This tutorial will show you how to download portfolios so you can place them on a hard drive or CD.

1) Login to Digication and access your ePortfolio.
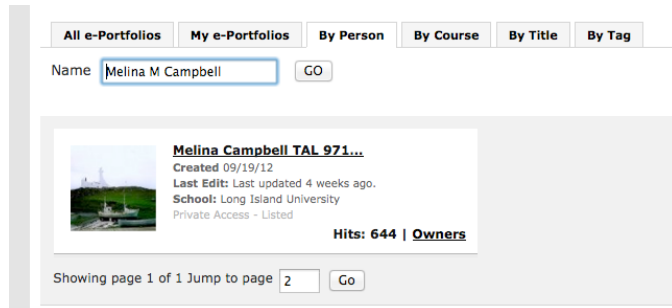
2) Click on "portfolio tools" then "Download"
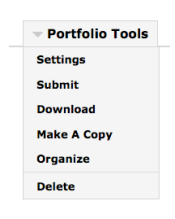
3) Click on "Download" to begin processing the ZIP file.

4) Download the file locally to your computer and unzip the file. Transfer both the zipped file and the unzipped files to the external hard drive or CD.

5) In order to open files locally, launch Firefox and then **File → Open File → Open the .html file in the zipped file.**