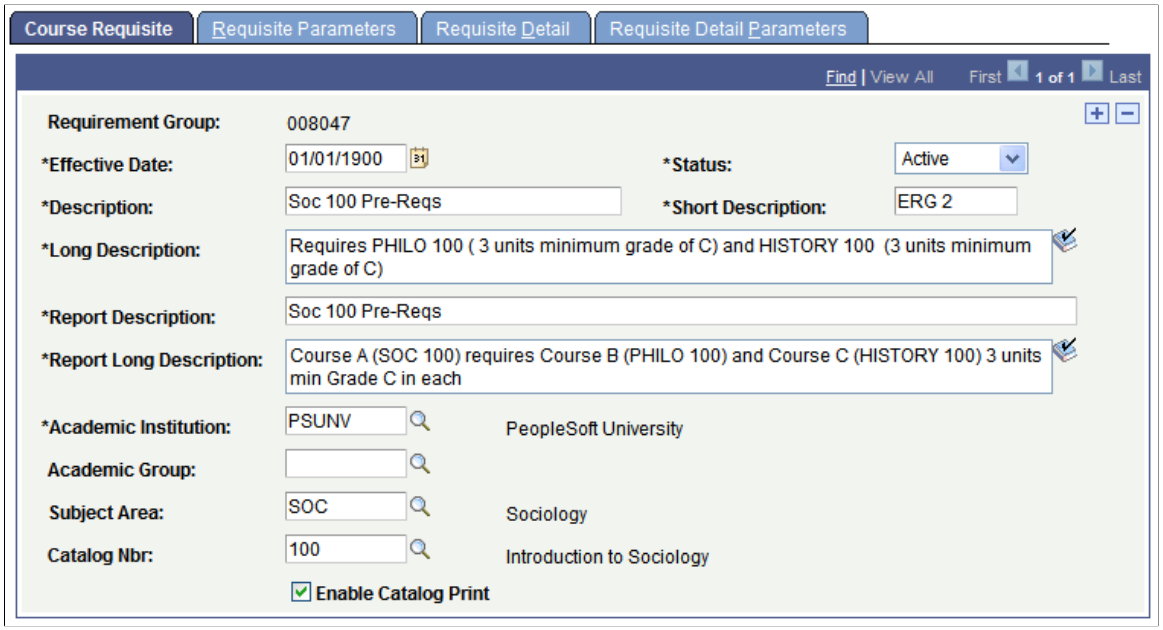
Defining Enrollment Requirement Groups

Access the Course Requisite page (Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Course Requisite).

Image: Course Requisite page

This example illustrates the fields and controls on the Course Requisite page. You can find definitions for the fields and controls later on this page.



Effective Date

Enter an effective date for this enrollment requirement group. The effective date must be equal to or less than the effective date of the course to which this course requisite is attached.

Note: The system accesses the enrollment requirement group rules based on the start date of the term for which the requisite checking occurs. As long as your effective date is less than or equal to the term start date and the status is *Active,* the enrollment posting process checks this rule.

Status

Select a status for this enrollment requirement group. Select *Active* when adding a new enrollment requirement group. Select *Inactive* only if your institution no longer wants to use this enrollment requirement group.

Note: If you want to inactivate an enrollment requirement group, you need to delete the number for that enrollment requirement group from each course to which it is attached on the Catalog Data page.

Description, Short Description, and **Long Description**

Enter a description, short description, and long description for the enrollment requirement group.

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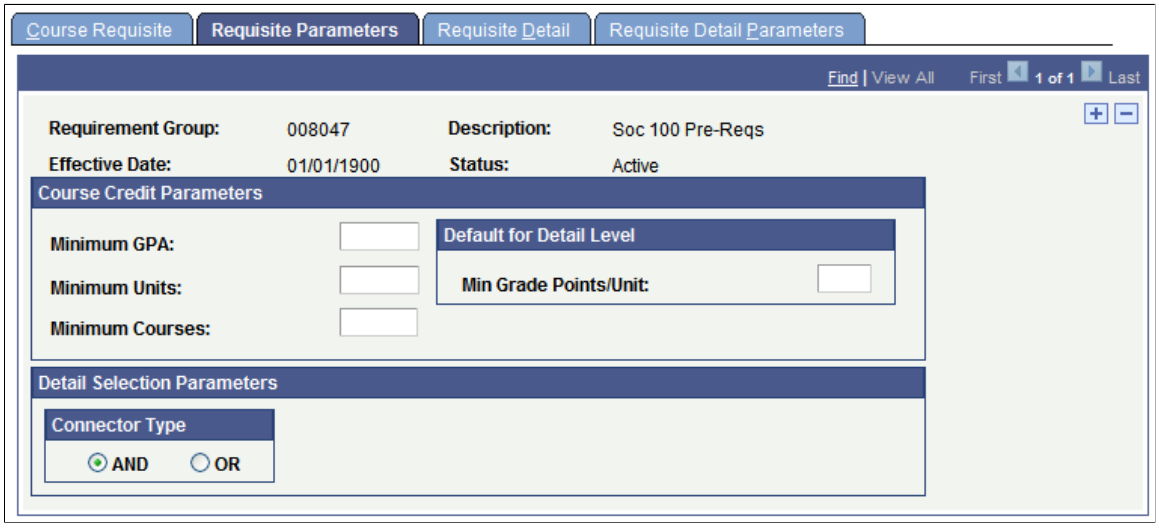
Report Description and **Report Long Description**	Enter a report description and long description for the enrollment requirement group to be used by the enrollment requirement checking processes.
Academic Institution	The system populates the academic institution field by default. You can change the value.
Academic Group, Subject Area, and **Catalog Nbr** (catalog number)	The system does not include these values in the analysis of the requirement group. These values are helpful tools for searching the database for the appropriate requirement group to attach to a course. You may want to use these fields to signify the course to which the requisite is attached, or to specify department ownership of the requisite.
Enable Catalog Print	Select this check box to display the long description of the enrollment requirement group in the course catalog.

Defining Overall Requisite Parameters

Access the Requisite Parameters page (Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Parameters).

Image: Requisite Parameters page

This example illustrates the fields and controls on the Requisite Parameters page. You can find definitions for the fields and controls later on this page.



Course Credit Parameters

Course credit parameters are overall criteria that the system uses in the evaluation of all combined requisite detail lines.

Minimum GPA (minimum grade point average)	Enter the overall minimum GPA for classes that are selected to meet this requirement.

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Minimum Units Enter the total minimum units for the classes that are selected to meet this requirement.

Minimum Courses Enter the total minimum courses for the requirement.

Default for Detail Level

Min Grade Points/Units (minimum grade points/units) The system uses the minimum grade points per unit value as a filter in the requisite checking process. This technique is used to simplify and generalize the comparison logic. The minimum grade point/unit value is the minimum grade points that are required for any individual class that is selected to meet the requirement. The system includes a student's in-progress work as counting toward the minimum.

Detail Selection Parameters

Connector Type For enrollment requirement groups with more than one requisite detail line, select the appropriate connector type. The connector type indicates whether the student must meet *all* of the requirement line detail conditions *(AND)* or whether the student only needs to meet one of the requirement line details *(OR)*. This value is used as the connector default on the Requisite Detail page when rows are inserted.

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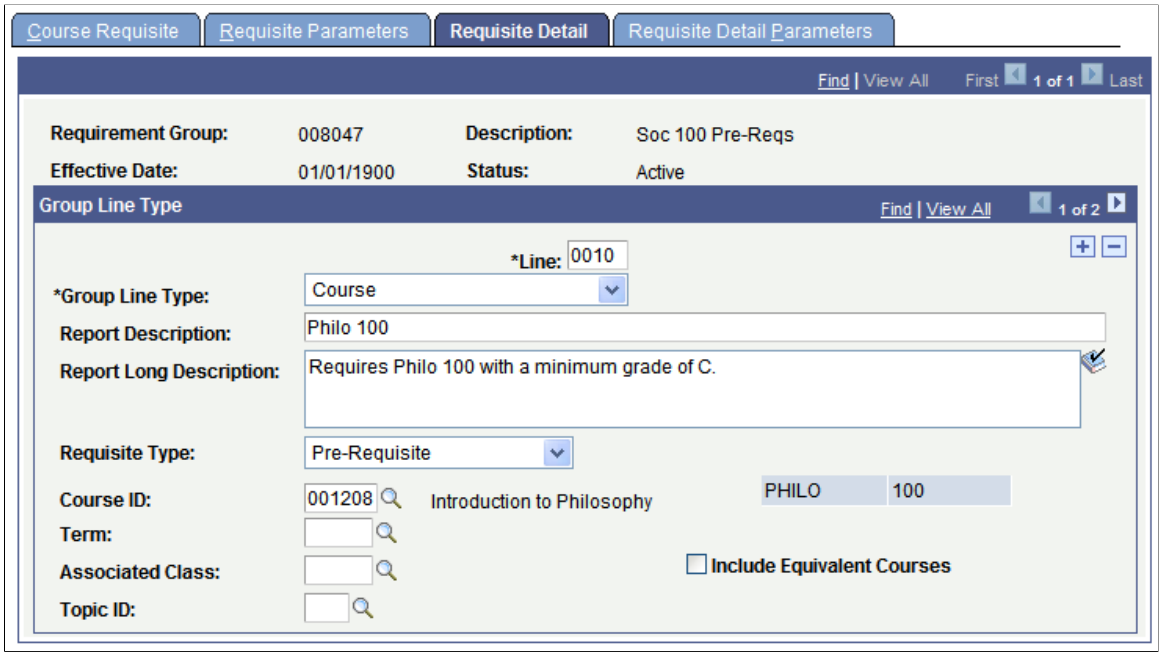
Defining Requisite Details

Access the Requisite Detail page (Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Detail).

Image: Requisite Detail page

This example illustrates the fields and controls on the Requisite Detail page. You can find definitions for the fields and controls later on this page.



Refresh Parentheses

This button is available only when you add a new detail line. Click this button to refresh the parentheses setting. You cannot explicitly set parentheses to group detail rows.

If the main connector type is *AND,* then the system automatically groups *ORs* together with parentheses. For example, if A or B and C or D is entered, then the implied statement is (A or B) and (C or D).

If the main connector type is *OR,* then the system automatically groups *ANDs* together with parentheses. For example, if A or B and C or D is entered, then the implied statement is A or (B and C) or D.

Line

The system generates the line number. The number determines the order in which the system evaluates the detail lines. You can change the number, but no two lines can have the same number.

Group Line Type

Select the requirement line type. The group line type that you select determines the format for this line. Values for this field are delivered with your system as translate values. Do not modify these values in any way. Any modification to these values requires a substantial programming effort.

The four group line types are:

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- *Condition*

  Specifies allowable values of data elements that are associated with a student, for example, a condition of *Academic Level.* When you specify a condition that you want to require in the Condition Code field, other fields appear that enable you to complete the condition statement. If you select the condition code *Dynamic Condition,* select a condition specification that was previously defined on the Define Requisite Conditions component. If you select the condition code *Test Score,* then you are presented with additional fields (Test ID, Test Component, Condition Operator, Test Score, Months Valid, and Test Score Method) based on the setup on the Define Tests for Requisites page.

- *Course*

  Specific course a student must take to fulfill the requisite. Specify the course ID, and if you want to allow equivalent courses to satisfy this requisite, select the Include Equivalent Courses check box for the system to include in its evaluation both the course ID that you specify and all courses that are set up as equivalent to the selected course ID for this requirement. If you select this check box, the following fields become unavailable: Term, Associated Class, and Topic ID. *Clear* this check box to further narrow your course parameters with the Term, Associated Class, and Topic ID fields. For example, you can specify not only the course ID, but also the term in which the specific course must be taken to fulfill the requisite.

- *Requirement*

  Specifies individual required elements. You are prompted for the requirement number. You can enter an enrollment requirement number or an academic requirement number. Enrollment requirements are used to fulfill your more complicated requirement rules and are created in the Enrollment Requirement component. Specify the enrollment requirement or academic requirement for this line in the Requirement field.

  You can view examples of how to use an academic requirement (as opposed to an enrollment requirement).

  See "Setting Up Academic Requirements *(PeopleSoft Academic Advisement 9.0 PeopleBook)*"

- *Wild Card Course*

  Specifies a range of courses based upon subject area and catalog number, for example, wild card course of *English 1##,* where the range starts at any three-digit English course

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beginning with 1. Specify as few or as many criteria as you want using the Academic Group, Subject, and Catalog Nbr fields. Blank fields return all values.

Report Description and **Report Long Description**

Enter a report description and long description for the requisite detail to be used by the enrollment requirement checking processes. If neither of the fields is populated, the enrollment requirement checking processes generate a default description based on the data on the page.

This table shows the way the fields on this page change, depending on the group line type that you select:

Group Line Type	*Fields That Appear*	*Fields That Are Hidden*
Condition	• Condition Code • Condition Operator • Condition Data **Note:** The Condition Operator and Condition Data fields appear after you select the condition code.	• Requisite Type • Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID • Requirement • Academic Group • Subject • Catalog Nbr • Test ID • Test Component • Condition Operator • Test Score • Months Valid • Test Score Method

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Group Line Type	***Fields That Appear***	***Fields That Are Hidden***
Condition	If you select a condition code of *Dynamic Condition*: Condition Data	• Requisite Type • Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID • Requirement • Academic Group • Subject • Catalog Nbr (catalog number) • Test ID • Test Component • Condition Operator • Test Score • Months Valid • Test Score Method
Condition	If you select a condition code of test score: • Test ID • Test Component • Condition Operator • Test Score • Months Valid • Test Score Method	• Requisite Type • Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID • Requirement • Academic Group • Subject • Catalog Nbr (catalog number)

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Group Line Type	***Fields That Appear***	***Fields That Are Hidden***
Course	• Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID	• Condition Code • Condition Operator • Condition Data • Requirement • Academic Group • Subject • Catalog Nbr • Test ID • Test Component • Test Score • Months Valid • Test Score Method
Requirement	Requirement	• Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID • Condition Code • Condition Operator • Condition Data • Academic Group • Subject • Catalog Nbr • Test ID • Test Component • Test Score • Months Valid • Test Score Method

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Group Line Type	*Fields That Appear*	*Fields That Are Hidden*
Wild Card Course	• Academic Group • Subject • Catalog Nbr	• Course ID • Include Equivalent Courses • Term • Associated Class • Topic ID • Condition Code • Condition Operator • Condition Data • Requirement • Test ID • Test Component • Test Score • Months Valid • Test Score Method

Include Equivalent Courses

Select for the system to include in its evaluation both the course ID that you specify and all courses that are set up as equivalent to the selected course ID for this requirement. If you select this check box, the following fields become unavailable: Term, Associated Class, and Topic ID.

Clear this check box to further narrow your course parameters with the Term, Associated Class, and Topic ID fields. For example, you can specify not only the course ID, but also the term in which the specific course must be taken to fulfill the requisite.

Term

Enter the term in which the student must take the course that you specify for the course to be used in this enrollment requirement group. Leave this field blank to return all values.

Associated Class

Enter the associated class number (of the course that you specify) that the student must take for the course to be used in this enrollment requirement group. For class associations, indicate a term to prompt off valid values. Leave this field blank to return all values.

Note: You cannot enter *9999,* because this special associated class number can be associated with any other associated class number and is never an enrollment section.

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See Defining Class Associations.

Topic ID

Enter the topic ID (of the course that you specify) that the student must take for the course to be used in this enrollment requirement group. This field prompts from the topics defined in the course catalog. Leave this field blank to return all values.

Requisite Type

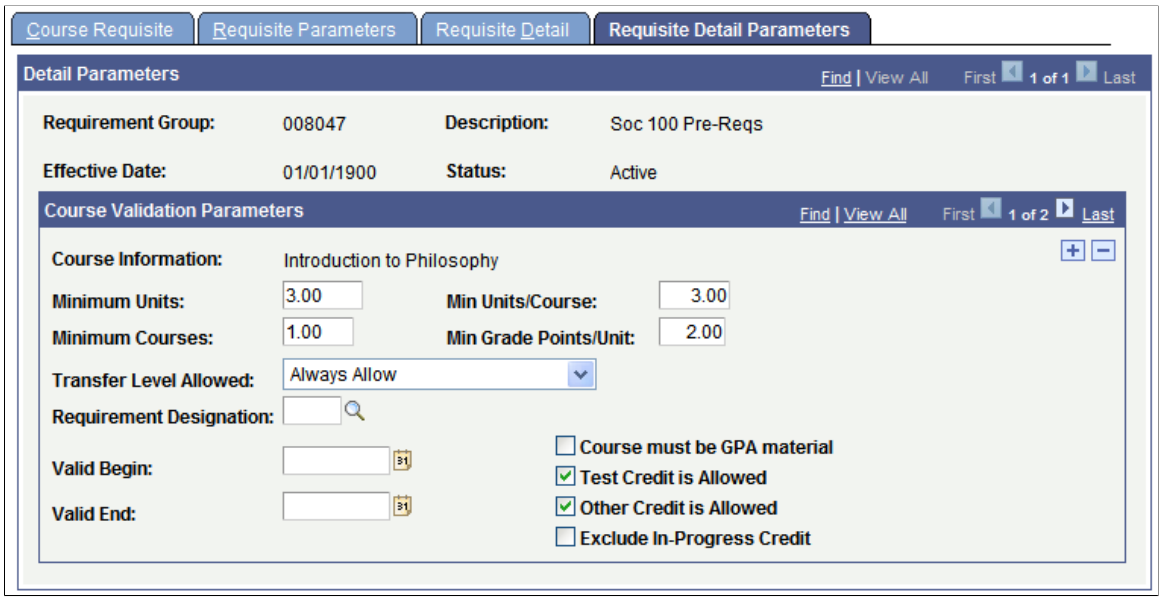
Specify whether this requirement line is a prerequisite or a corequisite. A prerequisite is something that a student must complete before the start date of the desired class. If you use an enrollment course list (as part of an enrollment requirement), you can allow in-progress coursework to fulfill prerequisites. A corequisite is something that a student can complete prior to, or at the same time as, the desired class. Conditions are always set up as prerequisites in the background. Students either meet the condition at the time of enrollment (which means that they currently have the required condition), or they do not.

Defining Requisite Detail Level Parameters

Access the Requisite Detail Parameters page ((Curriculum Management, Enrollment Requirements, Enrollment Requirement Groups, Requisite Detail Parameters).

Image: Requisite Detail Parameters page

This example illustrates the fields and controls on the Requisite Detail Parameters page. You can find definitions for the fields and controls later on this page.



Note: This page is necessary only if you have a line type of course or wild card course on the Requisite Detail page.

Minimum Units

Enter the minimum units that are required for the course or the wildcard course for this requisite detail line.

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Min Units/Course (minimum units per course)

Enter the minimum units per course value to indicate the minimum number of units that a single course must be worth to be evaluated. For example, if you set this to *3,* the system picks up only courses that are worth three units or greater. If the system finds a course on the student's record that matches the course on the Requisite Detail page, but it is only two units, the course will not be used to meet the requisite.

Minimum Courses

Enter the minimum number of courses that are required of the course or wild card course that you specify. For example, if you set this to *2,* the system looks for at least two courses of the course or wild card course that you specify. When the system finds at least two courses that match your requisite detail line, the requisite is satisfied.

Min Grade Points/Unit (minimum grade points per unit)

Enter the minimum grade points per unit that each course must have to be used to satisfy the course requisite. For example, if you set this to *7,* then each course must be a grade C or greater to be evaluated (.7 × 3 units = 2.1, or a grade of C).

Transfer Level Allowed

Enter a transfer-level-allowed value that indicates what type of transfer credit (if any) is acceptable. Values are:

Always Allow: All applicable transfer credit can be used to satisfy the requisite.

Never Allow: Transfer credit can never satisfy the requisite.

Two Year Institution Only: Only transfer credit from two-year institutions can be used to satisfy the requirement.

On the School Data page, an institution can be identified as a two- or four-year institution.

See Defining External Organizations.

Requirement Designation

Select the requirement designation that each course for this requisite detail line must possess to be evaluated. For example, if you specify a wild card course list of *ARCH 4##* on the Requisite Detail page, then specify a requirement designation of *DSGN* on the Requisite Detail Parameters page. Only ARCH 400 - level courses that have a designation of *DSGN* (with a grade of Satisfied) meet this requisite.

Requirement designation values are defined on the Requirement Designation Table page.

See Understanding Requirement Designations.

Valid Begin and **Valid End**

Enter valid begin and valid end dates to specify the date range when the courses must be taken to satisfy the requisite. Leaving these fields blank means that it does not matter when the courses are taken. When the system compares the date range, it uses the start and end dates of the term in which the course was taken.

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For transfer courses, the system uses the start date and end date of the articulation term.

Course must be GPA Material Select this check box to require that courses evaluated for this requisite must be applied toward the student's career GPA calculation. For instance, any courses that a student took for a pass/no pass grade basis would not be evaluated, as typically this grade basis does not have the Include in GPA check box selected on the Grading Scheme Table page.

Test Credit is Allowed Select this check box to allow test credit courses to be evaluated.

Other Credit is Allowed Select this check box to allow other credit courses to be evaluated.

Exclude In-Progress Credit If the course that the student takes to satisfy this requisite must be fully graded for the system to consider it valid, select this check box. If this check box is cleared, the system will include in analysis and pass all parameters any nongraded courses, as well as any graded courses that have the In-Progress flag enabled (such as incomplete courses), and that match the course ID or wild card course on the Requisite Detail page. Leaving this check box cleared is the least restrictive, and allows for maximum user/student flexibility.

Examples of Enrollment Requirement Groups

The enrollment requirement group feature is robust. While reviewing the Academic Advisement documentation will significantly enhance your knowledge of enrollment requirement groups, we review some examples in this section of how to set up the Requisite Detail page.

You can create course requirements many ways, and usually more than one way exists to create any particular course requirement. Some of the complex examples use the enrollment requirement and course list features, documented later in this section.

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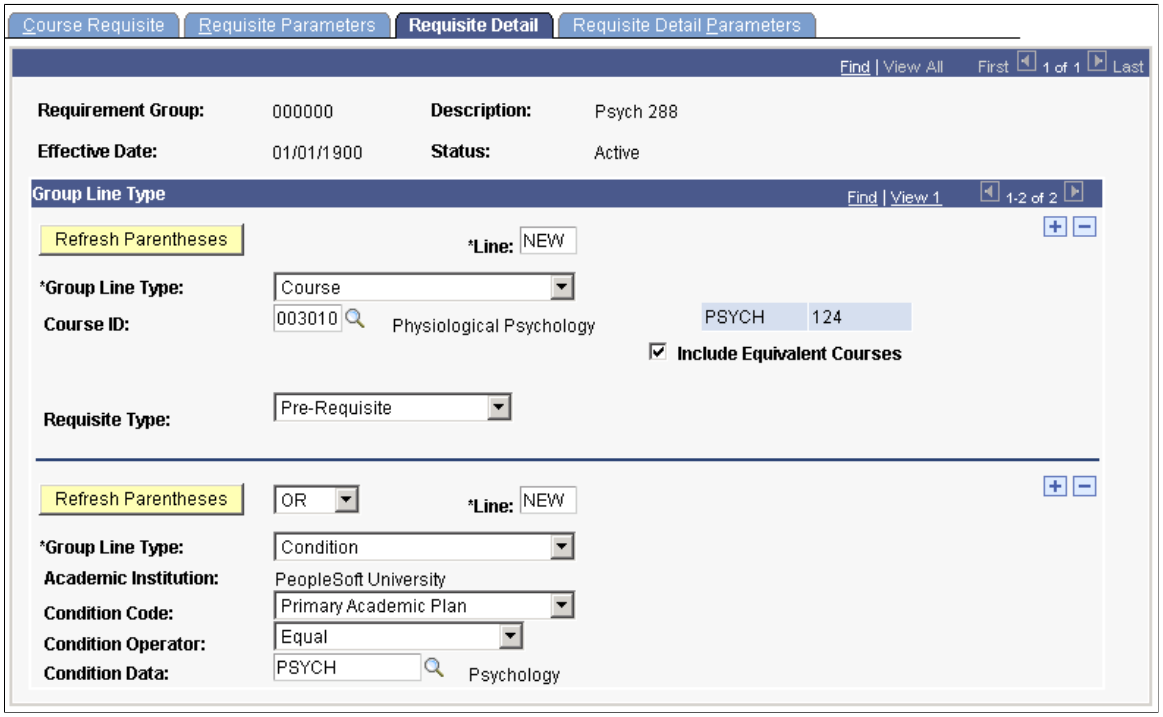
Course or Condition Requisite

Image: Setting up a course or condition prerequisite (CRSE_RQS_RSTR_DET)

At PSUNV, Psychology 288, Neuropsychology, requires that students have either passed Psychology 124 *or* declared a primary academic plan of psychology. In this example, Psychology 124 is a course prerequisite, and the primary academic plan of psychology is a condition prerequisite. Notice that for the condition, the Requisite Type field becomes unavailable for entry. This is because the system is populating the field to prerequisite in the background.

The Requisite Detail page has two requisite lines, joined together with an "or" statement:



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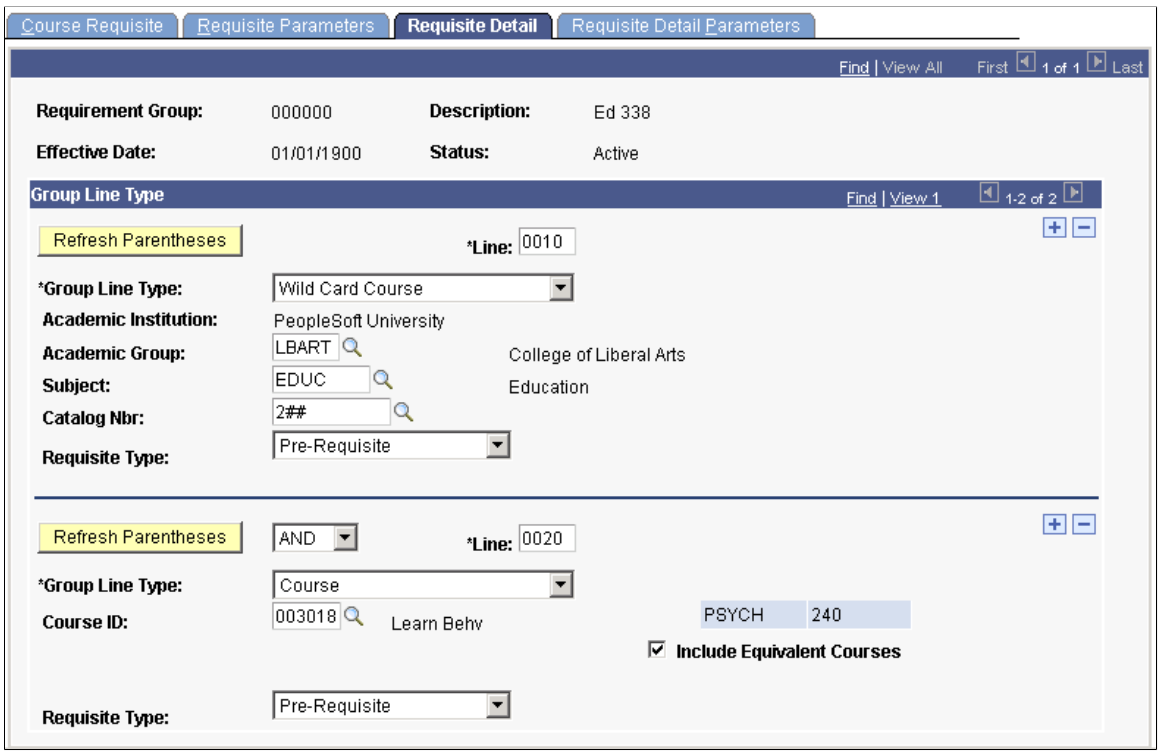
Wild-Card Course Requisite

Image: Setting up a wild card course and course prerequisite (CRSE_RQS_RSTR_DET)

At PSUNV, Education 338, Development of Reading Skills, requires a prerequisite of any Education 200-level course, *and*Psychology 240. In this example, the Education 200 level course is specified as a *Wild Card Course* prerequisite, and Psychology 240 is a regular *Course* prerequisite.

The Requisite Detail page would have two requisite lines, joined together with an "and" statement:



Requirement, Course, and Course List Requisite

At PSUNV, Biology 231, Neurobiology, requires Biology 1 and 2 (as almost all biology courses require), as well as Chemistry 101 and 102. Because the requisite of Biology 1 and 2 will be used repeatedly for virtually every biology course, we developed an enrollment requirement called Biology 1 and 2. Within that enrollment requirement is a course list of Biology 100 and 101. In our Biology 231 enrollment requisite group we define a group line type of *Requirement* that points to the Biology 1 and 2 requirement, as well two group line types of *Course* for Chemistry 101 and Chemistry 102.

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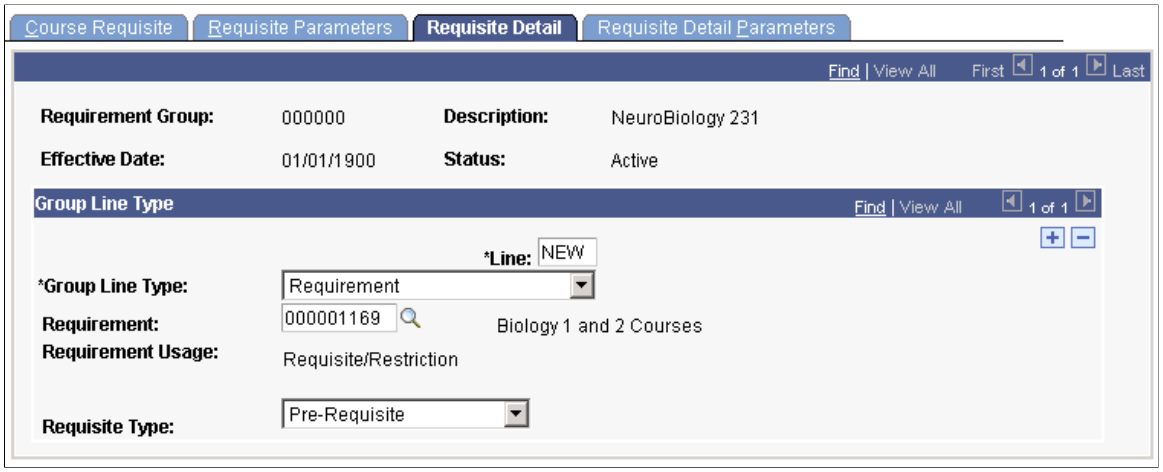
Note: Alternative ways are available of defining such a requisite scenario without using course lists, but this is one way that you can define these requisites.

Image: Using Requirement Line Types, Line 10 (CRSE_RQS_RSTR_DET)

After we defined a Biology 1 and 2 course list and an enrollment requirement, we created the enrollment requirement group, entering the following detail lines on the Requisite Detail page. The page has three detail lines: one for the enrollment requirement of Biology 1 and 2, one for the course requirement of Chemistry 101, and the last for the course requirement of Chemistry 102:



On the preceding page:

- This requisite is considered first by the system because the line number is *0010,* the lowest number in our detail lines.
- The group line type is *Requirement.*
- The requirement is *Biology 1 and 2* (Biology 1 and Biology 2).

  These are in a course list because they will be used repeatedly together as a prerequisite requirement in a large number of courses.

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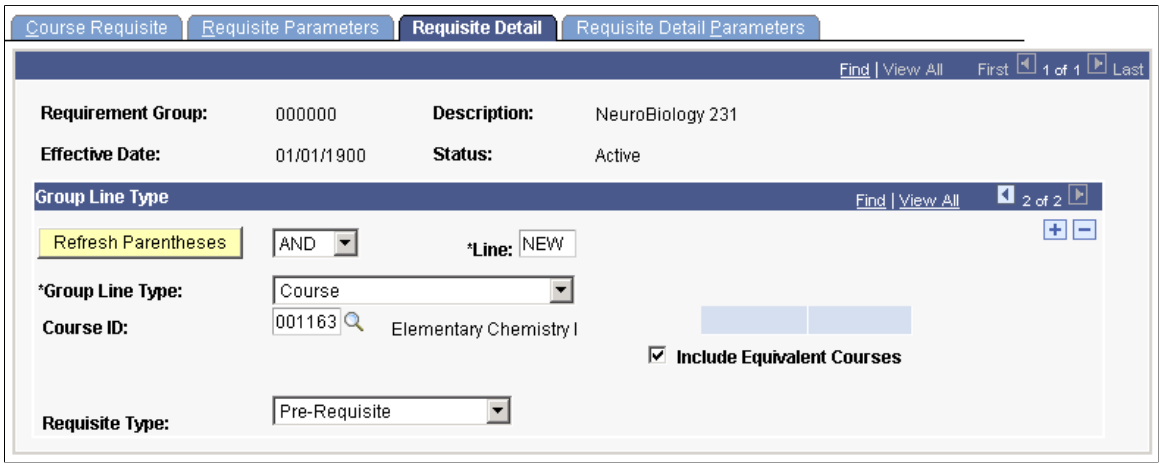
- The requisite type is *Pre-Requisite.*

Image: Using Course Line Types, Line 20 (CRSE_RQS_RSTR_DET)

The second and third detail lines appear like this:



On the preceding page:

- The connector type is *AND* because this rule must be fulfilled along with the Biology 1 and 2 requirement.
- The line number is *0020.* The system evaluates this rule second, because one rule line is preceding it.
- The group line type is *Course.*
- The course ID represents *Chemistry 101.*

The third detail line for Chemistry 102 is exactly like the preceding sample page.

Condition and Wild-Card Course Requisite, Exclude In-Progress Credit

At PSUNV, for a student to enroll in HONORS 499, he or she must have a verifiable cumulative GPA of greater than or equal to 3.0.

To create an enrollment requirement group for this course prerequisite:

1. On the Course Requisite page, enter the necessary data.
2. On the Requisite Parameters page, enter *1* in the Minimum Course field.
3. On the Requisite Detail page, create two detail lines and attach as a requisite to HONORS 499.

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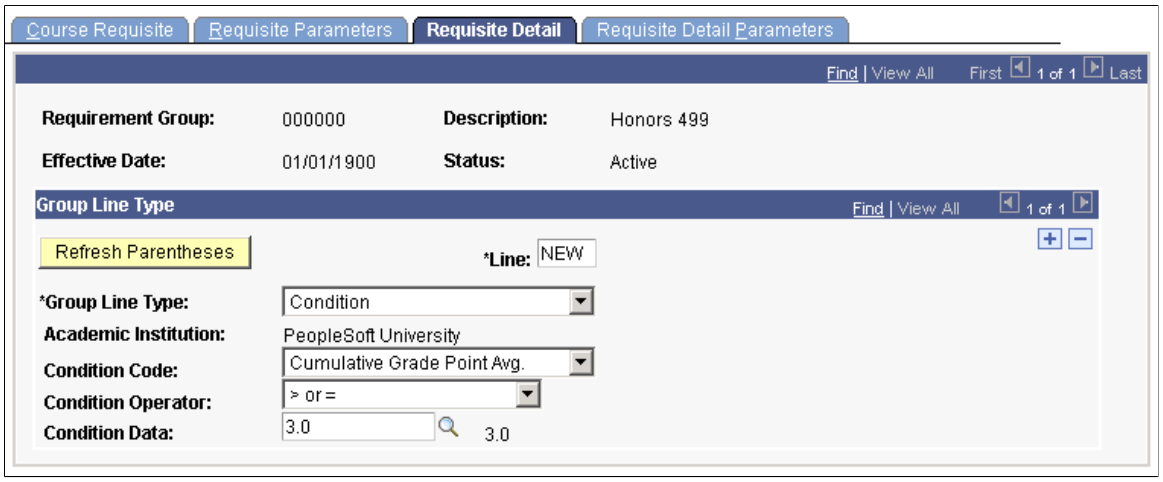
4. For the first detail line, create a condition of cumulative GPA greater than or equal to 3.0.

Image: Creating a condition for cumulative GPA (CRSE_RQS_RSTR_DET)

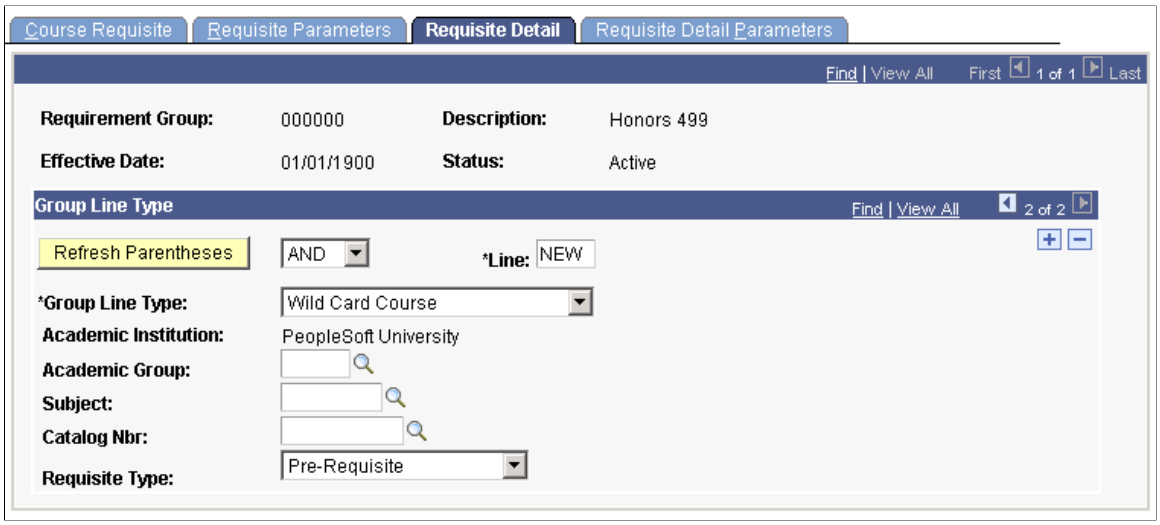
Example of the Requisite Detail page as discussed above:



For the second detail line, set the connector type to *And,* then select a group line type of *Wild Card Course.*

Image: Creating a detail line for wild card course (CRSE_RQS_RSTR_DET)

Example of the Requisite Detail page as discussed above:



On the Wild Card Course Detail Requisite Detail page, select the Exclude In-Progress Credit box.

This requisite verifies that not only does the student have a cumulative GPA of greater than or equal to 3.0, but that the student is not a first semester student with no courses completed at all.

If you decide to include in-progress credit, then even those students who have no coursework completed, but at least one course in progress, will meet this requisite. This assumes that the student will not only complete his or her in-progress credit, but will also complete the in-progress credit with the required GPA.

If you want to be more conservative with this requisite and really ensure that the student has a proven track record, be sure to select the Exclude In-Progress check box on the Requisite Detail Parameters page.

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Condition and Course Requisite, Exclude In-Progress Credit

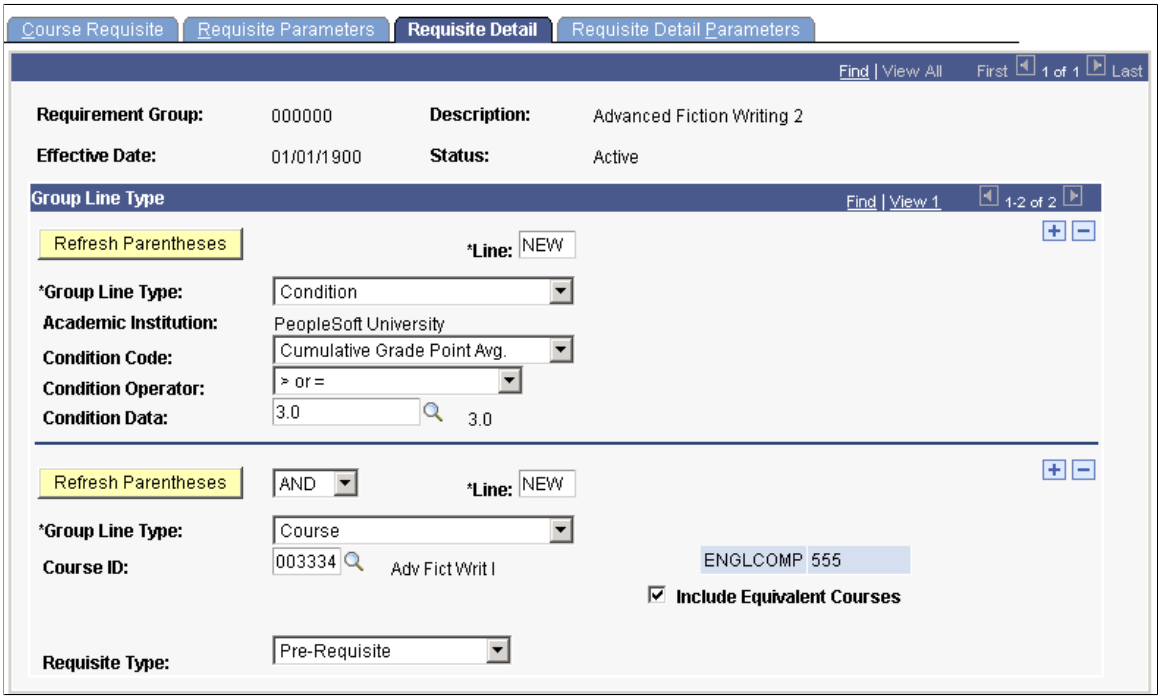
At PSUNV, a total of five seats are reserved in Advanced Fiction Writing 2 for students who have a verifiable GPA of greater than or equal to 3.0 and have passed Advanced Fiction Writing 1 with a grade of A.

To create an enrollment requirement group for this reserve capacity check:

1. On the Course Requisite page, enter the necessary data.
2. On the Requisite Parameters page, enter *1* in the Minimum Course field.
3. On the Requisite Detail page, create two detail lines and attach as a reserve capacity to Advanced Fiction Writing 2 on the Schedule of Classes - Reserve Cap page.
4. For the first detail line, create a condition of cumulative GPA greater than or equal to 3.0.
5. For the second detail line, set the connector type to *And,* select a group line type of *Course,* select the course ID for Advanced Fiction Writing 1, and select a requisite type of *Pre-Requisite.*

   Image: Creating a condition & course prerequisite (CRSE_RQS_RSTR_DET)

   Example of the Requisite Detail page as discussed above:



6. On the Detail Parameters page, select the Exclude In-Progress Credit box, and enter a minimum grade point per unit of 4.0.
7. This requisite line ensures that, if the system finds Advanced Fiction Writing 1 on the student's record, the student has completed the course and earned a grade of A.

If you decide to include in-progress credit, then a student with Advanced Fiction Writing 1 in-progress (but not yet completed or graded) will meet the reserve capacity, and the system will allow this student to enroll. Sometimes you may want to be this liberal, but in the instance here, we require that the course be verifiably an A grade.

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Course Requisite, Include In-Progress Credit

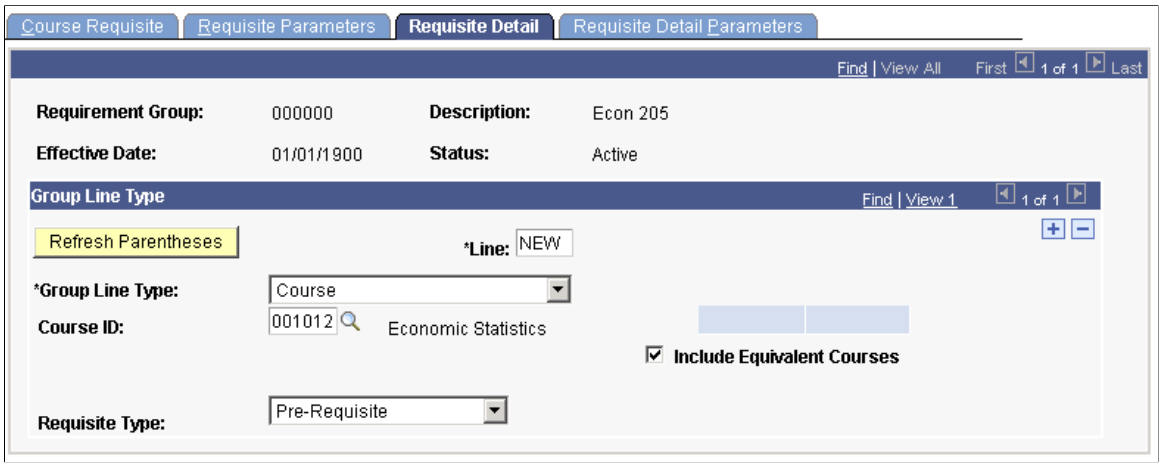
At PSUNV, for a student to register for ECON 205, the student must either currently be enrolled in ECON 115, or have completed ECON 115 with a C grade or better.

To create an enrollment requirement group for this requisite:

1. On the Course Requisite page, enter the necessary data.
2. On the Requisite Parameters page, enter *1* in the Minimum Course field.
3. On the Requisite Detail page, create one detail line and attach as a requisite to ECON 205.
4. For this detail line, select a group line type of *Course,* select the course ID for ECON 115, and select a requisite type of *Pre-Requisite.*
5. On the Requisite Detail Parameters page, enter a minimum grade point per unit of *2.00* and leave cleared the Exclude In-Progress Credit box.

Image: Creating a course prerequisite detail Line (CRSE_RQS_RSTR_DET)

Example of the Requisite Detail page as discussed above:



This requisite enables both students with ECON 115 in-progress and students with ECON 115 completed with a C grade or higher to fulfill the requisite.

Condition Requisite, Include In-Progress Coursework

At PSUNV, all students with a cumulative GPA of 3.5 and higher may register for EDUC 100 (first semester freshmen with no verifiable GPA at all are also eligible).

To create an enrollment requirement group for this requisite:

1. On the Course Requisite page, enter the necessary data.
2. On the Requisite Parameters page, enter any necessary data.
3. On the Requisite Detail page, create one detail line and attach as a requisite to EDUC 100.

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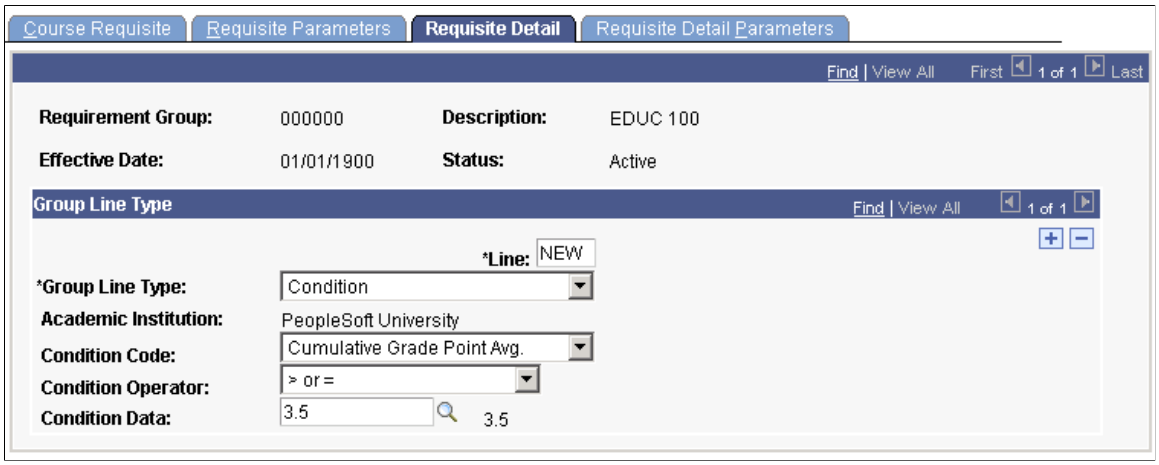
For this detail line, create a condition of cumulative GPA greater than or equal to 3.5.

Image: Creating a condition for cumulative GPA(CRSE_RQS_RSTR_DET)

Example of the Requisite Detail page as discussed above:



This requisite will be satisfied by students with some graded coursework (all of which averages greater than 3.5 GPA), as well as by first semester freshmen with no coursework completed at all. This is because a null value passes all parameters.

Example of Maximum Unit Limit for Enrollment

At PSUNV, students can take no more than 12 units of physical education courses. If students attempt to enroll in a physical education course that takes them over the 12-unit limit, their enrollment is blocked by a prerequisite requirement.

To create this maximum unit enrollment requisite:

1. Create an enrollment course list that references all physical education courses (wild card or course by course).

   Set up any course parameters. Enter minimum grade point per unit values for each course if you want to count only physical education courses that were successfully completed. If you also want to limit F graded courses, you can leave this field clear.

2. Create an academic requirement that has a line item page line type of *Course Requirement.*

3. Set the Credit Include Mode field to *Verify,* and the Maximum Units Allowed field to *12.00.*

   Be sure this is set to *Verify.* This is the power that regular ENR usage enrollment requirements do not have.

4. Point to your enrollment course list on the Line Item Detail page.

5. Create an enrollment requirement group that points to the academic requirement.

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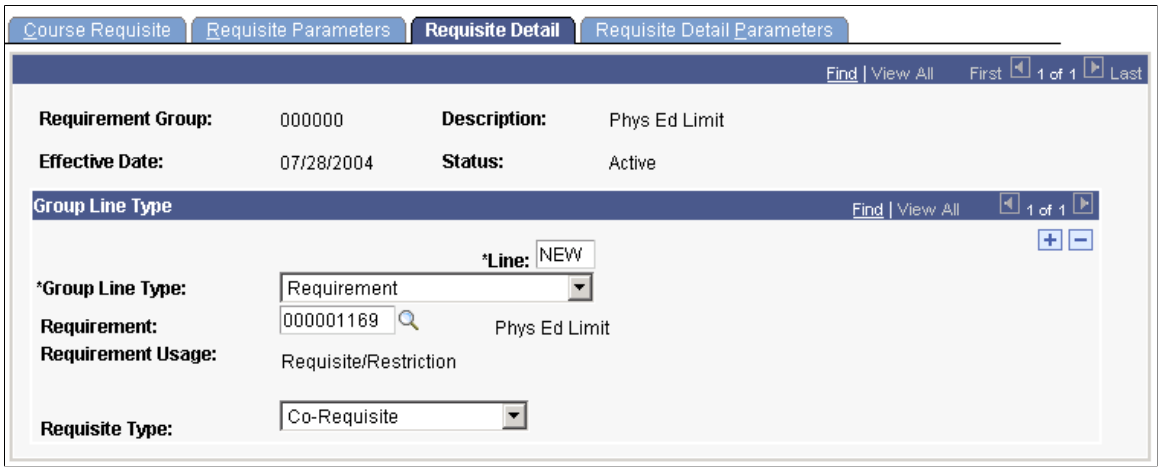
Attach this requirement as a corequisite.

Image: Requisite Detail page (CRSE_RQS_RSTR_DET)

Example of the Requisite Detail page as discussed above:



Attach this enrollment requisite to all physical education courses.

Defining Enrollment Requirements

This section provides an overview of enrollment requirements and discusses how to:

- Define enrollment requirements.
- Define overall enrollment requirement parameters.
- Define enrollment requirement line types.
- Define line item parameters.
- Define line item course detail.

Understanding Enrollment Requirements

Enrollment requirements are for more complicated requisite needs, and are also great tools for reusability. Create enrollment requirements only if you are using the *Requirement* group line type in an enrollment requirement group. You can use enrollment requirements in conjunction with other enrollment-requirement group line types.

To fully understand enrollment requirements, see "Setting Up Academic Requirements *(PeopleSoft Academic Advisement 9.0 PeopleBook)*". The pages in PeopleSoft Academic Advisement mirror those in Student Records but with additional functionality. You can set up enrollment requirement groups that reference academic requirements (in the event that you need to take advantage of their complex functionality), so we suggest that you learn as much about them as possible.

Here is a high-level overview of how to define an enrollment requirement:

1. Evaluate your need to use the group line type of *Requirement* on the Requisite Detail page.

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2. Enter a description of the enrollment requirement on the Enrollment Requirement page.
3. Determine whether GPA, units, or courses are part of the requirement on the Parameters page.
4. Select a requirement line type and enter a description on the Line Item page.
5. Enter course credit parameters on the Line Item Parameters page.
6. If you're using a course list, create it in the course list component, and add the course list number on the Line Item Detail page.

Note: If you are going to select the line type of condition and specify a dynamic condition or test score, then you must first have set up dynamic conditions and valid test IDs on the Define Requisite Conditions component and Define Tests for Requisites component, respectively.

Pages Used to Define Enrollment Requirements

Page Name	*Definition Name*	*Navigation*	*Usage*
Enrollment Requirement	CRSE_REQUIREMENT	Curriculum Management, Enrollment Requirements, Enrollment Requirements, Enrollment Requirement	Describe the enrollment requirement.
Parameters	CRSE_RQRMNT_PARM	Curriculum Management, Enrollment Requirements, Parameters	Enter overall GPA and unit requirements for the requirement.
Line Item	CRSE_RQRMNT_LINE	Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item	Define the requirement line type.
Line Item Parm (line item parameters)	CRSE_RQ_LINE_PARM	Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item Parm	Specify the unit and GPA requirements for the line type. The fields that appear on the page depend on the line type that you select on the Line Item page.
Line Item Detail	CRSE_RQ_LN_DETAIL	Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item Detail	Link course lists, derived course lists, and conditions to your line items. The page controls that appear on the page depend on the line type that you select on the Line Item page.

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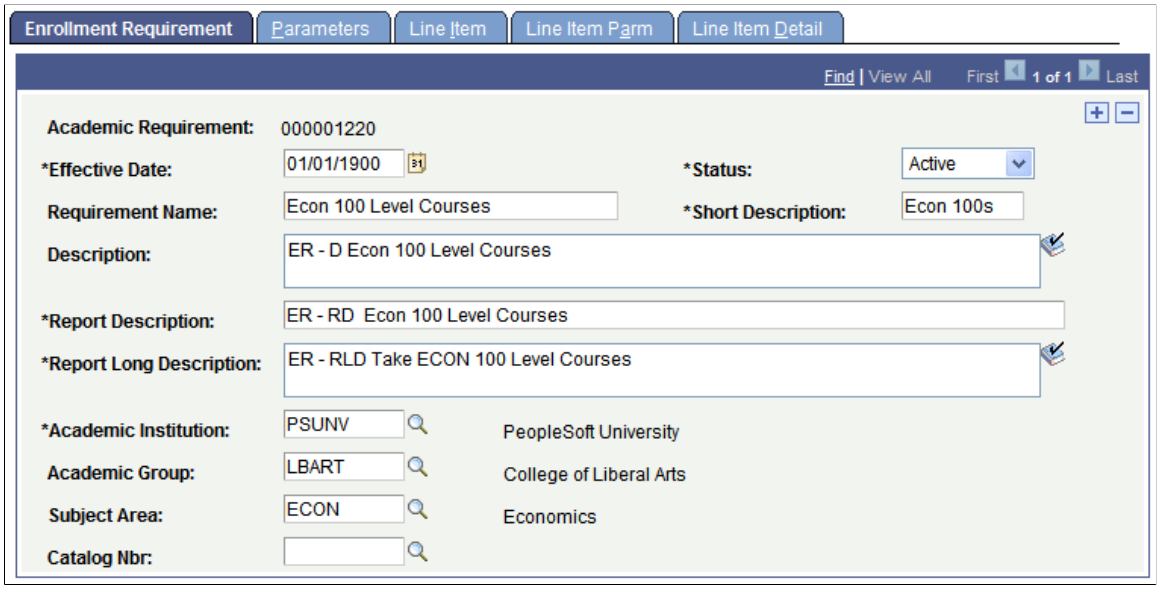
Defining Enrollment Requirements

Access the Enrollment Requirement page (Curriculum Management, Enrollment Requirements, Enrollment Requirements, Enrollment Requirement).

Image: Enrollment Requirement page

This example illustrates the fields and controls on the Enrollment Requirement page. You can find definitions for the fields and controls later on this page.



Effective Date

Enter an effective date for this enrollment requirement. The effective date must be equal to or less than the effective date of the enrollment requirement group to which this course requisite is attached.

Note: The system accesses the enrollment requirement rules based on the start date of the term for which the requisite and restriction checking occurs. As long as your effective date is less than or equal to the term start date, and the status of the enrollment requirement is *Active,* the system checks the rule in the enrollment process.

Status

Select a status for this requirement. Select *Active* when you add a new requirement. Select *Inactive* only if your institution will no longer use this requirement.

Note: If you want to inactivate a requirement you also need to remove any reference to the requirement number on the Requisite Detail page.

To determine which enrollment requirement groups reference a particular requirement, run the reverse engineering report.

See Generating a Reverse Engineering Report.

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Report Description and **Report Long Description**

Enter a report description and long description for the enrollment requirement to be used by the enrollment requirement checking processes.

The report fields are hidden when the group line type is set to *Requirement.* In this case, the report descriptions are defined within the Enrollment Requirements component.

Academic Institution

The system populates this field by default when you access the page. You can change this value. The institution determines the enrollment requirement groups that can reference this requirement.

Academic Group, Subject Area, and **Catalog Nbr** (catalog number)

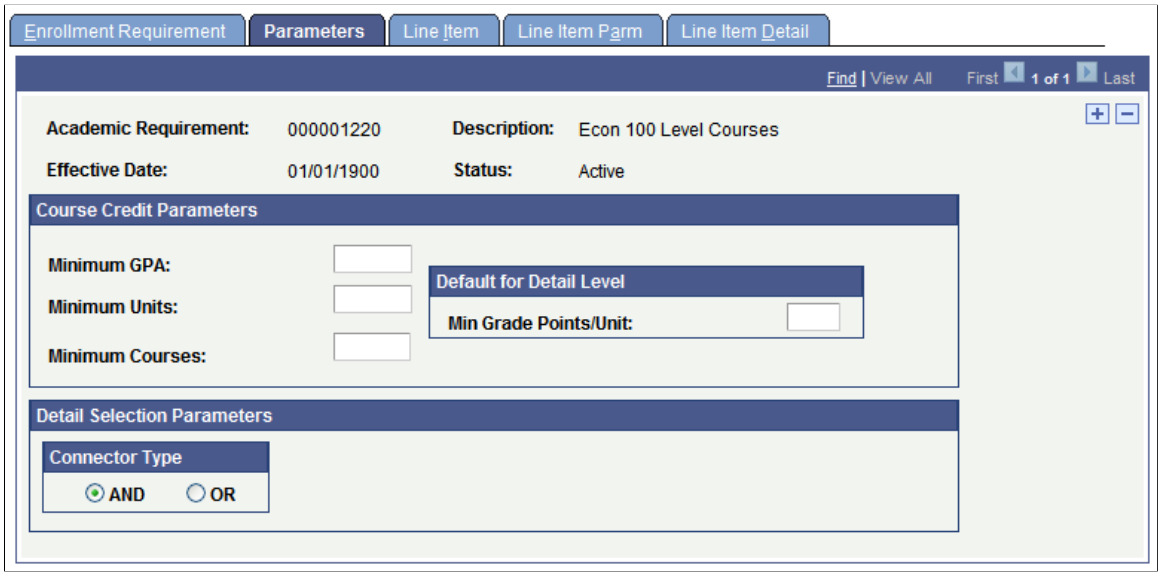
Academic group, subject, and catalog number are not used by the system in the analysis of the requirement, but are helpful tools for when you are searching the database for the appropriate requirement to attach to an enrollment requirement group. You may want to use these fields to signify the course to which the requisite will be attached, or to specify department "ownership" of the requisite. These values are optional.

Defining Overall Enrollment Requirement Parameters

Access the Parameters page (Curriculum Management, Enrollment Requirements, Enrollment Requirements, Parameters).

Image: Parameters page

This example illustrates the fields and controls on the Parameters page. You can find definitions for the fields and controls later on this page.



Course Credit Parameters

Course credit parameters are overall requirements for all line items. These fields are optional.

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Minimum GPA (minimum grade point average) Enter the overall minimum GPA that all classes that are selected to meet this requirement must satisfy.

Minimum Units Enter the total minimum units that all classes that are selected to meet this requirement must satisfy.

Minimum Courses Enter the total minimum courses that all classes that are selected to meet this requirement must satisfy.

Default for Detail Level

Min Grade Points/Unit (minimum grade points per unit) The system uses the value that you enter as a filter in the evaluation process. This technique is used to simplify and generalize the comparison logic. The minimum grade points per unit are the minimum grade points that are allowed for any individual class enrollment that is selected to meet the requirement.

Detail Selection Parameters

Connector Type Select the appropriate connector type. The connector type indicates whether the student must meet *ALL* of the requirement detail conditions *(AND)* or whether the student needs to meet only one condition *(OR)*. This page control is used as the connector default on the Requirement Line Item page when you insert rows.

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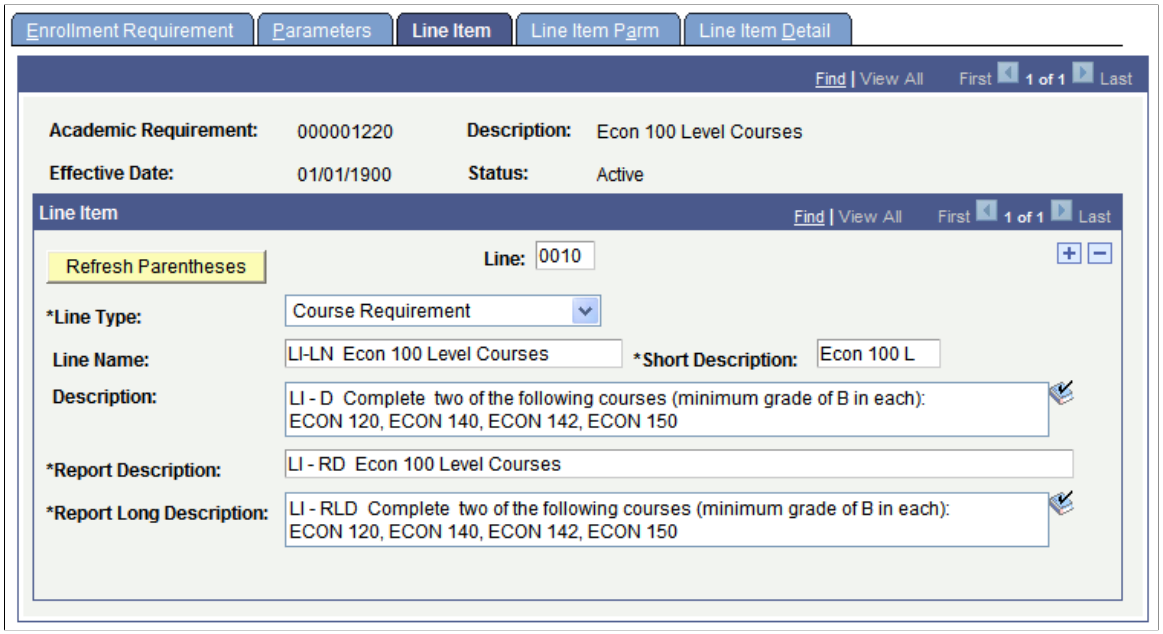
Defining Enrollment Requirement Line Types

Access the Line Item page (Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item).

Image: Line Item page

This example illustrates the fields and controls on the Line Item page. You can find definitions for the fields and controls later on this page.



Line

The number determines the order in which the system evaluates the detail lines. The system generates a sequential line number. You can override the number, but it is best to insert the rows in the correct order.

Line Type

The line type that you select determines the format for this line, and it also determines the fields that become available for entry on the Line Item Detail page and Line Item Parm page. Values for this field are delivered with your system as translate values. Do not modify these values in any way. Any modification to these values requires a substantial programming effort.

Each line type value is defined in the PeopleSoft Academic Advisement 9.0 documentation.

See "Creating a Requirement Line Item *(PeopleSoft Academic Advisement 9.0 PeopleBook)*".

Report Description and **Report Long Description**

Enter a report description and long description for the line item to be used by the enrollment requirement checking processes.

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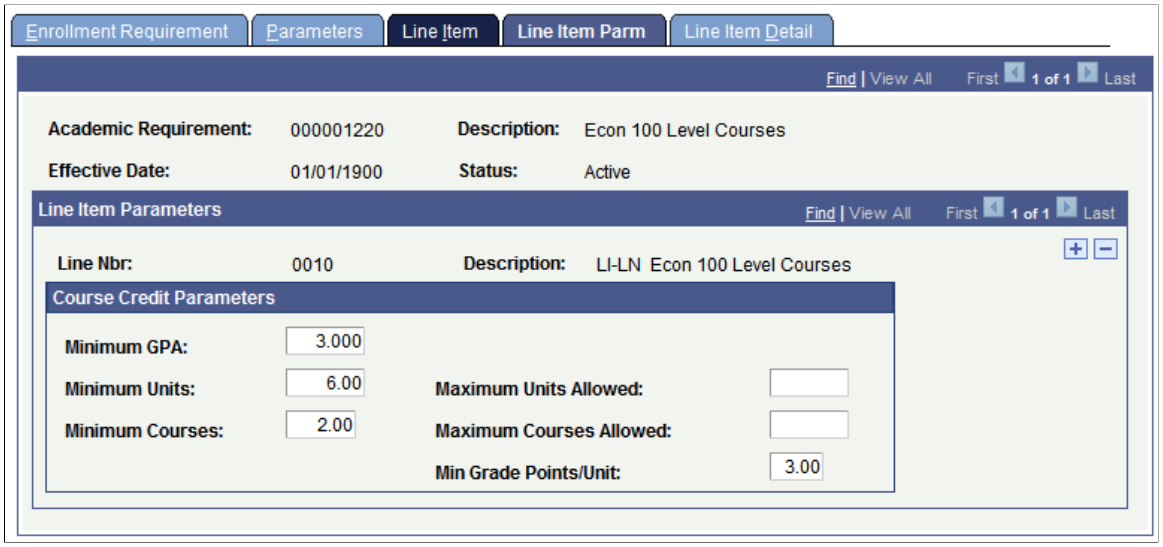
Defining Line Item Parameters

Access the Line Item Parm page (Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item Parm).

Image: Line Item Parm page (when the line type is Course Requirement)

This example illustrates the fields and controls on the Line Item Parm page (when the line type is Course Requirement). You can find definitions for the fields and controls later on this page.



If the line type is *Condition,* no fields appear on the Line Item Parm page.

Minimum GPA (minimum grade point average)
Enter the minimum GPA that is the minimum overall GPA requirement for classes that are selected to satisfy this requirement. (For example, if a requisite states that the student needs to take four Math 100-level classes with an overall GPA of 3.00 for a total of 12 units, then enter 3.00 in this field.) Any existing value in the Minimum GPA field on the Parameters page is supplied by default to the Line Item Parm page when you add a requirement line.

Minimum Units
Enter a value that represents the minimum total units for the courses that are selected to satisfy this requirement. If this line item references a course list, then the number of units represents the total number of units that all courses found on the student's record (that match the course list) must be worth.

Minimum Courses
Enter value that represents the minimum number of courses that are required for this requirement. If this line item references a course list, then the number of courses represents the total number of courses that all courses found on the student's record (that match the course list) must be worth.

Maximum Units Allowed
Enter a value that represents the maximum number of units that can be evaluated for this requirement. This is not a way to verify whether a student has exceeded a unit limit. This is a way to limit what is evaluated.

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Maximum Courses Allowed Enter a value that represents the maximum number of units that can be evaluated for this requirement. This is not a way to verify whether a student has exceeded a course count limit. This is a way to limit what is evaluated.

Min Grade Points/Unit (minimum grade points per unit) Enter the minimum grade points per unit that each course must have to satisfy the enrollment requirement. For example, if you set this to *2.0,* then each course that is evaluated must be a grade C or greater. If a course is evaluated that does not meet this minimum, the requisite is not satisfied.

Related Links

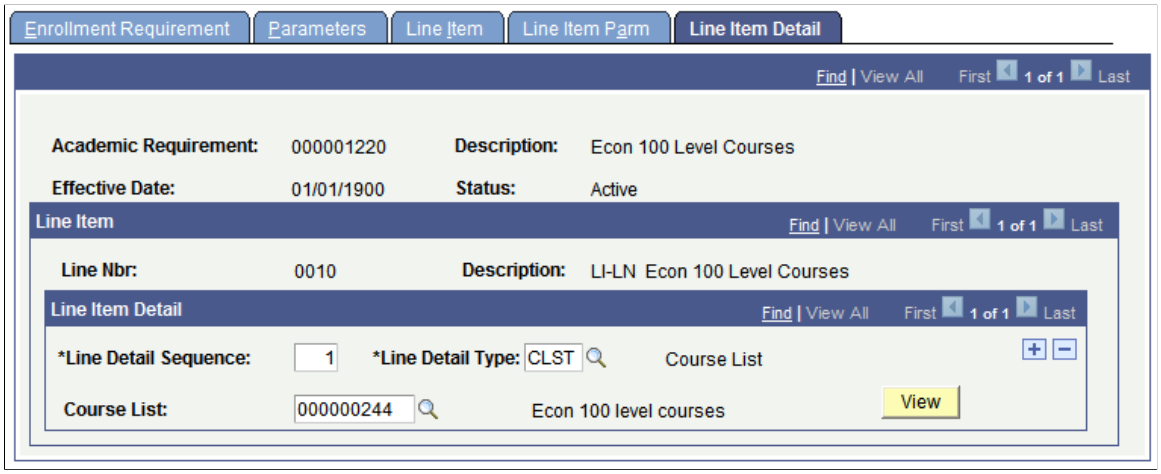
"Specifying Requirement Line Item Parameters (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Defining Line Item Course Detail

Access the Line Item Detail page (Curriculum Management, Enrollment Requirements, Enrollment Requirements, Line Item Detail).

Image: Line Item Detail page (when the line type is Course Requirement)

This example illustrates the fields and controls on the Line Item Detail page (when the line type is Course Requirement). You can find definitions for the fields and controls later on this page.



Line Detail Sequence The system assigns a sequential number to a specific line detail. You can have multiple detail line sequences under a single line number. The line detail sequence affects the order in which the system evaluates each line item detail. Those with the lowest number are evaluated first.

Line Detail Type Select the line detail type value that indicates the type of line detail. Values are:

CLST: Indicates a static course list that can be used to satisfy the requirement.

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	DLST: Indicates a dynamic, user-defined course list that the system draws from a subset of a student's transcript or academic record.
Course List	Appears with a line detail type of *CLST.* Enter the course list number that indicates a grouping of classes that the system can evaluate.
Derived Course List	Appears with a line detail type of *DLST.* Enter the derived course list that indicates a type of class that the system can draw from a subset of the student's transcript or academic record.
List Include Mode	Appears if you have multiple line item detail rows. Indicates how a previous line detail sequence interacts with a new line detail sequence. (This field is available for every line except the first one.) Choices include: *Y,* indicating union; *I,* indicating intersection; and *N,* indicating subtraction.
List Recall Mode	Appears with a line detail type of *DLST.* Indicates the conditions that the system uses to select courses from the student's transcript.
View	Appears with a line detail type of *CLST.* Click the View button to access the course list summary where you can review the course list details.

Related Links

"Setting Up Requirement Line Item Detail (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Defining Enrollment Course Lists

This section provides an overview of enrollment course lists and discusses how to:

- Create course list descriptions.
- Link courses to the course list.
- Define details of courses in the course list.

Understanding Enrollment Course Lists

Create enrollment course lists only when you are creating enrollment requirements that have a course list requirement. Enrollment course lists should be set up before enrollment requirements are established.

Enrollment course lists and enrollment derived course lists are available. Enrollment course lists are static predefined lists of courses. Enrollment derived course lists are dynamically generated course lists as identified in a particular student's transcript. You can attach both types of course lists to enrollment requirements and can specify how many courses from the list (static or dynamic) are needed to satisfy specific enrollment requirements. Course lists and derived course lists are also used in the Academic Advisement application as a precursor for academic requirements.

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Here is a high-level overview of how to define an enrollment course list:

1. Create the enrollment course list description on the Course List Description page.
2. Specify courses for the enrollment course list on the Course List Detail page, including a range of wild card courses.
3. Enter the parameters of each course list on the Course List Parameters page.

Related Links

"Setting Up Academic Course Lists (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Pages Used to Create Enrollment Course Lists

Page Name	*Definition Name*	*Navigation*	*Usage*
Course List Description	RQ_COURSE_LIST_ENR	Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Description	Describe the course list.
Course List Detail	RQ_CRSE_LIST_DET	Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Detail	Link the actual courses to the course list. A course is specified either by a unique course ID or by using the wild card indicator.
Course List Parameters	RQ_CRSE_LST_DPR2	Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Parameters	Define the details of units, GPA, and other information for each course in the course list.

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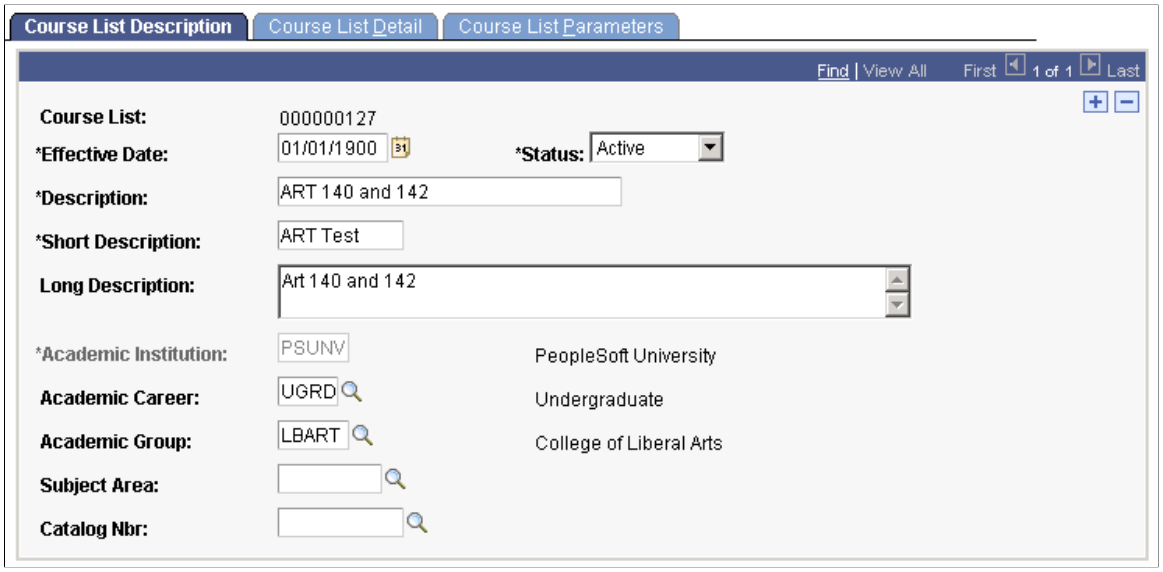
Creating Course List Descriptions

Access the Course List Description page (Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Description).

Image: Course List Description page

This example illustrates the fields and controls on the Course List Description page. You can find definitions for the fields and controls later on this page.



Course List

The system generates a unique course list number each time that you add a new course list. You should use the system-generated course list number rather than entering your own course list number.

Effective Date

Enter an effective date for this course list. The effective date must be equal to or less than the effective date of the enrollment requirement to which this course list is attached.

Status

Select a status for this course list. Select *Active* when adding a new course list. Select *Inactive* only if your institution will no longer be using this course list. If you want to inactivate a course list, you will also need to remove all references to the course list on active Requirement Line Item Detail pages.

To identify which Requirement Line Item Detail pages reference a particular course list, run the Reverse Engineering report.

Academic Institution

The system supplies the academic institution by default. In Add mode, you can change this value.

Academic Career, Academic Group, Subject Area, and **Catalog Nbr** (catalog number)

Academic career, academic group, subject, and catalog number are not used by the system in the analysis of the course list, but are helpful tools for when you are searching the database for the appropriate course list to attach to an enrollment requirement. You may want to use these fields to signify the course to

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which the course list will be attached, or to specify department "ownership" of the course list.

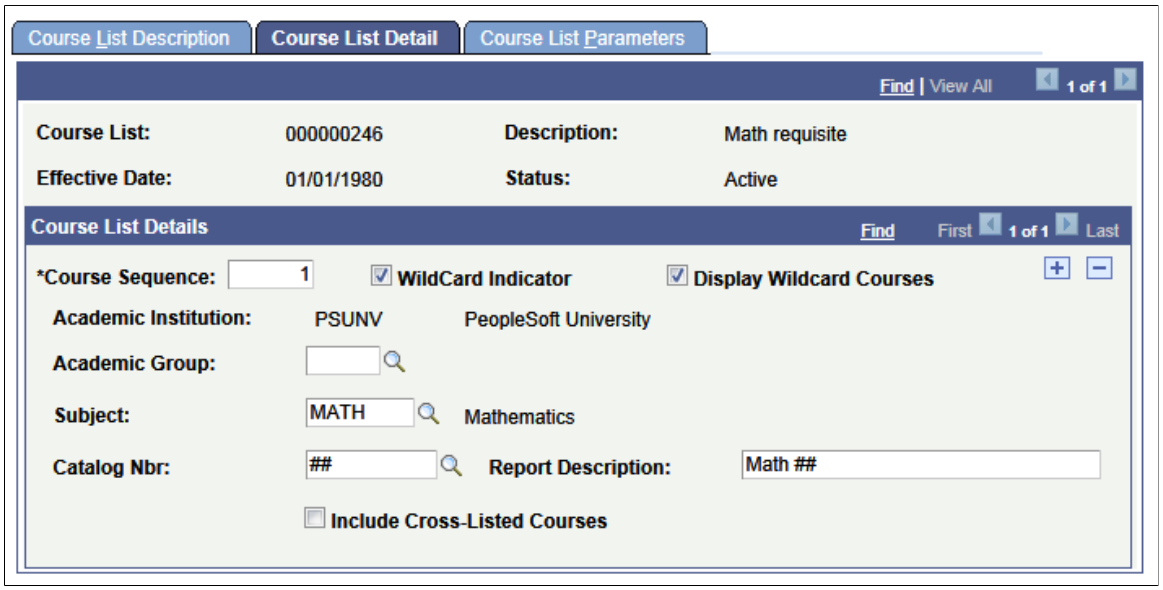
Linking Courses to the Course List

Bundle 34. New Include Cross-Listed Courses check box.

Access the Course List Detail page (Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Detail).

Image: Course List Detail page

This example illustrates the fields and controls on the Course List Detail page. You can find definitions for the fields and controls later on this page.



Fetch

When you access this component, the system loads only effective-dated rows, without any detail. This is to enhance performance for those course lists that have hundreds of course sequence rows. Click the Fetch button to retrieve and display the course sequence data, including the related detail parameters for the effective-dated row.

Course Sequence

This number acts as a course specification, indicating either a specific course ID or a group of equivalent courses. Each course sequence number indicates a unique component of the course list and can be arbitrarily assigned except when you are using a line type of sequential restriction on the Requirement Line Item page. If the sequence is important, enter the correct course order here so that the student must take the courses in the specified order.

WildCard Indicator

Select this check box to indicate a wild card course, rather than a specific course ID.

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Academic Group

Appears if you select the WildCard Indicator check box. Specify an academic group for the course offering. All courses with this academic group may be considered.

Subject

Appears if you select the WildCard Indicator check box. Specify an academic subject for the course offering. All courses with this subject may be considered.

Catalog Nbr (catalog number)

Appears if you select the WildCard Indicator check box. Enter the required portion of the catalog number that is up to ten characters (NNNNAAAAAA), where the first four characters are numeric (leading zeroes are blank padded) and the last six characters a an alphanumeric suffix. For example, a catalog number of 3## indicates that any 300-level course is acceptable, including 301A, because suffixes are ignored when a number wild card is specified unless a suffix value is exclusively indicated.

Course ID

If the WildCard Indicator check box is cleared, use this field to specify the exact course ID.

Include Equivalent Courses

Select for the system to include in its evaluation both the course ID that you specify and all courses that are set up as equivalent to the selected course ID for this requisite. If you select this check box, the following fields become unavailable: Term, Associated Class, and Topic ID.

Clear this check box to further narrow your course parameters with the Term, Associated Class, and Topic ID fields. For example, you can specify not only the course ID, but also the term in which the specific course must be taken.

Term

Enter the term in which the student must take the course that you specify for the course to be used in this enrollment course list. Leave this field blank to return all values.

Associated Class

Enter the associated class number (of the course that you specify) that the student must take for the course to be used in this enrollment course list. For class associations, indicate a term to prompt off valid values. Leave this field blank to return all values.

Note: You cannot enter *9999,* because this special associated class number can be associated with any other associated class number and is never an enrollment section.

See Defining Class Associations.

Topic ID

Enter the topic ID (of the course that you specify) that the student must take in order for the course to be used in this enrollment course list. This field prompts from the topics that

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are defined in the course catalog. Leave this field blank to return all values.

Include Cross-Listed Courses

Bundle 34. New functionality.

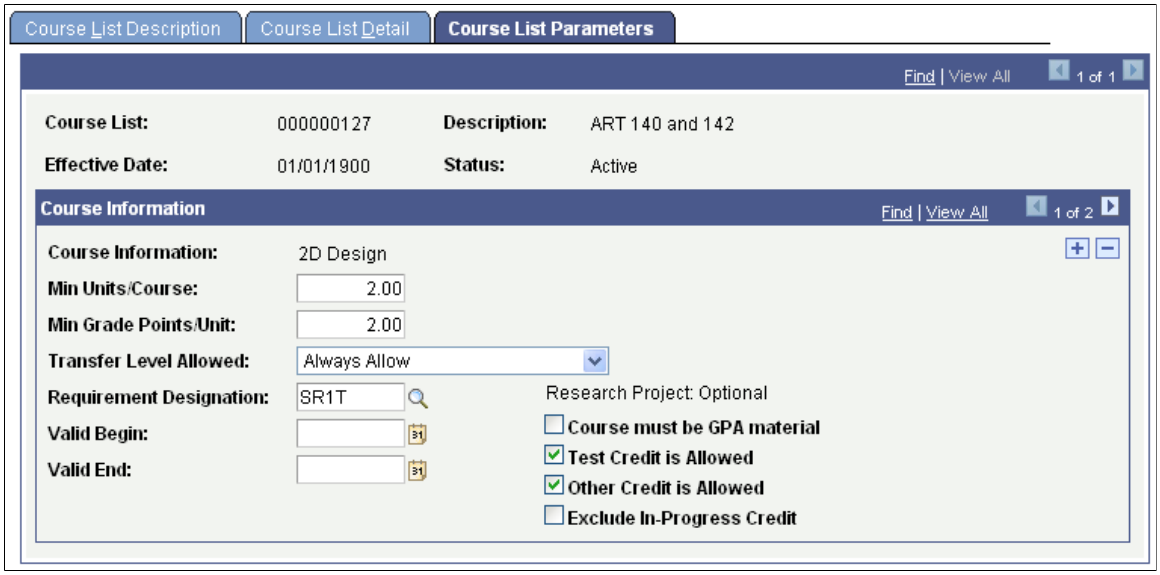
This check box is available when the WildCard Indicator check box is selected. Select the Include Cross-Listed Courses check box to have cross-listed courses evaluated for purposes of satisfying a requisite. By default, the check box is cleared and cross-listed courses are not evaluated or used to satisfy the requisite.

Defining Details of Courses in the Course List

Access the Course List Parameters page (Curriculum Management, Enrollment Requirements, Enrollment Course Lists, Course List Parameters).

Image: Course List Parameters page

This example illustrates the fields and controls on the Course List Parameters page. You can find definitions for the fields and controls later on this page.



Min Units/Course (minimum units per course)

Enter the minimum number of units that the course to which this line refers must be worth to be used in the course list or as a wild card course. For example, if you set this to *3,* the system uses only courses for this line that are worth three units each or greater. If the system finds a course on the student's record that meets the course list, but it is only two units, the course cannot be used to satisfy this requirement.

Min Grade Points/Unit (minimum grade points per unit)

Enter the minimum grade points per unit that the corresponding course or wild card course must have to be used in the analysis. For example, if you set this to *2.0,* then the course must be a grade C or greater to fulfill this requisite.

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Transfer Level Allowed

Enter a value that indicates what type of transfer credit (if any) is acceptable. Values are:

Always Allow: All applicable transfer credit can be used to satisfy the requisite.

Never Allow: Transfer credit can never satisfy the requisite.

Two Year Institution Only: Only transfer credit from two-year institutions can be used to satisfy the requirement.

Four Year Institution Only: Only transfer credit from four-year institutions can be used to satisfy the requirement.

Requirement Designation

Select the requirement designation that the course or wild card course must have. For example, if you specify a wild card course of *ARCH 4##* on the Course List Detail page, then specify a requirement designation of *DSGN* on the Course List Parameters page. Only ARCH 400 - level courses that have a designation of *DSGN* (with a grade of Satisfied) meet this requisite.

Requirement designation values are defined on the Requirement Designation Table page.

See Defining Requirement Designations.

Valid Begin and **Valid End**

Enter dates to specify the range of dates when the course must be taken to satisfy the requisite. Leaving these fields blank means that the courses can be taken anytime. When the system compares the date range, it uses the start and end date of the term in which the course was taken. For transfer courses, the system uses the start and end date of the articulation term.

Course must be GPA material (course must be grade point average material)

Select to require that the course taken for this requisite be applied toward the student's career grade-point-average calculation. For instance, any courses that a student took for a pass or no pass grade basis could not be used to meet this requisite if this grade basis does not have the Include in GPA check box selected on the Grading Scheme table page.

Test Credit is Allowed

Select to allow test credit courses to be evaluated.

Other Credit is Allowed

Select to allow other credit courses to be evaluated.

Exclude In-Progress Credit

If the course taken to satisfy this course list must be fully graded for the system to consider it valid, select this check box. If this check box is cleared, the system will include in analysis and "pass" all parameters any non-graded course, as well as any graded course that has the In-Progress flag turned on (such as Incomplete), and that match the course ID or wild card course on the Requisite Detail page. Leaving this check box cleared

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is the least restrictive, and allows for maximum user/student flexibility.

Viewing Enrollment Requisite Summary Information

This section lists the pages used to:

- Review summary rules for enrollment requirement groups.
- Review summary rules for enrollment requirements.
- Review summary rules for enrollment course lists.

Related Links

Defining Enrollment Requirement Groups
Defining Enrollment Requirements
Defining Enrollment Course Lists

Pages Used to View Enrollment Requisite Summary Information

Page Name	*Definition Name*	*Navigation*	*Usage*
Enrollment Requisite Summary	ADVIS_RQ_GRP_SUMM	Curriculum Management, Enrollment Requirements, Enrollment Requisite Summary, Enrollment Requisite Summary	View enrollment requirement group rules. This page is shared with the Academic Advisement application.
Requirement Group Description	RQS_SUMM_DESC	Click the requirement group description link on the Enrollment Requisite Summary page.	View a summary of requisite description information. This page is shared with the Academic Advisement application.
Enrollment Requirement Summary	ADVIS_RQ_SUMMARY	Curriculum Management, Enrollment Requirements, Enrollment Requirement Summary, Enrollment Requirement Summary	View enrollment requirement rules. This page is shared with the Academic Advisement application.
Requirement Description	RQ_SUMM_DESC	Click the requirement description link on the Enrollment Requirement Summary page.	View a summary of enrollment requirement rules. This page is shared with the Academic Advisement application.
Requirement Line Description	RQ_LN_SUMM_DESC	Click the requirement line description link on the Enrollment Requirement Summary page.	View a summary of enrollment requirement rules. This page is shared with the Academic Advisement application.

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Page Name	Definition Name	Navigation	Usage
Course List Summary	RQ_COURSELIST_SUMM	Curriculum Management, Enrollment Requirements, Course List Summary, Course List Summary	View the courses within an enrollment course list. This page is shared with the Academic Advisement application.
Course Description	CLST_SUMM_DESC	Click the course description link on the Course List Summary page.	View the course ID and description for each requisite course. This page is shared with the Academic Advisement application.

Generating a Reverse Engineering Report

This section provides an overview of the Reverse Engineering Report and discusses how to generate the report.

Related Links

"Producing a Reverse Engineering Report (PeopleSoft Academic Advisement 9.0 PeopleBook)"

Understanding the Reverse Engineering Report

Use the Reverse Engineering Report page to search for a requirement, course, course list, or condition that the system is using. You can search to find out which requirement group contains a specific requirement; which course list contains a specific course; which requirement contains a specific course list; and which requirement group, requirement, or requirement line contains a specific condition.

The Reverse Engineering reports include enrollment and academic advisement requirement groups, requirements, and course lists.

To produce a Reverse Engineering report:

1. Enter the report type and any other general parameters on the Reverse Engineering Report page.
2. Click the Run button to process the report.

Page Used to Generate a Reverse Engineering Report

Page Name	Definition Name	Navigation	Usage
Reverse Engineering Report	RUNCTL_SRREVENG	• Academic Advisement, Advisement Reports, Reverse Engineering • Curriculum Management, Enrollment Requirements, Reverse Engineering Report	Enter the parameters that are to capture the data that you want to review. Select a report type to enable the page to display the appropriate parameter fields.

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Generating the Enrollment Requirement Group Report

This section provides an overview of the enrollment requirement group report and discusses how to generate the report.

Understanding the Requirement Group Report

The Requirement Group report lists the contents (or structure) of a specific enrollment requirement group or all enrollment requirement groups that meet the criteria established for the report. This report provides an easy way to verify the enrollment requirement groups for any institution, subject, or catalog number. For example, if you need a list of all the enrollment requirement groups defined for courses at PSUNV with a subject of BIOLOGY, you can run this report.

Here is a high-level overview of how to run the requirement group report:

1. Enter your processing parameters for the requirement group report.
2. Specify details about how much or little you want to print about each enrollment requirement group.
3. Click the Run button to process the report.

Page Used to Generate the Requirement Group Report

Page Name	*Definition Name*	*Navigation*	*Usage*
Requirement Group Report	RUNCTL_SRENRADV	Curriculum Management, Enrollment Requirements, Requirement Group Report, Requirement Group Report	Enter your processing parameters for the requirement group report.

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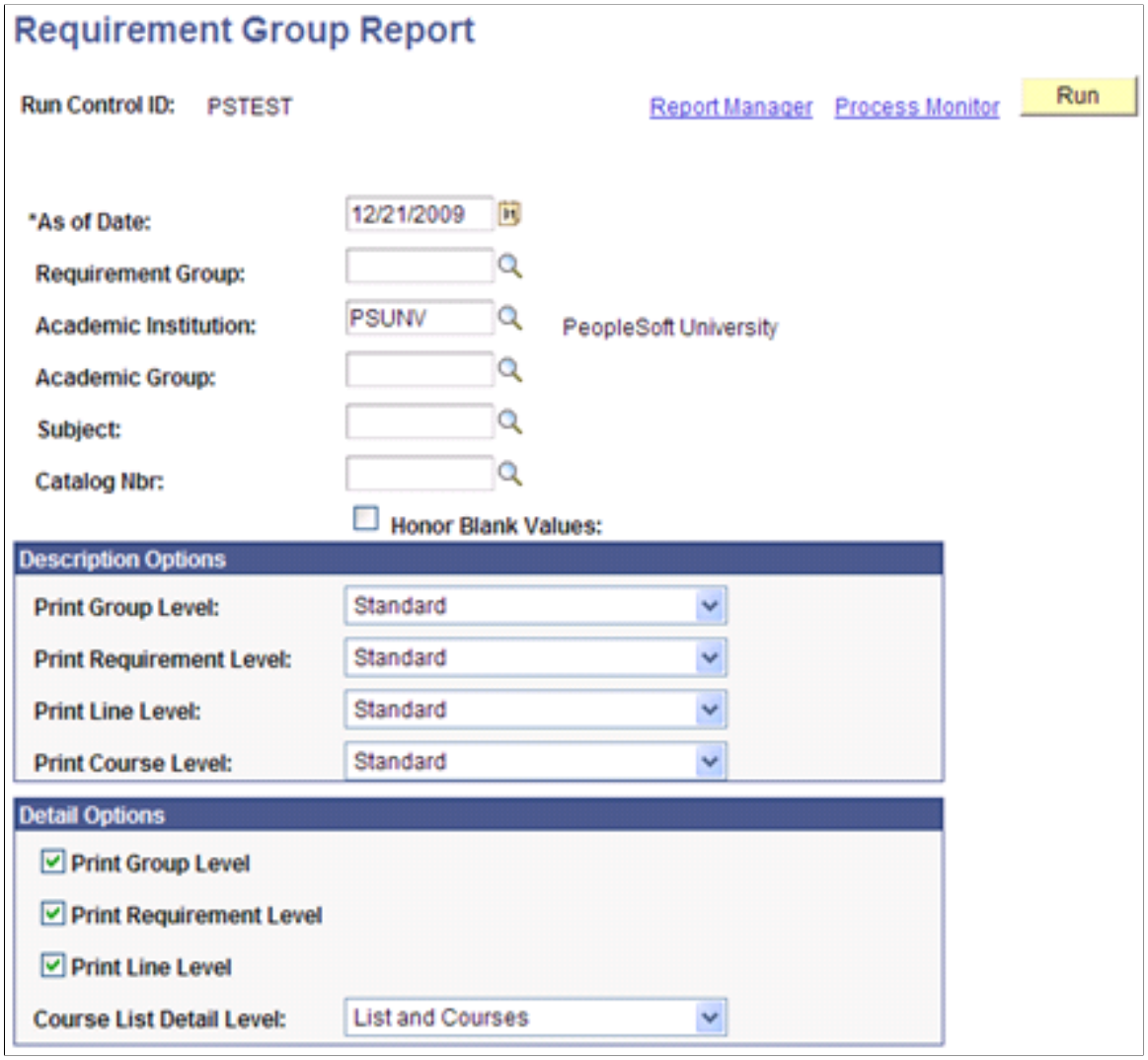
Generating the Requirement Group Report

Access the Requirement Group Report page (Curriculum Management, Enrollment Requirements, Requirement Group Report, Requirement Group Report).

Image: Requirement Group Report page

This example illustrates the fields and controls on the Requirement Group Report page. You can find definitions for the fields and controls later on this page.



As of Date

The system automatically populates this field with the current date, but you can modify it.

The report accurately reflects the requirements contained in the specified requirement group (or requirement groups that meet the search criteria) as of this date.

Requirement Group

Enter the requirement group for this report. Each enrollment requirement group consists of detail lines pointing to conditions, courses, or requirements as well as parameters that include unit and course requirements.

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Note: If you enter a requirement group number, then the remaining search fields on the page become unavailable. If you do not enter a requirement group number, then the remaining search fields are available for entry and you can use them to identify a set of enrollment requirement groups.

Academic Institution, Academic Group, Subject, Catalog Nbr (catalog number)

Enter the institution, group, subject, or catalog number for which you want to report related enrollment requirement groups. Leave this field blank to return all values (wild card).

Honor Blank Values

Select to indicate that the blank fields on this page represent actual values. For example, if the check box is selected and the Academic Group field is left blank, then the report does not contain enrollment requirement groups with an academic group because no academic group has been specified. If the check box is not selected, the blank field acts as a wild card and every enrollment requirement group with an academic group in the specified academic institution is contained in the report.

Description Options

Use this group box to control how descriptions are presented in the summary report.

Values for these fields are delivered with your system as translate values. Do not modify these values. Any modifications to these values require a substantial programming effort.

Print Group Level

Select the type of requirement group description to be included in the report. Values are:

- *All:* Indicates that the standard, short, and long descriptions on the Requirement Group page, plus the catalog description print on the report.
- *Catalog:* Indicates that the description on the Requirement Group page prints on the report.
- *All Excpt Cat:* Indicates that the standard, short, and long descriptions on the Requirement Group page print on the report.
- *Long:* Indicates that the long description on the Requirement Group page prints on the report.
- *Standard:* Indicates that the description on the Requirement Group page prints on the report. This value appears by default.

Print Requirement Level, Print Line Level , Print Course Level

Select the type of requirement level, requirement line, and course list description to be included in the report. Values are:

- *All:* Indicates that the standard, short, and long descriptions on the Requirement page, Requirement Line Item page, or Course List Description page print on the report.

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- *Long:* Indicates that the long description on the relevant page prints on the report.
- *Standard:* Indicates that the description on the relevant page prints on the report. This value appears by default.

Detail Options

Use this group box to control how details are presented in the summary report.

Print Group Level, Print Requirement Level , Print Line Level Select to print the requirement group detail, requirement detail, or line detail on the report. If the check box is cleared, no group detail prints.

Course List Detail Level Select how the course list detail should appear in the report. Values are:

- *None:* Converts to List and Courses.
- *List and Courses:* Indicates that the course list, plus specific courses print on the report. This value appears by default.
- *List and Courses with Detail:* Indicates that the course list, plus specific courses with detail print on the report.
- *List Only:* Indicates that only the course list prints on the report.
- *List Only with Detail:* Indicates that the course list with detail prints on the report.

Values for this field are delivered with your system as translate values. Do not modify these values. Any modifications to these values require a substantial programming effort.

Generating the Requirement Report

This section provides an overview of the enrollment requirement report and discusses how to generate the report.

Understanding the Requirement Report

The Requirement report lists the contents (or structure) of a specific enrollment requirement or all of the academic requirements that meet the criteria established for the report. This report is an easy way to verify the academic requirements that you have defined for enrollment requisites. For example, if you need a printout of all of the enrollment requirements that are defined at PSUNV with an academic group of LBART you can run this report.

While preparing to print this report, you can request that the requirements, lines, and courses be summarized in generalized terms or in specific detail. The parameters that you define for the requirement advisement report appear on the report.

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Here is a high-level overview of how to run the requirement group report:

1. Select the academic requirement or enter other general parameters on the Requirement Report page.
2. Enter the description and detail options.
3. Click the Run button to generate the report.

Page Used to Generate the Requirement Report

Page Name	*Definition Name*	*Navigation*	*Usage*
Requirement Report	SSR_RUNCTL_RQR_ADV	Curriculum Management, Enrollment Requirements, Requirement Report, Requirement Report	Enter your processing parameters for the requirement report.

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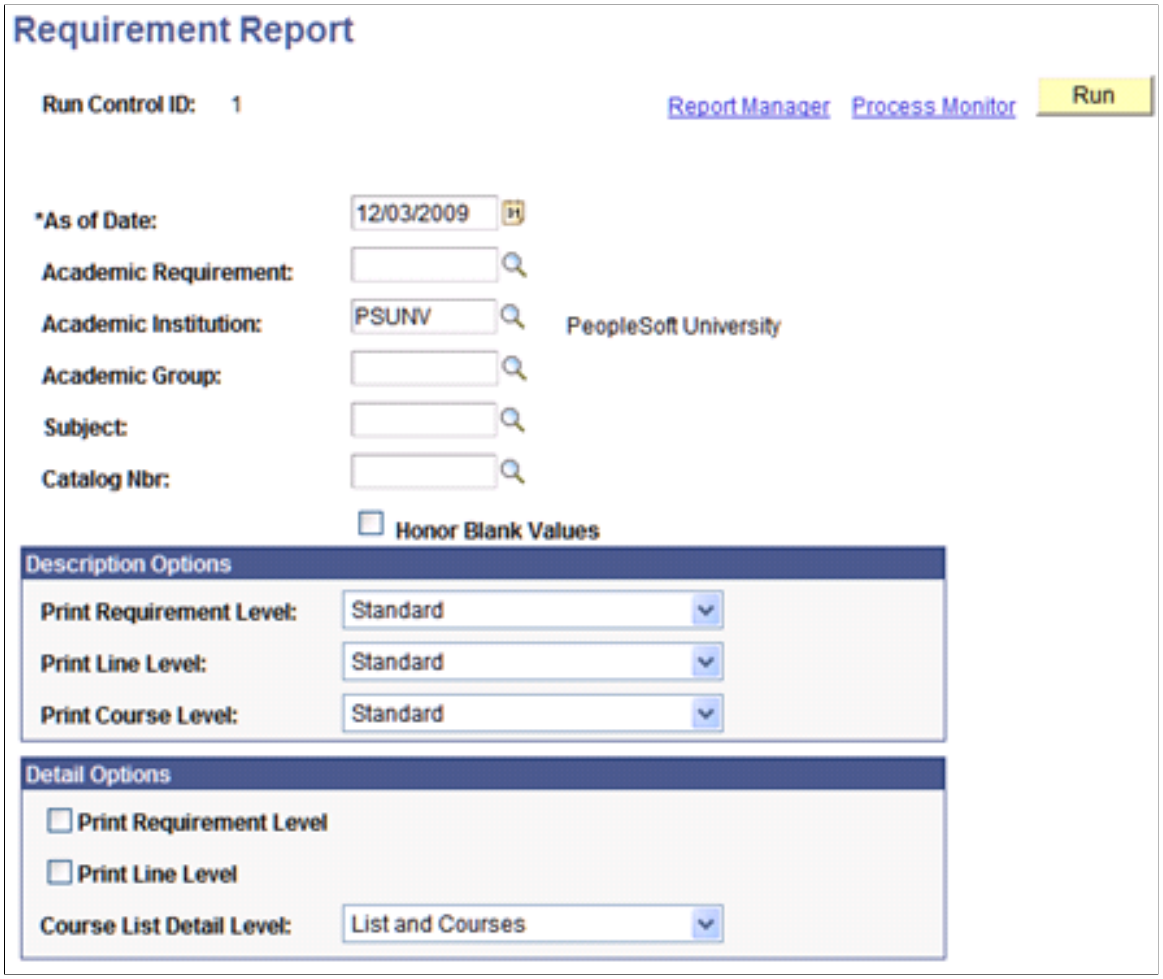
Generating the Requirement Report

Access the Requirement Report page (Curriculum Management, Enrollment Requirements, Requirement Report, Requirement Report).

Image: Requirement Report page

This example illustrates the fields and controls on the Requirement Report page. You can find definitions for the fields and controls later on this page.



As of Date

The system automatically populates this field with the current date, but you can modify it.

The report accurately reflects the requirement lines in the specified requirement (or requirements that meet the search criteria) as of this date.

Academic Requirement

Enter the requirement for this report. Each enrollment requirement consists of detail lines pointing to conditions as well as parameters that include unit and course requirements.

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Note: If you enter a requirement number, then the remaining search fields on the page become unavailable. If you do not enter a requirement number, then the remaining search fields are available for entry and you can use them to identify a set of enrollment requirements.

For information about other fields on this page, refer to the field descriptions for the Requirement Group Report page in the previous section.

Generating the Entity Group Table and Condition Table Reports

The Entity Group Table report and Condition Table report display all the information about the appropriate data defined in the tables for the particular institution and the as of date.

To generate an Entity Group Table or Condition Table report:

1. Select the as of date and institution on the Entity Group Table and Condition Table Reports page for which you want to report conditions.
2. Click the Run button.
3. Select either the Condition Table Report or the Entity Group Table Report process to specify the report type.
4. Click the OK button to process the report.

Page Used to Generate the Entity Group Table and Condition Table Reports

Page Name	*Definition Name*	*Navigation*	*Usage*
Entity Group Table and Condition Table Reports	SSR_RUNCTL_MIS_RPT	Curriculum Management, Enrollment Requirements, Miscellaneous Requisite Report, Entity Group Table and Condition Table Reports	Process one or both enrollment requirement administrative reports: the Entity Group Table report and the Condition Table report. The Entity Group Table report lists all the entity groups for the institution based on the as of date that you enter. The Condition Table report lists all the dynamic conditions for the institution based on the as of date that you enter.

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Processing the Entity Group Table and Condition Table Reports

Access the Entity Group Table and Condition Table Reports page (Curriculum Management, Enrollment Requirements, Miscellaneous Requisite Report, Entity Group Table and Condition Table Reports).

Image: Entity Group Table and Condition Table Reports page

This example illustrates the fields and controls on the Entity Group Table and Condition Table Reports page . You can find definitions for the fields and controls later on this page.

As of Date The report accurately reflects the retrieved information as of this date. This field is automatically populated with the current date, but you can modify it. A value is required in this field.

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